

Rolled-up Program

do not make changes to master - these are linked texts

Division or Department			FTE	PTE	Room Number	Current Space- SF	Private Office	Work Station	Rooms other than Offices	SUB TOTAL NET SF
Facilities Maintenance & Custodial	Sub Total		4	0		2800	0	0	850	850
Information Technology – City Channel	Sub Total		3	4			move to CCB			
HR – Organizational Development & Training and Accommod:	Sub Total		8	0		1850	900	128	458	1486
Traffic Engineering Division and Parking Utility	Sub Total		32	0		6246	726	1928	1430	4084
Department of Planning & Community & Economic Development										
Office of Directors			7	1		635	366	448	36	850
CDA - Housing	Sub Total		14	6		4206	1710	600	1158	3468
Building Inspection	Sub Total		41	0		4815	780	1968	1690	4438
Planning	Sub Total		24	0		6593	480	1464	2124	4068
Community Development Division	Sub Total		27	4		6135	630	1888	442	2960
Economic Development	Sub Total		20	2		4668	972	1104	852	2928
	Sub Total		180	17		37,948	6564	9528	9040	25,132
	Conference Rooms					7280				7850
	Coffee Areas and Work Rooms					0				1210
	TOTAL		180	17		45,228				34,192

Post Office	5,730	5,730
Credit Union	642	-

51,600	Net SF	39,922
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Building -wide efficiency 55%

Space available in building without annex is
72,372 GSF

78,970	Gross SF	72,585
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**Common Spaces
 Conference Rooms**

Division or Department	Employee Name	Title or Room Name	Job Classification	FTE	PTE	Room Number	Current Space- SF	No of Rooms	Room Size	Sub Total	Notes
Training Rooms	Large Training Room	48 to 50 person at seminar tables	50 x 24 SF/person			300	1016	1	1200	1200	
Training Rooms	Computer Training Room	10 to 12 persons	12 X30 SF/person			301 303 309	404 445 232	1	360	360	Incorporate computer training - if yes how many?
Public Meeting Rooms	XLarge Public Meeting Room	20 persons around table and 40-50 persons in gallery				260	1504	1	1600	1600	
Public Meeting Rooms	Hearing Rooms	Examiner Table, appelant table for 5-6 people and employer table for 5-6 people plus 8-12 in gallery Room Size 40'X30'				LL120	367	1	650	650	Hearing Room for Housing and EOC
Public Meeting Rooms	Hearing Rooms	Break-out room for Hearings - 4 to 6				LL121	156	1	150	150	Hearing Room for Housing and EOC
Public Meeting Rooms	Medium Public Meeting Room	20 to 22 persons around table				127G LL110	538	1	450	450	
Public Meeting Rooms	Small Public Conference Room	16 to 20 around table						0	350	0	
Public Meeting Rooms	Small Public Conference Room	12 to 16 around table				LL130 110 130 135 202 313	348 326 242 194 375 330	2	300	600	
	Furniture Storage							1	200	200	
Dept Conference Rooms	Dept Conference Rooms	8 to10 around table	2 per floor			107	179	8	180	1440	
Dept Conference Rooms	Dept Conference Rooms	4 to 6 around table	2 per floor			LL101	121	8	150	1200	
Sub Total						7280		7850			

Building -wide space standards - modified from DOA

Vending Area/Break Room		1 per building				1	400	400
Coffee Area - 45SF		1 per department				9	45	405
Work room - 45SF		1 per department				9	45	405
File Area	figure 1 (42" to 48" or 6sf) file per employee	is listed with each Div/Dept						
Sub Total						0	1210	

Total								9060
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**Engineering
 Facilities Maintenance & Custodial**

