

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, April 16, 2009

5:30 PM

Madison Water Utility
119 E. Olin Avenue
Conference Room A&B

1. CALL TO ORDER / ROLL CALL - The Chair called the meeting to order at 5:32 p.m.

Present: 6 -

Lauren Cnare; Donna Vogel; Susan J. Zahner; Judith M. Wilcox; Lori Kay and William C. Sonzogni

Excused: 2 -

Linda D. Oakley and Alan I. Schwartzstein

OTHERS PRESENT: Thomas Schlenker, David Caes, Patricia Frazak, Janel Heinrich, Jeff Golden, Pamela Abel (recorder), John Hausbeck, Sue Wallinger, Ruby Dow

2. PUBLIC COMMENT - None

3. PRESENTATION ON HOMELESSNESS IN DANE COUNTY - Sue Wallinger - 30 minutes

Sue Wallinger is a Grants Administrator in the Madison Community Development Block Grant division and works with agencies providing services to the homeless. She distributed two handouts; one from the Dane County Homeless Services Consortium "Housing for All" and "2008 Annual Homeless Households Served in Dane County". Wallinger then provided a summary of services and statistics. Zahner asked her to consider if the Board of Health could help in any way to address the issue since homelessness has a direct impact on the health of an individual.

4. APPROVAL OF MINUTES

This was Approve the Minutes

Present: 4 -

Donna Vogel; Judith M. Wilcox; Lori Kay and William C. Sonzogni

Excused: 2 -

Linda D. Oakley and Alan I. Schwartzstein

Abstentions: 2 -

Lauren Cnare and Susan J. Zahner

5. CHAIR'S REPORT - 5 minutes

[14375](#) Chair's Report for April 16, 2009

Attachments: [Chairs Report 4 16 09.pdf](#)

This Miscellaneous was Accept

Zahner has discussed with staff the review of the next year's budget and the Budget Committee will need to meet, preferably before the next Board meeting. The following Board members have terms ending on April 21; LD Oakley, who will be leaving, Alder Cnare and Alan Schwartzstein. We await official word on Schwartzstein and Cnare reappointments. The election of officers for the Board will take place in June.

6. DIRECTOR REPORT - 5 minutes

Schlenker returned this week from a medical mission trip to Camaguey, Cuba. A group goes to Cuba two or three times per year and if Board members are interested in participating, let him know. The Public Health Awards were held this week, highlighting the outstanding partners we have. They will be broadcast on Madison City Channel if members would like to view the recording. Zahner, who was emcee, congratulated staff on a job well done and asked if the Board could somehow be more involved in the award process, perhaps as part of the selection committee. There will be a reminder given to the Board next year when the process begins and they can identify a participant. Schlenker, Golden and Hausbeck attended a township meeting last night to give an overview of our private well testing and education program. This presentation gave attendees a better understanding of what we do and the relevance. Schlenker invited all to his annual rite of spring, Kenosha style pizza that he prepares for lunch.

7. Environmental Health Division Report - Tommye Schneider - 5 minutes

Schneider hopes that members have a chance to read the minutes from the Safe Food Advisory Committee meeting in January. Another meeting has been held and the minutes, once approved, will be sent to the Board. The hot topic is posting restaurant inspection reports on line and there is a lot of interest and participation to make it happen. Another recent change in the section is the redistricting plan for all Sanitarians. Schneider and Caes recently completed an analysis of the cost of licensing establishments and the well and septic program. Fees should remain the same for licensed establishments but she will be recommending a fee increase for the well and septic program. This information will be introduced to key county staff next week. Clean Sweep will be moving from the Fish Hatchery Road site to the county landfill site. The county has plans for the county garage property and it will be convenient for those using the landfill. However, the hours for Clean Sweep will need to expand to match those of the landfill. Mark Mathwig, the Emergency Preparedness Coordinator, is resigning. Lyle Kleppe, our Microbiologist in the Lab, with 55 years of service, is on extended leave. We will be hiring a temporary person to fill in while he is out.

