

PARK EVENT PERMIT APPLICATION

EVENT INFORMATION

Name of Event: Enclave Int'ltable SK
 Park Requested: Werner Park
 Date Requested: July 23, 2014
 Estimated Attendance: 2500

EVENT ORGANIZER/SPONSOR INFORMATION

Name of Organization: Townsquare Active - InHome Int'ltable SK
 Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

MANDATORY: State Sales Tax Exemption Number: ES#:

OPTIONAL: Federal Tax Exempt Number: _____
 Primary Contact: Nicholas Garsano
 Address: 240 Greenwich Ave Greenwich CT 06830
 Email: nicholas.garsano@townsquareactive.com
 Organization or Event Website: insaneintable.com

Phone During Event: 518-727-9671
 Phone: 518-727-9671
 FAX: _____

EVENT SCHEDULE

Date(s) of Event: July 23, 2014
 Rain Date (if any): July 24, 2014
 Event Start and End Times: 8:30a - 1:30p
 Set-Up Start Time: July 22 7:30a
 Take-Down Start Time and End Times: July 23 1:30p

Does this require time in the park the day before your event? Yes No
 If Yes, provide details of times and area requested: Yes - Reserved Table Route

Are you requesting use of the park shelter? Yes No

PERMITS

Will you have amplified sound at this event? Yes No
 (If Yes, please fill out an Amplification Permit Application.)

Will you sell anything in the park? Yes No
 (If Yes, please fill out a Park Event Vending Permit Application.)

Will you serve any food or beverage? Yes No
 If Yes, what: Local Food Truck

Will you sell beer/wine? Yes No

Will you put up any temporary structures, such as tents, stages, inflatables, dunk tanks? Yes No
 (If Yes, please fill out a Beer/Wine Sales Permit Application.)

Will you fill out a Park Event Temporary Structure Permit Application? Yes No
 Note that permits are not required for 10' x 10' pop-up tents.)

APPLICATION SIGNATURE

The applicant for a Park Event Permit shall agree to indemnify, defend, and hold the City and its officers, officials, employees and agents harmless against all claims, liability, loss, damage, or expense incurred by the City on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted.

The applicant has included all of the appropriate permit applications and materials for this event.

I hereby certify to the best of my knowledge that the information and statements contained in this application are complete and true. I understand that failure to report components of this event/activity may result in the loss of deposit, revocation of permit and/or failure to secure future permits.

Applicant Signature: [Signature]
 Date: 11/14/2013

PARK EVENT PERMIT APPLICATION CHECKLIST

REQUIRED PARK EVENT DOCUMENTS

Please check below to indicate that you have attached the following to the completed application:

- Park Event Schedule
- Park Event Site Map
- Emergency Action Plan
- Park Event Clean-Up and Recycling Plan
- Park Event Permit Application

Date(s) the alder, businesses and residents will be notified of the event.

Letter will be as soon as the event is approved is 6 months prior

ADDITIONAL DOCUMENTS THAT MAY BE REQUIRED

- Park Event Narrative
- Route Map
- Certificate of Insurance
- Park Event Marketing Information
- Amplification Permit Application
- Park Event Vending Permit Application
- Park Event Temporary Structure Permit Application
- Beer/Wine Sales Permit Application
- Park Event Equipment Request

ADDITIONAL CITY OF MADISON PERMITS

Event Organizers are responsible for obtaining all permits that the City of Madison requires for community events. Please indicate which permits you are required to have for your planned event and the date you applied for the permits.

- Temporary Restaurant Permit** - Required if food or beverages, other than prepackaged items, will be sold or served at an event. An application is available online: www.pubhealth/mdc.com/environmental/food/permfood.cfm or pick up an application at the City Clerk's Office, at 210 Martin Luther King, Jr. Blvd., Rm. 103, (608) 266-4501.

- Parade Permit** - May be required of a run, walk or bike ride event. An application is available online: www.cityofmadison.com/traffic/engineering/paradeperm.cfm.

- Street Use Permit** - Necessary to close a city street, sidewalk and/or request special street parking considerations. Questions? Call (608) 266-6033, www.cityofmadison.com/special/events/streetEvents.

- Temporary Class "B" Retailers License** - Required if your event will be selling beer/wine. An application is available online: www.cityofmadison.com/clerk/licensing/lictuor.cfm or pick up an application at the City Clerk's Office, 210 Martin Luther King, Jr. Blvd., Rm. 103, (608) 266-4501.