Division or Department	Employee Name	Title or Room Name	Job Classification	FTE	PTE	Room Number	Current Space- SF	Private Office	Work Station	Rooms other than Offices	Notes
Engineering – Facilities Maintenance & Custodial Services	Randy Harrison	Maintenance Mechanic 2		1				0	0		Small "office" to house one shared workstation with computer and 4 employee lockers
Engineering – Facilities Maintenance & Custodial Services	Kermit Hugo	Custodial Worker 2		1				0	0		
Engineering – Facilities Maintenance & Custodial Services	Victoria Larson	Custodial Worker 1		1				0	0		
Engineering – Facilities Maintenance & Custodial Services	David Udelhofen	Custodial Worker 2		1				0	0		
Engineering – Facilities Maintenance & Custodial Services		Custodial Room /Storage/ Laundry/Lockers/Breakroom and Office Area				LL128 LL136 LL140A	177 198 155			300	Combined with Offices Space
Engineering – Facilities Maintenance & Custodial Services		Light Bulb Storage and Disposal				LL131	105			50	
Engineering – Facilities Maintenance & Custodial Services		Maintenance Storage				LL122 LL135	548 869			200	Paint Storage in Flammable Cabinets
Engineering – Facilities Maintenance & Custodial Services		Exterior Maintenance Equipment				LL123	261			300	Allow for dry storage of 5-10 bags of salt. Provide a code compliant gasoline storage and room enclosure for outdoor maintenance equipment
Facilities Maintenance & Custodial				Sub Total						850	

Note: Custodial rooms w/ slop sink with be located on each floor

Information Technology – City Channel

Division or Department	Employee Name	Title or Room Name	Job Classification	FTE	PTE	Room Number	Current Space-SF	Private Office		Rooms other than Offices	Notes
IT - Madison City Channel	Brad Clark	Station Manager	City Channel Manager	1		215	115	150			
IT - Madison City Channel	Boyce Johnson	Engineer	City Channel Engineer	1		211	125	120			do they need really need a private Office?
IT - Madison City Channel	Chris Lang	Producer/Director	City Channel Producer/Director 2	1		214	114	120			do they need really need a private Office?
IT - Madison City Channel	Christopher Richter	Producer/Director	City Channel Producer/Director 1		1	216	115	120			do they need really need a private Office?
IT - Madison City Channel	Joseph Schraven	Producer/Director	City Channel Producer/Director 2		1	223	398		72		do they need really need a private Office?
IT - Madison City Channel	Tanya Anderson	Community Bulletin Board	Program Assistant 1		1	223	see above		0		Tanya is being reloacted to the Help Desk at the CCB Buildig
IT - Madison City Channel	Brian Fracaro	Programming Technician	Programming Technician		1	223	see above		72		
IT - Madison City Channel		General Office Area				210	185			80	combine with the 2- 72SF work station in a common room- verify w/user?
IT - Madison City Channel		Equipment Repair				224	78			80	
IT - Madison City Channel		Control Room				213	192			180	
IT - Madison City Channel		Master Control Room				212	81			80	
IT - Madison City Channel		Recording Studio				259	847			800	
IT - Madison City Channel		Storage				221	215			300	
IT - Madison City Channel		Files per FTE employee	3 x 6SF			222	491			18	

Information Technology – City Channel	Sub Total	3	4	510	144	1538
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Total	2192
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HR – Organizational Development and Training

