

## **LIBRARY SITING AND ALLOCATION**

After meeting with RDC to determine their plans for Royster Corners and the Pinney project they responded by returning the LOI with their input to the City. City Real Estate and Legal Counsel are working on a response and I hope to have a signed LOI to the Board for the February meeting.

## **ABSENTEE VOTING**

The City Clerk has asked for MPL to again assist as additional absentee voting sites for the upcoming primary election. A definite difference this time as compared to the presidential election is that MPL staff will not be directly involved in the voting process. MPL staff will continue to process voter registrations as we have always done but Chief Inspectors will be assigned to each location to administer the voting process. The only other MPL staff obligation will be that a staff member will need to sign off as witness on the chain of custody form each day after the voting has concluded. The Chief Inspector will be responsible for all other aspects of the voting operation.

The Primary Election will be February 21, 2017.

Absentee voting at Madison Public Libraries will be between: **February 1 – February 19**. The “polls” will be open during our regular operating hours and will close a half hour prior to our official closing time.

## **CITY OF MADISON STRATEGIC PLANNING**

In Fall of 2016, I participated with other department and division heads at the Mayor’s retreat on developing a strategic plan for Madison. I helped facilitate the discussion on Social issues in Madison. There will be a follow up with the Common Council on the results of that meeting and for the alders to share their input in the process. I will again help facilitate the Social input discussion. The results will initially be used in conjunction with the What Works City project but eventually be used by every city department.

### **Business Meetings**

- Foundation Grant meeting
- Collection Management Team meeting
- MPLF grant proposal meeting
- Meeting with Ashman Staff
- Meeting with Public Services Staff at Central
- Meeting with Technical Services Staff
- MPLF grants meeting
- Review of Ashman remodel budget
- Meet with RDC on the Pinney project
- Budget Checkup meeting with Finance
- Meeting with Youth Services staff
- Review of new grant procedure with MPLF
- Meeting with Chuck Kamp and Drew Beck from Metro regarding bus line service to new Pinney site
- Meeting with Lakeview staff
- Meeting completing Civil Rights investigation
- RESJI Strategic Planning committee (2)
- Mayor’s Human Services Committee
- Meeting on Mayor’s Retreat with Tom Mosgaller
- Mayor Retreat Prep meeting
- Strategic Planning Retreat with Common Council
- Long Range Planning Committee

### **Public/Media Appearance**

- Deb Lehnher retirement party
- Conducted interview with Cap Times reporter on the Pinney project, no publication date shared
- Tour of 100States new offices in the 316 Building
- Leading Locally committee based action group
- Women’s March
- United We Stand at Monona Terrace

### **City Business**

- Dept/Division Head Meeting with Mayor
- Common Council
- Mayor’s Management Team