- Fireworks Permit** - An application is available online: www.cityofmadison.com/fire/code/dofire/NeedAPermit.cfm, (608) 266-4457.

- Tents and Canopies Permit** - Required for tents in excess of 400 sq. ft. An application is available online: www.cityofmadison.com/fire/code/dofire/NeedAPermit.cfm, (608) 266-4457.

PARK EVENT SCHEDULE

- The schedule begins when event set-up starts and ends when clean-up of the event area is complete, all equipment is removed and the park is available for regular use
- The schedule should encompass all activities planned for the event, such as:
 - » Vending: When will vendors set-up, hours of operation, tear-down, leave park
 - » Music/Performances: Stage set-up, performance schedule, tear-down
 - » Displays, Exhibits, Demonstrations: Set-up, open hours, tear-down, leave park
 - » Run/Walk/Parade, etc.: When does staging start, start time(s), end time(s)

Provide Detailed Event Schedule: **July 23-24, 2016**

Ne 4/27/2016

Proposed DATE: ~~July 16, 2016~~

Thursday, ~~July 14~~ July 21, 2016

- Trailers/Equipment Arrive to Venue
- IISSE Team Flies to Milwaukee

Friday ~~July 15~~ Friday July 22, 2016

- Event Load in 7:30A — 7:30P

Saturday, ~~July 16~~ July 23, 2016

→ Event DAY 1

- Registration open 7:30A
- 1st wave 8:30A
- Last wave 12:00P

- ~~Last wave 12:00P - 8:00P~~

Monday, ~~July 18~~ July 25, 2016

- Trailers/Equipment pickup

- Event Day 2
- Registration open 8:30A
- 1st wave
- Last wave 11:00AM
- Load out 1:30P - 7:00P

Sunday July 24, 2016

PARK EVENT NARRATIVE

Are you applying for a new community event?
 If Yes, please continue. If No, skip this form.

Yes No

If the application is for a new event, approval by the Board of Park Commissioners may be required. Please include a one page narrative with the application and materials submitted for the event. The application and narrative will be reviewed by Parks staff and presented to the Board. The Board of Park Commissioners meet on the second Wednesday of the month and agenda items must be submitted by the last Friday of the previous month. Proposals submitted less than six months prior to an event will not be considered.

What is the nature of your event? Is it a Festival? Fundraiser? Walk/Run?

SK "FUN" Run with 11 inflatable obstacles set up 1/4 mile throughout a 3.1 mile course. Midway/Festival area with registration, town bag check, Merit, and vendors.

What kind of activities do you plan on having?

- SK Race
 - Midway Games (Photo Back Drop, Pocket App shot, Junior Boule house)
 - Vendors
 - Music

How big do you anticipate this event will be (people, square footage, etc.)?

22500 spectators (holders are free)
 - 100 Acres (Fishing, water park, midway \$105,000)
 - 3500 Spectators are free!

What kind of impact do you anticipate your event will have on the surrounding neighborhood(s)?

- Council passed primary for
 - 9:00:00 - 9:00:00

Anything else you feel we should know:

- Ensure I-475/10 SR is the fastest growing SR race in the Nation.
 - 105,000 sq ft

PARK EVENT PERMIT APPLICATION

EVENT INFORMATION

Name of Event: Insane Inflatable SK

Park Requested: Warner Park

Date Requested: July 23, 2016 Estimated Attendance: 2500

EVENT ORGANIZER/SPONSOR INFORMATION

Name of Organization: Townsquare Active - Insane Inflatable SK

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

MANDATORY: State Sales Tax Exemption Number: ES#:

OPTIONAL: Federal Tax Exempt Number: _____

Work Phone: 518-727-9671

Phone During Event: 518-727-9671

FAX: _____

Organization or Event Website: insaneinflatable.com

Email: info@townsquareactive.com

Address: 240 Greenway Ave Greenville SC 29635

Primary Contact: Nicholas Greenway

EVENT SCHEDULE

Date(s) of Event: July 23, 2016 + July 24, 2016

Rain Date (if any): July 24, 2016

Take-Down Start Time and End Times: July 23 1:30p - 1:30pm

Set-Up Start Time: July 22 7:30a

Event Start and End Times: 8:30a - 1:30p **Both days**

Does this require time in the park the day before your event? Yes No

Are you requesting use of the park shelter? Yes No

PERMITS

Will you have amplified sound at this event? Yes No

(If Yes, please fill out an Amplification Permit Application.)