HR - Accomodation

Division or Department	Employee Name	Title or Room Name	Job Classification	FTE	PTE	Room Number	Current Space- SF	Private Office	Work Station	Rooms other than Offices	Notes
HR0-ODT	HR- Org Development & Training	Karl van Lith	OD/T Officer	1		304	202	150			need a conf table in office for 2-4 people
	HR- Org Development & Training	Guy Van Rensselaer	Org. Improvement Specialist	1		302B	207	150			need a conf table in office for 2-4 people
	HR- Org Development & Training	PJ White	Program Assistant	1		302A	143		64		also deals with confidential issues?
	HR- Org Development & Training		General Office			302	216			80	
	HR- Org Development & Training		Vacant Office			302C	161		0		not a vacant position - office no longer needed
			Computer Training Rooms								
		HR Individual Testing Rooms									do we need to add them or do they have them at CCB?
		Lobby/Waiting Area - can be combined with workstation for Admin Clerk								80	
		File Storage 20files	20 x 8SF							160	
		Files per FTE employee	3x 6SF							18	
HR-EAP	HR-Employee Assistance Program and Critical Incident Assistance Program	Tresa Martinez	EAP/CISM Coordinator	1		308	220	150			need a conf table in office for 2-4 people
	HR-Employee Assistance Program and Critical Incident Assistance Program	Lauren Bloom	EAP Specialist	1		310	212	150			need a conf table in office for 2-4 people
	HR-Employee Assistance Program and Critical Incident Assistance Program	William Wick	Admin Clerk	1		305	124		64		
	HR-Employee Assistance Program and Critical Incident Assistance Program	Future Position	Wellness Coordinator	1		0	0	150			need a conf table in office for 2-4 people
	HR-Employee Assistance Program and Critical Incident Assistance Program		Lobby/Waiting Area - can be combined with workstation for Admin Clerk			0	0			120	Files in the open office area
HR-OA	HR - Accomodation			1		306	183	150			need a conf table in office for 2-4 people Discuss if this person needs one

HR – Organizational Development & Training and Accommodation	Sub Total	8	0	900	128	458
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Total	1486
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Traffic Engineering Division and Parking Utility

Division or Department	Employee Name	Title or Room Name	Job Classification	FTE	PTE	Room Number	Current Space- SF	Private Office	Work Station	Rooms other than Offices	Notes
Traffic Engineering	David Dryer	City Traffic Engineer and Parking Manager	Department Manager	1		102	264	216			
Traffic Engineering	Scott Langer	Interim Assistant City Traffic Engineer	Assistant Department Manager	1				180			
Traffic Engineering	Dan Dettmann	Traffic Engineer 4	Signal and Lighting Manager	1					72		
Traffic Engineering	Mark Winter	Traffic Engineer 3	Operations Manager	1					72		
Traffic Engineering	Brian Smith	Traffic Engineer 3		1		104	124		72		
Traffic Engineering	Yang Tao	Traffic Engineer 2		1					72		
Traffic Engineering	Tom Mohr	Engineer 2		1					72		
Traffic Engineering	Kevin Fahey	Engineer Program Specialist 1		1					72		
Traffic Engineering	Keith Pollock	Transportation Operations Analyst		1		103	114		64		
Traffic Engineering	Arthur Ross	Pedestrian Bike Coordinator		1		122	129		64		
Traffic Engineering	Steve Meiers	Pedestrian/Bike Safety Assistant		1					64		
Traffic Engineering	John Rider	Bike Registration		1					64		
Traffic Engineering	Anne Benishek-Clark	Secretary 1		1					64		
Traffic Engineering	Eric Halvorson	Development Specialist	Mapping Section Supervisor	1		134	169	150			
Traffic Engineering	Phil Nehmer	Program Specialist 1		1					72		
Traffic Engineering	Chuck Yang	Program Specialist 1		1					72		
Traffic Engineering	Jennifer Schuetz	Engineering Technician		1					72		
Traffic Engineering	Michael Duhr	Engineering Technician		1					72		
Traffic Engineering	Bob Arseneau	Traffic Engineer 2		1					72		
Traffic Engineering	Vacant	Traffic Engineer 2		1					72		
Traffic Engineering		Inspector - Street Occupancy Permit		1					64		
Traffic Engineering	Intern			1					48		
Traffic Engineering	Intern			1					48		
		Centralized Traffic Signal Control System							64		

Traffic Engineering		Public Counter, Copier and Back Counter			
Traffic Engineering		Reception/ Waiting			
Traffic Engineering		File Storage (50 file cabinets)			
Traffic Engineering		Files per FTE employee	20 X 6 SF		
Traffic Engineering		Development - Work Room			