[14377](#) Safe Food Advisory Committee Meeting Minutes for January 29, 2009

Attachments: [Safe Food Advisory Committee meeting minutes 1 29 09.pdf](#)

This Miscellaneous was Accept

8. Family/Community Health and Population Health Divisions - Janel Heinrich - 10 minutes

[14378](#)

Family and Community Health/Population Health Newsletter for April 2009

Attachments: [2009 April pophealthacd newsletter.pdf](#)

This Miscellaneous was Accept

Heinrich announced that there is a delay in sending out the summary document "Health At A Glance", which should be available next week. The larger data book on community health assessment has also been delayed. The department has proposal in to the CDC for a Public Health Prevention Specialist to help in developing community health assessment, program evaluation and strategic planning. We just found out we now will be vying for placement of a candidate in our department, along with over one hundred other places. Program evaluations of all programs in the department are currently being conducted. Our recent hire of a bilingual public health aide for WIC is leaving and we will be recruiting immediately.

9. Operations Division Report - 5 minutes

[14410](#)

2008 Budget vs. Actuals

Attachments: [2008 Budget vs Actuals.pdf](#)

This Miscellaneous was Accept

Caes reviewed his written report to the Board on the 2008 budget. One difference this year is we have no salary savings from vacant positions. There is a \$730,000 surplus, and a fund balance of \$641,000 (as of 12/31/08). Of that balance, \$263,000 was applied to the 2009 budget. As of 1/1/09, there is a fund balance of \$272,000 with a reserve fund of \$106,000 (this reserve is to be used only for licensed establishments). Caes was asked by the Comptroller's Office to prepare a financial year-end projection. No grant funding has been cut and in fact, the Well Woman Program and Komen were restored and/or increased. The department will go over budget with overtime pay, due to the tuberculosis caseload. Also new this year is that the department will need to pay for an audit out of department funds.

STANDING AND SPECIAL COMMITTEES

10. Executive - Zahner - No report

11. Budget - Wilcox - No report

12. Bylaws - Cnare

Cnare recommends approving the referrals on modifying the IGA so the bylaws can be changed. The Board will then need to decide the definition of an excused absence and feel free to offer suggestions to the committee. Zahner looks forward to a recommendation from the bylaws committee on some excused absence language. Items 17. and 20. were considered since these relate to bylaws; Cnare/Wilcox moved to recommend adoption, passed unanimously.

13. Administrative Hearing - Schwartzstein - No report

14. Personnel - Oakley - No report

OLD BUSINESS - 5 minutes - ACTION Item

15. [14015](#) Well Child Clinics #2009-10

Attachments: [Well Child Clinics Board of Health Resolution 3 19 09 #2009-10.pdf](#)

This Board of Health Resolution was Grant Final Approval by the Board of Health

Zahner recognizes staff involved in these clinics over the years. She gives credit for the community building which has allowed other partners to offer this service to the community.

NEW BUSINESS - 15 minutes - Legislative Files are ACTION Items

16. Mosquito Permit Application Presentation - John Hausbeck

Hausbeck provides an annual update on the program, in part for the DNR requirement of a public meeting notice to apply larvicide. His handout provides a summary on the first page. There are 21 sites with high Culex in multiple years. In 2008, mosquito populations were much higher than previous years due to heavy rains in June. This program is funded by municipalities who want to continue to have the mosquito population monitored and controlled with the application of larvicide on public property. S There has been no push to add other municipalities in the county and there is limited resource to do that.

City Common Council Referrals

17. [14079](#) Amending the Intergovernmental Agreement between the City and Dane County creating the City-County Health Department, with respect to absences and election of officers.

A motion was made by Cnare, seconded by Wilcox, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

18. [14360](#) Resources for Tuberculosis Isolation and Treatment Support.

A motion was made by Sonzogni, seconded by Kay, to Return to Lead with the Recommendation for Approval. The motion passed by voice vote/other.

19. [14361](#) Amending the 2009 Public Health Operating Budget to allow for the carry-forward and expenditure of 2008 grants and designated donations.

This Resolution was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES

Dane County Board Referrals

20. [14390](#) Authorizing Amendment to the Intergovernmental Agreement Between the City of Madison and Dane County Creating the City-County Health Department

Attachments: [County Board Resolution 286 2008-2009 Amend IGA.pdf](#)

A motion was made by Cnare, seconded by Wilcox, to Forward to the County Board of Supervisors with the Recommendation for Approval. The motion passed by voice vote/other.

21. ADJOURNMENT - The meeting was adjourned at 6:55 p.m.