



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, May 27, 2014

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:34 p.m.

Present: 8 - Lauren Cnare
Patrick E. Delmore
Mike DePue
Madeline B. Gotkowitz
Larry Nelson
Doug Voegeli
Bruce Mayer
Anita Weier

APPROVAL OF MINUTES

A motion was made by Cnare, seconded by DePue, to Approve the Minutes.
The motion passed by unanimous voice vote.

PUBLIC COMMENT

There were no registrants.

DISCLOSURES AND RECUSALS

There were none.

NEW BUSINESS

1. [34242](#) Request to advertise for engineering services for creation of an Asset Management Plan.

Attachments: [Request to Advertise- Asset Management Plan.pdf](#)

A motion was made by Nelson, seconded by Cnare, to request that the Water Utility General Manager prepare a job description for an Asset Manager for consideration for the 2015 budget. The motion passed by unanimous voice vote.

A motion was made by Cnare, seconded by Weier, to place the request to advertise on file. The motion passed by unanimous voice vote.

UNFINISHED BUSINESS

2. [33598](#) SUBSTITUTE: Authorizing the Mayor and the City Clerk to execute a Professional Services Agreement with Short Eliot Hendrickson, Inc. (SEH) for pre-design planning, public participation support, the preparation of final construction drawings and specifications, permitting, and bidding, and construction administration for the design and construction of Unit Well 31 including an iron and manganese filtration plant and an equipment storage facility at 4901 Tradewinds Parkway (16th AD).

Attachments: [Recommendation to Hire - Well 31 Design Consultant.pdf Version 1.pdf](#)

A motion was made by Nelson, seconded by Cnare to recommend approval for the preliminary and final design and to request proposals for construction inspection at a later date. The motion passed by unanimous voice vote.

DISCUSSION ITEMS

3. [34243](#) Discussion of Water Utility Board policy book review.

A motion was made by Nelson, seconded by Weier, to form a subcommittee to be chaired by DePue and to include Delmore, Cnare, and Weier for review of the Water Utility Board policy book. The motion passed by unanimous voice vote.

MONITORING REPORTS

4. [34244](#) Sustainability Report

Attachments: [O-2E Sustainability May 2014.pdf](#)

A motion was made by Nelson, seconded by DePue, to accept the General Manager's interpretation of the policy and the report as written. The motion passed by unanimous voice vote.

5. [34245](#) Financial Planning/Budgeting Report (Capital Budget)

Attachments: [EL-2C Financial Planning Budgeting Monitoring Report May 2014.pdf](#)

A motion was made by Cnare, seconded by Mayer, to to accept the General Manager's interpretation of the policy and the report as written. The motion passed by the following vote:

Ayes: 5 - Lauren Cnare
Patrick E. Delmore
Mike DePue
Larry Nelson
Bruce Mayer

Noes: 1 - Anita Weier

Non Voting: 1 - Madeline B. Gotkowitz
Doug Voegeli

INFORMATIONAL ITEMS

6. [22206](#) Notification of noncompliance with any Water Utility Board Policies.
- There was none to report.**
7. [24301](#) Items of general interest and update on any rate case in progress.
- A meeting was scheduled for Thursday May 29 with Public Service Commission staff to discuss the upcoming rate increase application.**
8. [33201](#) Update on the Paterson Operations Center Reconstruction Project
- Meetings continue with City Planning and the Attorney's Office to develop alternatives.**
9. [28907](#) Report from the Committee on the Environment.
- DePue provided an update. In the future there could be a potential combined meeting on road salt with the Committee on the Environment, Water Utility Board, and Commission on Lakes and Watershed to discuss road salt.**

BOARD SELF-EVALUATION

10. [20013](#) Meeting Evaluation and Discussion
- Attachments:** [Board self-monitoring checklist.pdf](#)
- Cnare led the board self-evaluation.**

FUTURE AGENDA ITEMS

11. [14501](#) Introduction of Future Agenda Items.
- Attachments:** [Decision Tree.pdf](#)
- A board education session on asset management and the development of a sodium/chloride policy were introduced as future agenda items.**

ADJOURNMENT

A motion was made by Cnare, seconded by Nelson, to Adjourn at 6:12 p.m. The motion passed by unanimous voice vote.