132A 80

		200	
		200	
		400	
		120	
		120	

Parking Utility	Aaron Wright	Info Clerk	Info Clerk	1	
Parking Utility	Patrick Hoeth	Admin Clerk	Admin Clerk	1	
Parking Utility	Rhonda Hein	Info Clerk	Info Clerk	1	
Parking Utility	Sabrina Tolley	Prog Asst II	Prog Asst II	1	
Parking Utility	Tom Woznick	Parking Operations Manager	Parking Operations Manager	1	
Parking Utility	Jim Koloen	Parking Analyst	Parking Analyst	1	
Parking Utility	Bill Putnam	Engineer	Engineer 4	1	
Parking Utility	Michael Brenneis	Parking Technical Aide	Parking Technical Aide	1	
Parking Utility	John Villarreal	Parking Technical Aide	Parking Technical Aide	1	
Parking Utility		Plotter Area			
Parking Utility		File Storage (10 file cabinets)	10 x 8 SF		
		Storage			
		Files per FTE employee	10 x 6SF		

110 185
106 92
105 155

111 117
108 104
132A 80
108 104

	64		Space/workstation is added to counter space
	64		
	64		Space/workstation is added to counter space
	64		
180			
	64		
	72		
	64		
	64		
		100	
		80	
		150	
		60	

Traffic Engineering Division and Parking Utility	Sub Total	32	0	726	1928	1430
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Total	4084
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**Department of Planning & Community & Economic Development
 Office of Director**

Division or Department	Employee Name	Title or Room Name	Job Classification	FTE	PTE	Room Number	Current Space-SF	Private Office	Work Station	Rooms other than Offices	Notes
Office of Director	Steve Cover			1		LL103	250	216			
Office of Director	Nancy Prusaitis	Program Assistant III		1					64		
Office of Director	Julie Cleveland	Word Processor II		1		LL134	360		64		
Office of Director	Donna Collingwood	Graphics Assistant			1	LL134			64		
Office of Director	Lana McIntosh	Word Processor II				LL134			64		
Office of Director	Jim Nichols	Administrative Clerk I		1		LL134			64		
Office of Director	Ellen Walczak	Clerk Typist II		1		LL134			64		
Office of Director	Future Positions	Public Information Spezialist 2		1					64		
Office of Director	Future Positions	Financial and Administrative Manager		1				150			
		Files per FTE employee	6x 6SF							36	

Office of Director	Sub Total	7	1	635	366	448	36
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Total	850
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**Department of Planning & Community & Economic Development
 CDA - Housing**

Division or Department	Employee Name	Title or Room Name	Job Classification	FTE	PTE	Room Number	Current Space-SF	Private Office	Work Station	Rooms other than Offices	Notes
CDA-Housing	Amos, Sherri	Elegibility Specialist		1					72		
CDA-Housing	Clayborne, Shirley	Section 8 Specialist		1		127D	103	150			needs conf table to meet w/ clients
CDA-Housing	Conrad, Tom	Supervisor		1		124	193	180			
CDA-Housing	Daniels, Lisa	Supervisor		1		122	118	180			
CDA-Housing	Davis, Shannon	Section 8 Specialist		1				150			needs conf table to meet w/ clients
CDA-Housing	Elder, Barb	Section 8 Specialist		1				150			needs conf table to meet w/ clients
CDA-Housing	Klessig, Lynn	Clerical			1				64		
CDA-Housing	Koepp, Brian	Inspector			1				64		
CDA-Housing	Kutz, Vicky	Elegibility Specialist		1					72		
CDA-Housing	Louis, Beverly	Section 8 Specialist		1		127	110	180			needs conf table to meet w/ clients
CDA-Housing	Neis, John	Inspector			1				64		
CDA-Housing	Olvera, Agustin	Director		1		125	207	150			
CDA-Housing	Pien, Jeanne	Receptionist			1				64		
CDA-Housing	Scalf, Michael	Clerical			1				64		
CDA-Housing	Schneider, Wendy	Section 8 Specialist		1				150			needs conf table to meet w/ clients
CDA-Housing	Stapleton, Suzy	Section 8 Marketing			1				64		
CDA-Housing	Steinmann, Melissa	Payroll		1				120			
CDA-Housing	Villegas, Sadie	Section 8 Specialist		1				150			needs conf table to meet w/ clients
CDA-Housing	FUTURE	Section 8 Specialist		1				150			
CDA-Housing	Kelley Simonds	Engineer		1				0	72	0	
CDA-Housing		Interview Rooms				127A 127B 127E	81 109 83	0	0	0	instead of interview rooms we are providing private office
CDA-Housing		Conference Room				127G	538				see building wide conference rooms
CDA-Housing		Reception and Waiting				120	336			100	
CDA-Housing		Reception and Waiting - glass-enclosed rooms	5 rooms at 60SF							300	for completing paperwork
CDA-Housing		Storage				LL133 127F	138 168			200	
CDA-Housing		File Room - 60 file cabinets	60 x 8SF							480	
CDA-Housing		Files per FTE employee	14 x 6SF							78	

