

CITY OF MADISON
INTER-DEPARTMENTAL
CORRESPONDENCE

DATE: November 18, 2009

To: CDA Housing Subcommittee and CDA Board

From: Agustin Olvera, Housing Operations

Subject: November Director's Report/Monthly Report Narrative

Public Housing – The CDA finished 2008 with a 4.8% vacancy rate. For the month of October 2009 the vacancy rate was at 6% or 46 units. The goal is a 3% vacancy rate, or 26 units. There were 7 vacancies at East/Truax that are being held open for the redevelopment. There is 1 unit being held open at West/Romnes for the nurses station and 2 units as temporary office space during the West office remodeling project. YTD the agency vacancy rate is 4.3%.

West Site Manager was hired, her name is Liz Robers, she starts November 16th. She has a BA in Architecture, a MA in Urban Planning and has been working in Sun Prairie as a Property Manager. Housing Operations Subcommittee members Deb Zamzow and Alice Fike assisted me in the candidates interviews and evaluations. Both recommended Ms Robers.

Section 8

Additional funding (\$236,237) was requested from HUD to address anticipated funding shortage. This is in addition to previous funds awarded. Program costs are exceeding previous estimates. A notice went out to a number of Housing Authorities asking if they needed additional funding with instructions on how to submit.

Section 8 and Public Housing staff met with MPD Southside District Neighborhood Officers to familiarize them with our programs, answer their questions, and continue ongoing collaboration. With numerous influx of new officers, transfers and rotations at MPD, an ongoing outreach effort is needed. Staff are scheduled to meet with Cpts and Lts in December.

Family Unification Voucher Program - Housing staff have received 38 referrals from DCHS Children Youth and Families division for the Family Unification Vouchers. So far, twelve families have received vouchers and two families have leased up. CDA staff conducted two trainings for CYF staff and have attended one joint training with Dane County Housing Authority Staff to hear presentations by Human Services.

Veterans Assistance Vouchers – Funding to start in November. VA program administrator to have been hired in November, CDA awaiting notice from VA to start implementation.