



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft BOARD OF PARK COMMISSIONERS

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, December 14, 2022

6:30 PM

Virtual

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### CALL TO ORDER / ROLL CALL

A meeting of the Board of Park Commissioners was held virtually at 6:30PM on Wednesday, December 14, 2022. President Harrington called the meeting to order at 6:33PM. A quorum was present and the meeting was properly noticed. Members Present: Ald. Yanette Figueroa Cole; Emily Gnam; Moira Harrington; Catie McDonald Shannon; Chandra Miller Fienen; and Ben Williams. Parks Staff Present: Eric Knepp; Lisa Laschinger; CJ Ryan; Joanne Austin; Greg Genin; Kelly Post; Zach Watson; Ann Freiwald; Tracey Hartley; and Jason Vroman. City Staff Present: Katie Crawley, Mayor's Office; and Jeff Greger, Kirstie Laatsch, Ryan Jonely, Dan McCauliff, and Angela Puerta, City Planning.

[74951](#)

Approval of the Minutes of the November 9, 2022 Board of Park Commissioners Meeting

Motion made by Williams, seconded by Miller Fienen, to Approve the Minutes of the November 9, 2022 Board of Park Commissioners meeting. Motion passed by voice vote/other.

[74956](#)

Public Comment

There were no registrants for Public Comment.

### DISCLOSURES AND RECUSALS

None.

**REPORTS**

President of the Park Commission

**President Harrington congratulated the Parks Division on their move to the new facility in Olin and for closing out another year while still emerging from the pandemic. This is the first meeting without Alder Abbas who resigned as an alder. Expressed appreciation for his commitment and contributions to the Park Commission and the City at large.**

Superintendent of Parks

**Assistant Superintendent Lisa Laschinger provided the Superintendent's report. Parks has officially moved to the Olin Facility at 330 E Lakeside Street. Thanked Amy Scanlon of City Engineering and Assistant Superintendent CJ Ryan for their efforts facilitating the move and recognized that many staff and agencies played an important role in getting the facility updated and ready for move-in. Parks hosted the Leadership Team at Olin Facility earlier this week and an all staff holiday luncheon today. Staff is preparing for the Lake Monona Waterfront Ad Hoc Committee event on January 26, 2023 and gearing up for winter.**

[74959](#)

December 2022 Superintendent's Report

**Operation Manager Greg Genin presented the Operations quarterly report.**

**Motion made by McDonald Shannon, seconded by Williams, to Accept the Report. Motion passed by voice vote/other.**

[74960](#)

Report of the Minutes of the October 25, 2022 Olbrich Botanical Society.

**Motion made by Gnam, seconded by Miller Fienen, to Accept the Minutes. Motion passed by voice vote/other.**

**NEW BUSINESS**

[74949](#)

Request from University of Wisconsin to allow the Urban Canid Project to continue for a ninth year and the installation of a wildlife camera along the bikepath in Reindahl Park for an eighth year.

**UW Professor David Drake clarified that the request is for approval for trapping and radio collaring red fox and coyotes in any Madison Parks property. The request does not include the installation of wildlife cameras in any parks. Researchers will consult with Parks Conservation Resource Supervisor Paul Quinlan prior to any trapping operations.**

**Motion made by Gnam to Approve the Request for trapping purposes in City parks with consultation with Quinlan, but not for inclusion of installation of cameras, seconded by Figueroa Cole. Motion passed by voice vote/other.**

**74962**

Request from Central Cross Country Skiing for the use of Highland Manor Park shelter for the Veterans Air Rifle Shoot, a training series for members of the Paralyzed Veterans of America. The request is to use the shelter from 9:30am-12:30pm, two days a month starting on January 11, 2023. Additional dates TBD.

**Interim Community Events Coordinator Kelly Post provided an overview of the request and confirmed that CXC has received written approval from Madison Police Department regarding their request.**

**Gordon of Central Cross Country Skiing spoke regarding the program that serves disabled vets.**

**Registrant Nicholas Davies was in opposition.**

**Motion made by Gnam, seconded by Figueroa Cole, to Approve the Request. Motion passed by voice vote/other.**

**74682**

Adopting the Shady Wood Neighborhood Development Plan as a supplement to the City of Madison Comprehensive Plan

**Planner Kirstie Laatsch presented the Plan.**

**Motion made by Gnam, seconded by McDonald Shannon to Return to Lead with the Recommendation for Approval to the PLAN COMMISSION. Motion passed by voice vote/other.**

**74912**

Authorizing the City of Madison Planning Division to prepare the Northeast Area Plan

**Ryan Jonely provided an overview of the plan. Dan McCauliffe provided an overview of the updated approach that City Planning is taking with neighborhood planning to update all neighborhood plans every ten years, including how Parks planning efforts will be integrated with the process. Angela Puerta answered questions regarding the engagement process and stakeholders list.**

**Motion made by Figueroa Cole, seconded by Gnam, to Return to Lead with the Recommendation for Approval to the PLAN COMMISSION. Motion passed by voice vote/other.**

**75058**

Request from Madison Nordic Ski Club, Inc. (MadNorSki) to use the Elver Park for cross country skiing classes, practices, lessons and races under terms of a fee modification (2022-2025).

