



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft AD HOC DOWNTOWN PUBLIC RESTROOM COMMITTEE

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Tuesday, November 18, 2014

4:30 PM

210 Martin Luther King, Jr Blvd  
(City-County Building), Room 118 Conference Room

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1. CALL TO ORDER / ROLL CALL

A meeting of the Ad Hoc Downtown Public Restroom Committee was held at 4:30 PM on Tuesday, November 18, 2014 at the City-County Building, 210 Martin Luther King, Jr. Blvd, Room 118. A quorum was present and the meeting was properly noticed.

**Members Present:** Mark Binkowski, Gregory Frank, Davy Mayer, Ald. Larry Palm, Susan Schmitz and Ald. Michael Verveer.

**Member Excused:** Carly Kuntz.

**City Staff Present:** Kay Rutledge, Sarah Lerner, Lisa Laschinger, Parks Division; Jeanne Hoffman, City Engineering; William Fruhling, City Planning; Tom Woznick, City Parking Utility; John Hausbeck, County Public Health; Tim Peregoy, Madison Police; Katie Crawley, Mayor's Office.

**Present:** 6 - Michael E. Verveer; Susan M. Schmitz; Larry Palm; Gregory O. Frank; Davy Mayer and Mark R. Binkowski

**Excused:** 1 - Carly I. Kuntz

2. PUBLIC COMMENT

There were no registrants for Public Comment.

3. DISCLOSURES AND RECUSALS

None.

4. [36241](#) Resolutions Establishing the Ad Hoc Downtown Public Restroom Committee

**Alder Palm reviewed the resolutions that created the Ad Hoc Downtown Public Restroom Committee.**

5. [36363](#) Electing a Chair

**Motion made by Verveer, seconded by Frank to Approve Susan Schmitz as Chair of the Ad Hoc Downtown Public Restroom Committee. Motion passed by voice vote/other.**

6. [36368](#) Electing a Vice Chair

**Motion made by Palm, seconded by Verveer to Approve Gregory Frank as Vice Chair of the Ad Hoc Downtown Public Restroom Committee. Motion passed by voice vote/other.**

7. [36242](#) Review of Downtown Public Restrooms Staff Report

Jeanne Hoffman, City Engineering, summarized the Downtown Public Restrooms Staff Report. Tom Woznick, Parking Utility, provided updates on the existing portable restroom facilities at Lake Street Campus ramp and Capitol Square North ramp. Concerns about freezing water pipes for restroom facilities open year-round were raised. The possibility of adding a public restroom with another visitor center location on or near the Capitol Square in conjunction with a future development project was also discussed. The Committee requested additional information regarding usage data for existing facilities as well as additional cost data for trailerable restrooms and heated restrooms.

8. [36396](#) Future Meeting Schedule: Time, Location and Frequency

The Committee reviewed and concurred with the Future Committee Meeting Schedule; the Committee recommended that rather than three separate meetings, the Committee's recommendations could be presented to the Business Improvement District, the Greater State Street Business Association, Downtown Madison, Inc., and possibly the Capitol Neighborhoods, Inc. at the same meeting. Staff will revise the schedule accordingly. Next Committee Meeting: December 2, 2014 at 4:30 pm, Room 103A (City-County Building).

9. ADJOURNMENT

A motion was made by Palm, seconded by Frank to Adjourn at 5:44 PM. Motion passed by voice vote/other.