CDA - Housing	Sub Total	14	6	1710	600	1158
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Total	3468
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**Department of Planning & Community & Economic Development
 Building Inspection**

Division or Department	Employee Name	Title or Room Name	Job Classification	FTE	PTE	Room Number	Current Space- SF	Private Office	Work Station	Rooms other than Offices	Notes
Building Inspection	Vacant Position	Inspector	CEO3	1					48		
Building Inspection	Ales, Robert	Inspector	CEO3	1					48		
Building Inspection	Anderson, Patrick	Assistant Zoning Administrator		1					72		
Building Inspection	Antony, Lisa	Info Clerk		1		LL104					
Building Inspection	Barger, Dennis	Inspector	CEO2	1					48		
Building Inspection	Bunnow, Kyle	Housing Inspect Supervisor		1				150			
Building Inspection	Christoph, Dan	Electrical Inspector		1					48		
Building Inspection	Dickens, Kris	Admin Clerk 1		1							
Building Inspection	Dononso, Jose Maria	Inspector	CEO1	1					48		
Building Inspection	Elmore, Linda	Inspector	CEO3	1					48		
Building Inspection	Franke, Jim	Electrical Inspector		1					48		
Building Inspection	Hank, George	Director		1		LL102	172	180			
Building Inspection	Harper, Alan	Plan Reviewer 3		1					72		
Building Inspection	Kerr, Scott	Prop Maintenance Inspector	Prop 2	1					48		
Building Inspection	Kirchgatter, Jenny	Zoning Inspector	ZCEO 2	1					72		
Building Inspection	Krueger, Liz	Zoning Inspector	ZCEO 1	1					72		
Building Inspection	Linaberry, Brian	Inspector	CEO1	1					48		
Building Inspection	Misfeldt, Jeff	Plumb Inspector		1					48		
Building Inspection	Moskowitz, Jacob	Zoning Inspector	ZCEO 1	1					48		
Building Inspection	Neitzel, Bill	Electrical Inspector		1					48		
Building Inspection	Patmythes, Greg	Zoning Inspector	ZCEO 2	1					48		
Building Inspection	Peterson,	Info Clerk		1		LL104			64		
Building Inspection	Rauls, Marla	Prop Maintenance Inspector	Prop1	1					48		
Building Inspection	Rehbein, Fred	Plan Reviewer 2		1					72		
Building Inspection	Rewey, Steve	Inspector	CEO3	1					48		
Building Inspection	Ruetten, Jim	Electrical Inspector		1					48		
Building Inspection	Schrader, Roger	Inspector	CEO4	1					48		
Building Inspection	Schuchardt, Patrick	Inspector	CEO2	1					48		
Building Inspection	Sjolander, Jim	Inspector	CEO3	1					48		
Building Inspection	Stahl, Mike	Inspector	CEO3	1					48		
Building Inspection	Sulzer, Harry	New Construction Supervisor		1		LL107	122	150			
Building Inspection	Sutter, Sean	Plan Reviewer/ Plumb Inspector		1					48		
Building Inspection	Tantillo, Karen	Admin Clerk		1		LL104			64		
Building Inspection	Thiele, Chrissy	Admin Clerk		1					64		