**Laschinger provided an overview of MadNorSki partnership and the fee modification.**

**Registered speaker Tamara Bryant of MadNorSki provided a report of the club's volunteer efforts and programming that is offered.**

**Laschinger noted an issue with the registration report and indicated that from Agenda item #14 on the report does not match the agenda Item number, so we will be checking with registrants before moving on if they wish to speak on the Fee Modification or the Change in Cross Country Ski designated locations. Registered speaker Brock Woods indicated he wished to speak regarding Item #15 and all other registrants do not wish to speak, but the presumption is they wish to register for Item #15.**

**Motion made by Gnam, seconded by Williams, to Approve the Request. Motion passed by voice vote/other.**

**74950**

2022-2023 Board of Park Commissioners Park and Golf Course Locations Designated as Part of the City's Cross Country Ski Program

**Recreation Services Coordinator Tracey Hartley provided an overview of the ordinance change and the designation of the parks and golf spaces to be used for cross country skiing.**

**Registered speaker Brock Woods of Madison Nordic Ski Club spoke in support of the three parks becoming fee based sites for the ski program.**

**Registered speaker Tamara Bryant of Madison Nordic Ski Club spoke in support.**

**Registrant Michelle Probst was in support.**

**Registrant Anna Meyer was in support.**

**Registrant Will Hardt was in support.**

**Registrant Brian Turany was in support.**

**Registrant Jeffrey John Ripp was in support.**

**Registrant Kristin Cooper was in support.**

**Registrant Judith Brandt was in support.**

**Motion made by Figueroa Cole, seconded by McDonald Shannon, to Approve Elver Park, Odana Golf Course, and Door Creek Park as locations designated as fee-based. Motion passed by voice vote/other.**

[74948](#)

Review of Parks Public Amplification Policy

**Post provided an overview of the policy and a recent issue of amplified sound that was allowed at McPike Park on a school night.**

**Registered speaker Bill Schulz registered in support, but was unavailable to speak.**

**Motion made by Figueroa Cole, seconded by McDonald Shannon, to Refer to the FACILITIES PROGRAMS AND FEES SUBCOMMITTEE. Motion passed by voice vote/other.**

[74867](#)

Amending Section 8.17(6) of the Madison General Ordinances to Create a Parks Vending Permit Exception for Certain Parks Division Sponsored Events.

**Warner Park Community Recreation Center Facility Manager Zach Watson provided an overview of the ordinance revision.**

**Motion made by Figueroa Cole, seconded by Miller Fienen, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.**

[74887](#)

Repealing and recreating Section 8.18 and amending Section 1.08(3)(a) and 1.08(4) of the Madison General Ordinances to establish a uniform parking policy for all City parks, and to update the bond schedule and enforcement authority accordingly.

**Parks Ranger Supervisor Jason Vroman provided an overview the ordinance revision and was available to answer questions.**

**Motion made by Figueroa Cole, seconded by Williams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER with the amendment to create Sec. 8.18(6)(f): (f) Bicycles. The restrictions of subsections (1), (3)(b), (f), (g), (h), and (i) do not apply to bicycles parked in areas designated or set aside by the Parks Division for bicycle parking. Motion passed by voice vote/other.**

[73964](#)

Review of Parks Division's 2023 Capital and Operating Budgets

**Laschinger provided an overview of the Capital and Operating Budgets and was available to answer questions.**

[72218](#)

Adoption of official names for Acer Park, Acacia Ridge Park and Birchwood South Park

**Planning and Development Manager Ann Freiwald provided an overview of the naming process and the process used for determining the names for the parks in question.**

**Motion made by McDonald Shannon, seconded by Miller Fienen, to Approve. Motion passed by voice vote/other.**

[74947](#)

Annual Statement of Interest Due

Commission members were reminded to submit their Statement of Interest forms.

#### ADJOURNMENT

Motion made by Miller Fienen, seconded by McDonald Shannon, to Adjourn at 9:44PM. Motion passed by voice vote/other.