



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

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Tuesday, February 4, 2020

4:30 PM

Room 153, Madison Municipal Building  
215 Martin Luther King, Jr. Blvd.

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### CALL TO ORDER / ROLL CALL

**Present:** 5 - Barbara Harrington-McKinney; Arvina Martin; Tag Evers; Sheri Carter and Grant Foster

**Excused:** 3 - Shiva Bidar; Rebecca Kemble and Samba Baldeh

**Others Present:** Mayor Rhodes-Conway, Ald. Patrick Heck, Ald. Keith Furman, Ald. Lindsay Lemmer, Ald. Zachary Henak and Ald. Marsha Rummel, Deputy Mayor Cam McLay, Mayor's Chief of Staff Mary Bottari and City Attorney Mike May

Ald. Barbara Harrington-McKinney, vice-chair, called the meeting to order at 4:30 p.m.

### APPROVAL OF MINUTES

A motion was made by Ald. Arvina Martin, seconded by Ald. Sheri Carter, to approve the minutes from the January 21, 2020 Common Council Executive Committee meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

There was no public comment.

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

Ald. Samba Baldeh arrived at 4:34 p.m. Ald. Rebecca Kemble arrived at 4:35 p.m.

**Present:** 7 - Barbara Harrington-McKinney; Arvina Martin; Rebecca Kemble; Tag Evers; Sheri Carter; Grant Foster and Samba Baldeh

**Excused:** 1 - Shiva Bidar

## DISCUSSION WITH THE MAYOR

[59361](#)

Discussion with Mayor Rhodes-Conway (2/4/20)

- Mayors Innovation Project Winter Policy Meeting (Washington, D.C.)
- U.S. Conference of Mayors 88th Annual Winter Meeting (Washington, D.C.)
- Multiple Meetings in Washington, DC

**Attachments:** [2/4/20 CCEC Mayor's Discussion PowerPoint January 2020 DC Visit.pdf](#)  
[Mayors Innovation Project Winter Policy Meeting](#)  
[U.S. Conference of Mayors 88th Annual Winter Meeting](#)

Mayor Rhodes-Conway provided an update on her January 2020 Washington DC visit for CCEC members (see attached PowerPoint PDF).

## REFERRALS FROM THE COMMON COUNCIL

[58222](#)

Repealing Section 33.23 of the Madison General Ordinances to eliminate the Solid Waste Advisory Committee.

**Sponsors:** Grant Foster and Keith Furman

**A motion was made by Ald. Sheri Carter, seconded by Ald. Grant Foster, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER.**

This ordinance would eliminate the Solid Waste Advisory Committee. The Committee is currently tasked with limited duties, including making studies and recommendations related to solid waste and recycling issues, and reviewing City programs and operations on these issues. However, the Committee has frequently found itself with few referrals or actionable items for consideration. Matters that would otherwise be referred to this committee may instead be referred to other committees or even ad hoc committees depending on the issues involved.

Ald. Grant Foster was available to answer questions. He supported the creation of a "Friends of the Streets Division" organization. He noted that he was inspired by the TFOG's Report recommendations to reduce the number of committees and thought this was one committee that could be eliminated.

The motion passed by voice vote/other.

## UPDATES

### [59112](#)

Update: President's Work Group to Review Applicable APM's (2/4/20) - Ald. Marsha Rummel, Chair

**Attachments:** [2/3/20 City Attorney Memo to CCEC on APM Work Group Status.pdf](#)

Ald. Marsha Rummel, chair, provided an update to the CCEC members. The work group will be requesting an extension to June 30, 2020 for a report back to Council (see attachment in legislative file). Specific policies, harrassment, code of conduct might benefit from a separate section in the policy guide (addition to charge / remedies and enforcement would go there too).

There was no objection to having the APM work group to work on a separate section that would go into the policy guide or extending the deadline to June 30, 2020.

The City Attorney would draft the resolution to extend the deadline and clarify the scope of work to review adding a new section on APM procedures and enforcement to the Council's Policy Guide.

### [59118](#)

Update: President's Work Group on Council Communication Tools & Processes (2/4/20) - Ald. Grant Foster, Chair

Ald. Grant Foster, chair, provided an update to CCEC members.

Current practice: PIO's send emails and then the press release would come through the city's press release system (sometimes a third version as well). The work group recommended a more streamlined process that would reduce the number of emails that alders receive on the same subject.

Work Group recommendation: Add all aldermanic email addresses to receive the City's News Releases. Then at the beginning of next month the PIO's can stop sending out emails to all alders that contain the same information as the news releases.

Eric Olson will also email alders instructions on how to subscribe to the city's Email lists and AlertMadison. These are communication tools staff use to send information, alerts, notifications, and updates (<https://my.cityofmadison.com/index.cfm>).

Ald. Foster also noted that the work group may request an extension to their report timeline as well.

## FUTURE AGENDA ITEMS

Legislative File No. 58656 - Accepting the Final Report of the Task Force on the Structure of City Government and Making Referrals to City Committees and Departments for Determination of Next Steps. (Referred to 2/25/20 CCEC meeting)

Legislative File No. 59152 - Informational Report - City of Madison Workplace Climate Survey Report, prepared by the Multicultural Affairs Committee and Women's Initiatives Committee. (Referred to 2/25/20 CCEC meeting)

Legislative File No. 59138 - Repealing Section 33.11, amending Sections 33.23(2) and 33.31 of the Madison General Ordinances to eliminate the Committee on the Environment. (CCEC lead, Committee on the Environment, Sustainable Madison Committee)

Discussion on 2021 Budget Process (Referred to 2/25/20 CCEC meeting)

Discussion on Chief of Staff Survey Results & Annual Performance Review (Referred to 2/25/20 CCEC meeting)

Presentation: Affordable Housing Financing Options - Linette Rhodes, CDD - 3/5/20 CCEC Meeting

**Discussion Items:**

- \*PFAS Proposal (Ald. Rummel / Future CCEC Meeting)
- \*Creating an Annual Common Council Report
- \*Audit process for City departments

**Standing Updates**

- \*President's Work Group on Council Communication Tools & Processes
- \*President's Work Group on APM's
- \*Council Chief of Staff

**ADJOURNMENT**

A motion was made by Ald. Sheri Carter, seconded by Ald. Arvina Martin, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:33 p.m.