Building Inspection	Tucker, Matt	Zoning Administrator		1		LL108	175	150			
Building Inspection	Van Berkel, Adrian	Inspector	CEO2	1					48		
Building Inspection	Van Erem, Mike	Plan Reviewer 4		1					72		
Building Inspection	Vorhees, Al	Inspector	CEO3	1					48		
Building Inspection	Wolf, Jim	Plumb Inspector		1					48		
Building Inspection	Young, John	Prop Maintenance Inspector	Prop 1	1					48		
Building Inspection	Zopelis, Meg	PA3		1				150			
	Proposed Position 5-10 years	Housing Inspector							48		
	Proposed Position 5-10 years	Housing Inspector							48		
	Proposed Position 5-10 years	Zoning Inspector							48		
Building Inspection	Lease, Cindy	Weights & Measures	Weights & Measures 3	X		OFF-SITE					OFF-SITE
Building Inspection	Sechrest, Bill	Weights & Measures	Weights & Measures 3		X	OFF-SITE					OFF-SITE
Building Inspection	Wood, Glenn	Weights & Measures	Weights & Measures 1		X	OFF-SITE					OFF-SITE
Building Inspection		WI Department of Justice - Computer Access Room								120	Only limited number of employees have access to room. Needs to be secured with keycard.
Building Inspection		Reception and Waiting for 8-10				LL100B				400	Shared with Zoning
Building Inspection		Counter area, copier and back counters				LL106				400	2 counters - one each for BI and Zoning
Building Inspection		File Area				LL133A	86			100	
Building Inspection		File Space (50 file cabs)	50 x 8SF							400	
Building Inspection		Storage				LL109A LL122A LL125	150 121 257			150	
Building Inspection		Files per FTE employee	20 x 6SF							120	Building inspectors do not have additional file cabinet - wil use central filing

Department of Planning & Community & Economic Development

Building Inspection	Sub Total	41	0	780	1968	1690
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Total	4438
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**Department of Planning & Community & Economic Development
 Planning**

Division or Department	Employee Name	Title or Room Name	Job Classification	FTE	PTE	Room Number	Current Space- SF	Private Office	Work Station	Rooms other than Offices	Notes
Planning - Admin/GIS Section	Cornell	Planning Director		1		LL105	160	180			
Planning - Admin/GIS Section	Ethington	Program Assistant		1					72		
Planning - Admin/GIS Section	Lanier	GIS		1					72		
Planning - Neighborhood Planning, Preservation & Design Section	Fruhling	Principal Planner		1				150			
Planning - Neighborhood Planning, Preservation & Design Section	Wolf	Arts Administrator		1					72		
Planning - Neighborhood Planning, Preservation & Design Section	Scanlon	Preservation Planner		1					72		
Planning - Neighborhood Planning, Preservation & Design Section	Stroick	Planner 4		1					72		
Planning - Neighborhood Planning, Preservation & Design Section	Martin	Planner 3		1					72		
Planning - Neighborhood Planning, Preservation & Design Section	Cnare	Planner 3		1					72		
Planning - Neighborhood Planning, Preservation & Design Section	Wendt	Planner 3		1					72		
Planning - Neighborhood Planning, Preservation & Design Section	Horvath	Planner 2		1					72		
Planning - Neighborhood Planning, Preservation & Design Section		Intern 1		1					48		
Planning - Neighborhood Planning, Preservation & Design Section		Intern 2		1					48		
Planning - Comprehensive Planning & Development Review Section	Waidelich	Principal Planner		1				150			
Planning - Comprehensive Planning & Development Review Section	Roll	Planner 3		1					72		
Planning - Comprehensive Planning & Development Review Section	Vacant	Planner 2		1					72		
Planning - Comprehensive Planning & Development Review Section	Grady	Planner 2		1					72		
Planning - Comprehensive Planning & Development Review Section	Parks	Planner 2		1					72		
Planning - Comprehensive Planning & Development Review Section	Firchow	Planner 2		1					72		
Planning - Comprehensive Planning & Development Review Section	Stouder	Planner 2		1					72		
Planning - Comprehensive Planning & Development Review Section	Trowbridge	Planner 4		1					72		
Planning - Comprehensive Planning & Development Review Section	Jonely	Planning Tech		1					72		