Will you sell anything in the park? Yes No

(If Yes, please fill out a Park Event Vending Permit Application.)

Will you serve any food or beverage? Yes No

If Yes, what: Local Food Truck

Will you sell beer/wine? Yes No

(If Yes, please fill out a Beer/Wine Sales Permit Application.)

Will you put up any temporary structures, such as tents, stages, inflatables, dunk tanks? Yes No

(If Yes, please fill out a Park Event Temporary Structure Permit Application.)

Note that permits are not required for 10' x 10' pop-up tents.

APPLICATION SIGNATURE

The applicant for a Park Event Permit shall agree to indemnify, defend, and hold the City and its officers, officials, employees and agents harmless against all claims, liability, loss, damage, or expense incurred by the City on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted.

The applicant has included all of the appropriate permit applications and materials for this event.

I hereby certify to the best of my knowledge that the information and statements contained in this application are complete and true. I understand that failure to report components of this event/activity may result in the loss of deposit, revocation of permit and/or failure to secure future permits.

Applicant Signature: [Signature]

Date: 11/14/2015

Updated 4/27/2016

0103/20/14 6:00pm

(1) No public address systems or sound amplification devices shall be used in any public park within the City of Madison except as permitted by this section. The Parks Superintendent may issue permits in accordance with this section. A permit shall not exempt the holder from the provisions of Sec. 24.08.
(3) The Superintendent may limit the hours of operation and the location within the park of any such system or equipment so as to insure the benefit of such system or equipment to the group seeking its use and to minimize any unreasonable interference with the peace and enjoyment of other users of the park and those adjacent to such park.
(5) The Police Department is authorized to require the discontinuance of any such system or equipment operating outside the prescribed hours or location.

8.29 PUBLIC ADDRESS SYSTEMS IN PARKS.

EXCERPTS FROM APPLICABLE CITY ORDINANCES

Name of Event: Insect Inflatable St

Contact Person: Michaela Germano

Park: Werner Park

Date: July 23, 2016 + July 24 2016

Type of Amplified Sound:
 DJ
 Sound System
 Band
 Other (please specify): _____

Times of Sound: 8:30a

To: 0103/20/14 6:00pm

Speeches/Announcements
 Karaoke

EVENT INFORMATION

Do you have public amplification planned for your event?
If Yes, please continue. If No, skip this form.
 Yes No

By Ordinance, public amplification is not allowed in City Parks except by permission from the Parks Division. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderperson and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

AMPLIFICATION PERMIT APPLICATION

PARK EVENT TEMPORARY STRUCTURE PERMIT APPLICATION

Permit fee is \$210.00/structure, \$100.00 for each additional structure.

Do you plan on using any temporary structures?
If Yes, please continue. If No, skip this form.

Yes No

Event Name of Group: Instate Inflatable SK - Townsquare Active

ORGANIZER INFORMATION

Contact Person: Nicholas Germano

Address: 240 Greenwich Ave Greenwich CT 06830

Work Phone: 518-727-9671

Phone During Event: 518-727-9671

EVENT INFORMATION

Event Name: Instate Inflatable SK

Park Requested: Wester Park

Event Date: July 23 - July 24

TEMPORARY STRUCTURE INFORMATION

Number of People: 3500 (over 2 days)

NA 4/27/2016

What type of temporary structure do you plan to have?

TEMPORARY STRUCTURE	QUANTITY	SIZE AND/OR DIMENSION
Dunk Tank		
Inflatable	11	120' x 60'
Staging		
Tent	4	10' x 20'
Trailer		
Other		

Time duration this structure will be in the park: 24 hours (July 22 - July 23)

Diggers Hotline Ticket Number:

(Please note: Diggers Hotline phone number is 1-800-242-8511. The ticket number must be received in the Parks Division at least 5 days prior to the event. You may call (606) 266-4711 or fax (608) 267-1162 the ticket number to the Parks Division.)

Location of the structure in the park. You must attach a park map. Park maps can be downloaded from the Parks Division website or obtained in the Parks Division.

Is the structure going in a designated area?

Yes No

Company installing the structure: Townsquare Active

Do you or the tent installer have insurance to cover the placement of this structure for your event?

Yes No

Temporary structures, such as tents, staging, trailers, dunk tanks, inflatables, or promotional equipment will only be allowed in a park by obtaining a permit.

This application must be returned to the Parks Division no later than 5 days prior to the event.

