



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMUNITY SERVICES COMMISSION

Wednesday, April 9, 2008

5:35 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

CALL TO ORDER / ROLL CALL

Staff Present: Enis Ragland, Laura Noel, Mary O'Donnell, Leslie McAllister, and Jennifer Stoiber

Present: 7 -

Michael F. Ely; Joanne E. Brown; Mary Czyszczak-Lyne; Richard C. Berling;
Alan M. Sweet; David Wandel and Stephen A. Small

Absent: 4 -

Brian L. Solomon; Lauren Cnare; Lina Trivedi and Celia M. Jackson

Excused: 1 -

Paul J. Van Rooy

APPROVAL OF MINUTES

A motion was made by Stephen Small, seconded by David Wandel to approve the minutes with the following corrections:

-In the approval of the minutes on page 1, Richard Berling will be changed to non-voting.

-On page 3, note the time Stephen Small left.

-Correct a typo in Item 2. Line 3, paragraph 4 should say, "include an asterisk to the language..."

Motion passed by voice vote.

PUBLIC COMMENT

ROLL CALL

Brian Solomon arrived at 5:42.

Present: 8 -

Brian L. Solomon; Michael F. Ely; Joanne E. Brown; Mary Czyszczak-Lyne;
Richard C. Berling; Alan M. Sweet; David Wandel and Stephen A. Small

Absent: 3 -

Lauren Cnare; Lina Trivedi and Celia M. Jackson

Excused: 1 -

Paul J. Van Rooy

DISCUSSION ITEMS

1. [09825](#) Announcement: Goals and Priorities approved by Council at March 18 meeting.

2. [09826](#) By Youth For Youth presentation

Andrew Bange from By Youth For Youth gave a short presentation on the By Youth For Youth program. He informed the Commission that funding announcements would be made at their awards ceremony on April 14th at 6pm at the United Way.

ROLL CALL

Lauren Cnare arrived at 5:50.

Present: 9 -

Brian L. Solomon; Lauren Cnare; Michael F. Ely; Joanne E. Brown; Mary Czyszczak-Lyne; Richard C. Berling; Alan M. Sweet; David Wandel and Stephen A. Small

Absent: 2 -

Lina Trivedi and Celia M. Jackson

Excused: 1 -

Paul J. Van Rooy

3. [09827](#)

Calendar Review

- a. Move Public Hearing date due to date conflict with CDBG
- b. Schedule of 2009-2010 Funding Application reviews by Program Areas
- c. Commission Members encouraged to let staff know as soon as they are aware of scheduling conflicts

Attachments: [CSC Cal Memo 32809.doc](#)

A motion was made by Mary Czyszczak-Lyne, seconded by Lauren Cnare to approve July 29th as the date for the Public Hearing, so as not to conflict with CDBG's public hearing.

The motion passed by voice vote.

Known meetings where specific Commission members will not be able to attend are as follows:

Richard Berling-May 14

Stephen Small-May 14

Lauren Cnare-June 18

Mary Czyszczak-Lyne-July 29 and 30

4. [09828](#)

Annual Service Report Summaries introduced and distributed

Attachments: [CSC 2007 Service Report Review.pdf](#)

Staff passed out the Annual Service Report Reviews and discussed the content. Homework for the Commission members is to read the reviews and note any questions or concerns for each agency. Staff will compile the list and respond to the questions as we move through the funding process.

A request was made to change the Program Area numbers to a consecutive order.

A motion was made by Mary Czyszczak-Lyne, seconded by Joanne Brown to accept the Annual Service Report Reviews for Contract Year 2007.

Motion passed by voice vote.

5. [09829](#) Community Resources Program Booklet "Overview of the 2009-2010 Budget Process" introduced

Attachments: [2008 Blue Book.pdf](#)

Staff passed out the Overview of the 2009-2010 Budget Process booklet, more commonly referred to as the "Blue Book".

Mary Czyszczak-Lyne asked that the minutes reflect the appreciation of the Commission has for the work that went into the two documents handed out. Laura Noel went over the Blue Book and pointed out helpful or important information.

6. [09830](#) Update on scheduling with Ethics Board

Attachments: [Lina Trivedi Statement.doc](#)

Enis announced that Lina is considering resigning from the Commission, so things are on hold as far as the Ethics Board is concerned.

Members expressed a desire to have a meeting with the Ethics Board to get clarification on some concerns they have regarding what constitutes a conflict of interest. Some of those concerns are as follows:

- Agencies a member makes donations to
- Agencies a member volunteers time to
- Family members on an Agency's Board
- Member a past employee of an agency

Enis Ragland suggested that Commission members send any additional scenarios to him.

7. [09831](#) Brief review of next month's agenda including Statement of Interest forms

A suggestion was made to mail or email Statement of Interest forms sooner than next month so Commission members have time to reflect on possible conflicts of interest.

8. [09832](#) Committee Reports

Attachments: [WS April 2008 update.doc](#)
[April 08 Task Force Update.doc](#)
[ECCEB Report April 08.pdf](#)

ADJOURNMENT

A motion was made by Mary Czyszczak-Lyne, seconded by Joanne Brown to adjourn at 7:15.

Motion passed by voice vote.