Planning - Comprehensive Planning & Development Review Section	Milleville	Planning Tech		1	
Planning - Comprehensive Planning & Development Review Section	Budgeted Position 2013	Planner 2		1	
Planning - Comprehensive Planning & Development Review Section		Reception and Waiting			
Planning - Comprehensive Planning & Development Review Section		Studio Work Area			
Planning - Comprehensive Planning & Development Review Section		Studio Work Area			
Planning - Comprehensive Planning & Development Review Section		Library			
Planning - Comprehensive Planning & Development Review Section		Large Format Plotter			
Planning - Comprehensive Planning & Development Review Section		Landmark Storage			
Planning - Comprehensive Planning & Development Review Section		Storage			
Planning - Comprehensive Planning & Development Review Section		Cold Storage			
Planning - Comprehensive Planning & Development Review Section		Files per FTE employee	24 x 6 SF		

LL100A 111
 LL116
 LL112 93
 LL 113 178
 LL126 331
 LL133B 339 152
 LL115 339
 LL124 495

	72		
	72		
		240	
		240	
		180	
		120	
		200	also includes area for collating of packets for
		100	
		900	Documents will be scanned and organized for easy electronic retrieval. Hard copies will be stored off-site
		0	Documents will be scanned and organized for easy electronic retrieval. Hard copies will be stored off-site
		144	

Planning	Sub Total	24	0	480	1464	2124
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Total	4068
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**Department of Planning & Community & Economic Development
Community Development Division**

Division or Department	Employee Name	Title or Room Name	Job Classification	FTE	PTE	Room Number	Current Space- SF	Private Office	Work Station	Rooms other than Offices	Notes
Community Development Division	Jim O'Keefe	Director	Community Dev Director	1		233	193	180			
Community Development Division	Laura Noel	Community Services Prog Coord	Community Services Prog Coord	1		206	212	150			
Community Development Division	Monica Host	Coord	Coord	1		287	212	150			
Community Development Division	Vacant	CDBG Prog Coord	Grants Supervisor	1				150			
Community Development Division	Hardy Garrison	CDD Systems & Finance Coord	Administrative Asst	1		232	143		64		
Community Development Division	Mary O'Donnell	Youth Services Coord	Community Services Specialist 2	1		207			64		
Community Development Division	Nancy Saiz	Community Services Grant Admin	Community Services Specialist 2	1		207			64		
Community Development Division	Lorri Wendorf-Corrigan	Neighborhood Services Coord	Community Services Specialist 2	1		207	397		64		
Community Development Division	Jennifer Stoiber	Program Asst	Program Assistant 2	1		225			64		
Community Development Division	Rebecca Schesny	Admin Clerk	Admin Clerk 1	1		225	398		64		
Community Development Division	Deb Diaz	Child Care Specialist	Child Care Program Spec 2	1		208			64		
Community Development Division	Lois Evenson	Child Care Specialist	Child Care Program Spec 2	1		209	425		64		
Community Development Division	Terri Strong	Child Care Specialist	Child Care Program Spec 2	1		209			64		
Community Development Division	Lisa Strub	Child Care Specialist	Child Care Program Spec 1	1		208			64		
Community Development Division	Cheryl Tolley	Child Care Specialist	Child Care Program Spec 1	1		208			64		
Community Development Division	Connie Williams	Child Care Specialist	Child Care Program Spec 2	1		208	410		64		
Community Development Division	Varinia del Moral	Child Care Assist Coord	Child Care Asst Coord	1		209			64		
Community Development Division	Mary Charnitz	Grants Admin	Grants Admin 4	1	X	226	210		64		
Community Development Division	Nancy Dungan	Grants Admin	Grants Admin 2	1		289	261		64		
Community Development Division	Linette Rhodes	Grants Admin	Grants Admin 2	1		286			64		
Community Development Division	Sue Wallinger	Grants Admin	Grants Admin 2	1		288	243		64		
Community Development Division	Teresa Cothrine	Grants Admin	Grants Admin 1	1		286	233		64		
Community Development Division	Mike Miller	Grants Admin	Grants Admin 2	1		290	248		64		
Community Development Division	Julie Spears	Grants Admin	Grants Admin 1	1		226			64		
Community Development Division	Anne Kenny	Community Devel Aide	Community Devel Aide	1		289			64		