PARK EVENT CLEAN-UP AND RECYCLING PLAN

- Each organization is responsible for clean-up of the event area. In accordance with Park Commission policies, a clean-up deposit of \$3,000 may be required.
- Include plans for collection and disposal of materials during and after event - number and location of garbage/recycling containers and dumpsters; number/schedule of volunteers/staff assigned to collection and clean-up.
- If City containers are not used, please provide the name and contact information of the collection agency providing equipment and service for the event.
- Any group that leaves an area in a condition that requires special clean-up by City crews will be charged the full cost of clean-up.
- If you need assistance with your clean-up and recycling plan, please contact the City of Madison's Recycling Office, via email or at (608) 267-2626.

Provide Detailed Trash/Recycling/Clean-Up Plans:

- Arrangements made with City of Madison Recycling office

- Will have 25 Recycling receptacles

- This will be coordinated through Parks Department and shall be implemented once we are approved

- George - Bryan Johnson will be the point of contact at Recycling office

INSANE INFLATABLE 5K EMERGENCY ACTION PLAN

1. INTRODUCTION:

The Insane Inflatible 5k event consists of 1500 – 3500 participants, spectators, volunteers, staff, vendors and sponsors. Most Insane Inflatible 5k events are executed on 250-500 acres with a 5k running course and midway experience. Senior Event Staff will be present at all Insane Inflatible 5k events with a clear understanding of crisis management and evacuation. Below describes the policies put into place in the event of an emergency:

2. COMMAND & CONTROL

Senior Event Staff:
Nick Germano, 518-727-9671 (cell); 980-613-9175 (secondary cell)
John Hamrick, (cell) 864-431-4237
Nick Bailey, 410-937-2221

3. ALLOCATION OF RESOURCES

Equipment to be used for public safety include:
- Hand held radios for key personnel
- Fire extinguishers on site – meeting venue fire safety codes
- Directional signage for event guests for emergencies/exit
- On-site medical professionals and necessities at every event
- On-site law enforcement for every event

4. EVENT SIGNAGE

Event signage will be clearly marked for spectator and registered runners. Signage includes direction signage, exit signage, EMT/medical signage and general information signage

5. COMMUNICATION

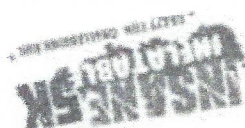
Event organizers will communicate via radio, cell phone and in-person for all emergency related issues. Communication to the public/participants, event organizers will communicate via a venue-wide PA system.

6. LOST & FOUND PROPERTY

Lost and found services will be provided at the general information tent for all lost and found issues. A secure area will house any lost and found property that was turned in.

7. MEDIA

Media will be informed and talked to by select Insane Inflatible 5k personnel in an effort to create consistent and credible messaging in case of an emergency. These staff members include: Nick Germano & Nick Bailey



8. **TRAFFIC MANAGEMENT**
Insane Inflatables SK will outsource traffic management to Warner Park. An organized traffic flow in and out of the venue will be finalized prior to each event.

9. **KEY AREAS OF CRISIS PLAN MANAGEMENT**

Obstacles
Each obstacle will have 1-3 trained volunteers to monitor activity during the hours of the event. They will each have radios and be in direct communication with senior event staff.
Insane Midway
The Insane Midway will consist event staff, trained medical/EMT personnel, volunteers, vendors and sponsors. At each event will have a trained medical/EMT personnel to monitor activity during the hours of the event. They will each have radios and be in direct communication with senior event staff.

Severe Weather
In the event of severe weather, the Event Director (Nick Germano) will decide on postponing or closing the event and notifying participants. The Senior Management Team closely monitors all inclement weather prior and during the event. Communications networks will be established for severe weather notification in case of evacuation.
Staff/Volunteers
Senior event staff will closely manage staff and volunteers. Constant communication and clear expectations will be set forth at the beginning of each event.

Accidental Injury
The Event Director manages accidental injury on a case-by-case basis. Injuries requiring emergency room visits and/or hospital admittance are handled by the medical/EMT personnel and are reported immediately to the Event Director.

Criminal Acts
Alerting Insane Inflatables SK personnel is the first action, followed by calling 911. If a suspect is present and a danger to himself or others, Insane Inflatables SK senior management and onsite law enforcement/security will assist with providing a safety perimeter for unway personnel to prevent them from entering within range of danger.