Community Development Division	Peg Stonestreet	Program Asst	Program Asst 1	1	282
Community Development Division	Helen Dietzler	Admin Clerk	Admin Clerk 1	1	282
Community Development Division	Ronald Cato	Grant Admin	Grants Admin 1 (EECBG LTE)	1	
Community Development Division	Mary Lou Krase	Grant Admin Green Madison	Grants Admin 1 (EECBG LTE)	1	
Community Development Division	Paul Gimyser	Grant Admin Green Madison	Grants Admin 1 (EECBG LTE)	1	
Community Development Division	May Lor	Admin Clerk Green Madison	Admin Clerk 1 (EECBG LTE)	1	
Community Development Division	Senior Center Staff	OFF-SITE			
Community Development Division	Intern Positions				
Community Development Division	Intern Positions				
Community Development Division	Intern Positions				
	Future 60% Position				
Community Development Division		File Storage (35 file cabinets)	35 x 8 SF		279
		Files per FTE employee	27 x 6 SF		

279

279 472

	64		
	64		
	64		
	48		OFF-SITE
	48		
	48		
	0		
	48		
	48		
	48		
	64		
		280	
		162	

Community Development Division			Sub Total	27	4	630	1888	442
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**Department of Planning & Community & Economic Development
 Economic Development**

Division or Department	Employee Name	Title or Room Name	Job Classification	FTE	PTE	Room Number	Current Space- SF	Private Office	Work Station	Rooms other than Offices	Notes
Economic Development	Aaron Oliver	Director – EDD		1		316	224	216			
Economic Development	Erdmann, Natalie	Redevelopment Specialist		1				216			
Economic Development	Wachter, Max	Redevelopment Specialist		1					64		
Economic Development	Dan Kennelly	Economic Development Specialist		1					64		Starts June 1 2013
Economic Development	Percy Brown	Manager – OER		1		320	205	180			
Economic Development	Terri Goldbin	Specialist		1		318	413		64		
Economic Development	Craig Wilson	Housing Initiatives Specialist		1		318			64		
Economic Development	Matt Mikolajewski	Manager - OBR		1		322	189	180			
Economic Development	Ruth Rohlich	Business Development Specialist		1		324	680		64		
Economic Development	Peggy Yessa	Planning Tech		1		324			64		
Economic Development	Warren Hansen	Street Vending Coordinator		1		324			64		
Economic Development	Eric Melton White	Street Vending Monitor			1	324			64		
Economic Development	Don Marx	Manager - ORES		1		330	240	180			
Economic Development	Joe Stepnik	Real Estate Agent IV		1		332	406		64		
Economic Development	Heidi Fischer	Real Estate Agent III		1		334			64		
Economic Development	Jerry Lund	Real Estate Agent III		1		334			64		
Economic Development	Jenny Frese	Real Estate Agent II		1		334	613		64		
Economic Development	Joe Gromacki	TIF Coordinator		1		328	240		64		
Economic Development	Dan Rolfs	Community Development Project Manager		1		332			64		
Economic Development	Andrea Freedman	Program Assistant		1		312	387		72		
Economic Development	Abbie Kurtz	Clerk Typist			1	312			72		
Economic Development	Funded Position for 2014			1					64		
Economic Development		Reception/Waiting								120	
Economic Development		Counter								120	
Economic Development		Storage				317 324A	133 51			150	
Economic Development		File Area (45 file cabinets)	45 x 8 SF							360	
Economic Development		Files per FTE employee	17 x 6 SF							102	

Economic Development	Sub Total	20	2	972	1104	852
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Total	2928
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