Fire, Explosion & Chemical Spills
911 is the first alert, followed by alerting Fire Safety personnel and the senior event staff. Fire Safety personnel will assist with egress from the affected area/building via the fire escape or exit doors and will make sure individuals and staff are removed to a safe location. The Event Director provides emergency fire and rescue responders information regarding possible flammable or explosive chemicals on property with the assistance of the senior event staff and venue representatives.

10. **EVACUATION PLAN**

A precautionary evacuation may be appropriate when there is a credible threat directed at the Insane Inflatables SK event. This may be limited to a specific area or the entire event property. If time permits, this may be a staggered/limited release procedure to help alleviate traffic gridlock.

An emergency evacuation will be necessary if a sudden event has occurred that requires the removal of all persons from the effected area as quickly as possible. The Event Director, Stuart Kaul, will make the decision for an emergency evacuation or precautionary evacuation. For an emergency evacuation, the situation will be discussed with venue officials, law enforcement and senior event staff. In any case the evacuation will be coordinated with Park Police Supervisor, Park Manager and Nick Germano.

11. FAQs

- Q. Who will make the decision to evacuate the public from the event location?
A. Nick Germano
- Q. Who will co-ordinate the evacuation (be in charge)?
A. Nick Germano
- Q. How will the event staff/volunteers be informed and briefed of the situation?
A. Via radio, cell phone and in-person communications.
- Q. Do the event staff/volunteers have specific tasks in the event of an evacuation?
A. Yes, event staff and volunteers will be given instructions prior to the start of an event, their duties in event of an evacuation.
- Q. Which exits will the public be directed to?
A. To the closest and safest exits depending on venue and location
- Q. Where will the public be evacuated?
A. Depending on venue and location, the public will be evacuated to the safest location in the event of an evacuation.
- Q. Who will inform the emergency services?
A. Nick Germano
- Q. Who will direct the emergency services when they arrive at the event location?
A. Nick Germano
- Q. If required how do you stop the event?
A. If necessary, runner waves will be halted permanently stopped from going out on course. Announcements over the PA system will be made and directions will be given as to how properly to evacuate.
- Q. How do you inform the safety staff?
A. Radio, cell phone or in-person.
- Q. How do you collect and account for the participants?
A. With a clear line of communication, event staff will be directed to "sweep the course" in the event of an evacuation. Service vehicles, if available, will be used to "sweep" their personal vehicles or to a safe structure/location on venue property.
- Q. Where do you evacuate the participants?
A. Depending on the severity of the emergency, participants will either be directed to

12. KEY CONTACTS

Nick Germano
Insane Inflatables 5K Event Director
(518) 727-9671 (P) (980) 613-9175
nicholas.germano@townsquaremedia.com

John Hamrick
Insane Inflatables 5K Logistics Director
(864) 431-4237 (cell)
john.hamrick@townsquaremedia.com

EMERGENCY ACTION PLAN (EAP)

I.	GENERAL	<p>The "EVENT NAME" will be held MONTH DAY, YEAR at GENERAL LOCATION/ADDRESS/FACILITY TITLE.</p>
II.	PURPOSE	<p>A. This emergency action plan predetermines actions to take before and during the "EVENT NAME" (hereinafter referred to as the event) in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.</p>
III.	ASSUMPTIONS	<p>The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.</p>
IV.	BASIC PLAN	<p>A. Emergency Action Plan (EAP) Event Representative</p> <p>1. The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as PRIMARY CONTACT; FIRST/LAST NAME.</p> <p>B. Emergency Notification</p> <p>1. In the event of an emergency, notification of the emergency will be through the use of 911. The caller should have the following information available to the 911 operator: nature of emergency, location, and contact person with callback number.</p> <p>2. We <input type="checkbox"/> will / <input type="checkbox"/> will not have on-site EMS (ENTER CONTACT NAME & CELL PHONE NUMBER)</p> <p>3. We <input type="checkbox"/> will / <input type="checkbox"/> will not have on-site Police or Security (ENTER CONTACT NAME & CELL PHONE NUMBER)</p> <p>C. Severe Weather</p> <p>1. Weather forecasts and current conditions can be monitored through the <u>National Weather Service's Madison Weather Forecast website</u>.</p> <p>2. Before the event - If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such FIRST/LAST NAME and will be responsible to monitor the weather conditions before and during the event.</p> <p>3. During the event - If severe weather occurs during the event, the EAP event representative or his/her designee FIRST/LAST NAME will make notification to those attending the event that a hazardous weather condition exists and direct them to shelter.</p> <p>4. There are very limited provisions for sheltering participants in the event of severe weather. This event will follow the 30-30 Rule for lightning. If lightning is observed and thunder is heard within 30 seconds, the event will be delayed until 30 minutes have passed since thunder was last heard.</p> <p>D. Fire</p> <p>1. If a specific hazard has been identified as an increased risk of fire at this event, event manager will work with the Fire Department to determine how to address the hazard.</p> <p>2. All event staff will be instructed on the safe use of Portable Fire Extinguishers.</p> <p>3. If cooking is intended, you must contact the fire department and -</p>

Primary Contact	FIRST/LAST NAME	CELL PHONE
Secondary Contact	FIRST/LAST NAME	CELL PHONE
Emergency	Dane County 911 Center	911
Non-Emergency	Madison Fire Department	(608) 266-4420
Non-Emergency	Madison Police Department	(608) 261-9694

CONTACT INFORMATION

V.

1. Access for Emergency Vehicles will be maintained at all times.
2. 20' Fire Lanes are required to be kept open at events.
3. A 14' minimum height clearance requirement for anything that goes over a street or fire lane.
4. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks or public thoroughways.
5. Crowd control will be managed by: NAME.
6. Parking for vendor and staff vehicles will be: LOCATION(S).
7. Parking for attendee vehicles will be: LOCATION(S).

G. Emergency Vehicle Access

1. The need for constant Law Enforcement presence at this event has / has not been identified. Event manager shall contact the Police Department to determine if there is a need for Law Enforcement presence at this event.
2. Should an incident occur that requires Law Enforcement, to be called to this event, the caller will have the following information available to give to the 911 Center:
 - a) nature of emergency
 - b) precise location
 - c) contact person with callback number

F. Law Enforcement

1. As with any outdoor event, there is potential for injury to the participants. The types of injuries are various and include those that are heat related as well as traumatic injuries.
2. Event manager shall contact the Fire Department to determine if there is a need for on-site Emergency Medical Services at this event.
3. Should an incident occur that requires Emergency Medical Services to be called to this event, the caller will have the following information available to give to the 911 Center:
 - a) nature of emergency
 - b) precise location
 - c) contact person with callback number

E. Medical Emergencies

- a) Must have a valid fire extinguisher, 2A10BC.
- b) Each space is allowed 1 LP tank per cooking device. All LP tanks are to be secured in an approved manner (tied, strapped, chained, etc.)
- c) No cooking shall be allowed under a tent. Cooking shall be a minimum of 20' away from tents/canopies.
- d) Cooking must be on a non-combustible surface (grease collection material generally required under cooking and food service areas).
4. Fire inspectors may be required to do an inspection of your event (depends on size and nature of the event), contact the Fire Department for guidelines.
5. All tents/canopies used for cooking shall have a FLAME SPREAD Certification attached to the tent.
6. Should an incident occur that requires the Fire Department, 911 will be utilized to request this resource. The caller should have the following information available to the 911 operator: nature of emergency, location, and contact person with callback number.

Untitled map

All changes saved in Drive

➔ Add layer **+** Share

📍 Parking

📍 Parking

📍 Midway/Festival Area

📍 Course Route

📍 #1 Start Line

📍 #2 Inflatable

📍 #3 Inflatable

📍 #4 Inflatable

📍 #5 Inflatable

📍 #6 Inflatable

📍 #7 Inflatable

📍 #8 Inflatable

📍 #9 Inflatable

📍 #10 Inflatable

📍 #11 Finish Line

📍 Boneyard/Trailer Parking



PARK EVENT SITE MAP

To ensure proper review of the event please attach a Park Event Site Map and a route plan (if applicable). To assist with site plans, park maps are available on the [Parks Division website](#).

- Site plans should include, but are not limited to, the following: location of tents, stages, fencing, vendors, portable toilets, beer gardens, dumpsters, placement of vehicles, exit location for outdoor events that are fenced, clear signage, accessible paths for wheelchairs as well as ample disabled parking, and any other related event components not listed above.
- The site plan should also include areas within the requested park that will be used for the event including parking lots, shelters, ball diamonds, soccer fields, ped/bike paths, tennis courts, volleyball courts and any other specific park features that are included in the plans for the event.
- A detailed route map should also be provided if the event includes a run, walk, parade or other moving activity. A helpful online resource for route mapping is [Map My Run](#).
- If the event includes a run/walk component, the approval of the Parks Division for the use of the park does not imply approval of the proposed route. Routes need to be approved with a [Parade Permit](#).

Provide Detailed Event Site Map: