



Division of Transportation  
Investment Management  
Bureau of Transit and Local Roads  
PO Box 7913  
Madison, WI 53707-7913

Jim Doyle, Governor  
Frank J. Busalacchi, Secretary  
Internet: [www.dot.wisconsin.gov](http://www.dot.wisconsin.gov)

Telephone: 608-267-9497

Facsimile (FAX): 608-266-0658

May 11, 2006

Mr. Tom Walsh  
Traffic Operations & Safety Engineer  
Traffic Engineering, 215 Martin Luther King, Jr. BLVD P.O. Box 2986  
Madison, WI 53701-2986

Dear Mr. Walsh:

Subject: TSMEGP – Project Agreement  
Project ID: **1009-06-33**  
Project Description: **City-wide Epoxy Pavement Markings project**

The project identified above has been approved under the FY 2005 - 2006 Traffic Signing Marking Enhancement Grant Program (TSMEGP) and authorized for charging effective May 9, 2006. Enclosed are the State/Municipal Project Agreement, Request for Project Reimbursement Form, and the Reimbursement Procedures for your awarded project.

The State funding share for the approved project is **\$45,000.00**. State financing will be limited to 75% participation in eligible items or to the limit approved for the improvement whichever is less. Project costs in excess of this amount are a local responsibility. The Project Agreement is your community's firm commitment to provide its share of the funding.

This agreement also includes a sunset provision (see Terms and Conditions No. 11). Local governments will be required to complete their project and apply to WisDOT for reimbursement no later than three years from the date the project agreement is signed by WisDOT.

If you have any questions concerning the Project Agreement or project reimbursement process please contact me at (608) 266-0194 or by e-mail at [michael.erickson@dot.state.wi.us](mailto:michael.erickson@dot.state.wi.us).

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Erickson".

Michael Erickson  
Program Manager - TSMEGP

enclosures (3)

2005 - 2006

**TRAFFIC SIGNING & MARKING ENHANCEMENT GRANT PROGRAM  
STATE/MUNICIPAL PROJECT AGREEMENT**

Date: May 9, 2006

Project ID: 1009-06-33

County: Dane

Municipality: City of Madison

Accounting Code: 5528

The signatory city, village, town, or county, hereinafter called the MUNICIPALITY, through its duly authorized officers or officials via the signed TSMEGP application form and terms and conditions, and the State of Wisconsin Department of Transportation, hereinafter called the STATE, enter into this agreement to accomplish the described project.

The Wisconsin State Statute §20.395 (2) (ev) provides the authority for the MUNICIPALITY and the STATE to enter into this agreement.

**Project Description: City-wide Epoxy Pavement Markings project**

**Cost Table**

Phase	Total Funds	TSMEGP Funds	Municipal Funds
	\$60,000.00	\$45,000.00	\$15,000.00
	\$	\$	\$
	\$	\$	\$
<b>Total Distribution:</b>	<b>\$60,000.00</b>	<b>(Max) \$45,000.00</b>	<b>\$15,000.00</b>

State financing will be limited to 75 percent (%) participation in eligible items or to the limit approved for the improvement, which ever is less.

**IMPORTANT:** Local governments are expected to complete their project and apply to WisDOT for reimbursement no later than three years from the date the project agreement is signed by WisDOT.

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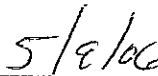
**Project Note (if applicable): or N/A**

This request is subject to the terms and conditions agreed to at the time of application for the designated MUNICIPALITY and upon acceptance by the STATE, per signature below, shall constitute agreement between the MUNICIPALITY and the STATE.

Accepted for the State of Wisconsin, Department of Transportation:

By:

  
Local Transportation Programs and Finance

  
Date

FEIN Number: 396005507 01

**2005 – 2006  
TRAFFIC SIGNING & MARKING ENHANCEMENT GRANT PROGRAM  
REQUEST FOR PROJECT REIMBURSEMENT**

Date: May 9, 2006  
 County: Dane  
 Municipality: City of Madison  
 Project Description: City-wide Epoxy Pavement Markings project

Project ID: 1009-06-33  
 Accounting Code: **5528**

Primary contact Person or  
 Public Sponsor Agency: Mr. Tom Walsh

Treasurer: Ray Fisher

Address Traffic Engineering, 215 Martin Luther  
 King, Jr. BLVD P.O. Box 2986  
 Madison, WI  
 53701-2986

Address: 210 MARTIN LUTHER KING JR  
 BLVD  
 Madison, WI  
 53703-3340

City of Madison certifies that the work on the above described project was performed in accordance with all applicable federal, state, and local laws, rules, ordinances, and standards, the terms and conditions of the "Traffic Signing & Marking Enhancement Grant Program State/Municipal Project Agreement" and that work on the TSMEGP project is complete and reimbursement is requested.

TSMEGP Project Cost: \$ \_\_\_\_\_  
 TSMEGP Reimbursement: **\$45,000.00** (No more than 75% of Total TSMEGP Project Cost)  
 Total Improvement Cost: \$ \_\_\_\_\_ (If larger than Total TSMEGP Project Cost)

Contractor/Local Government	Award Date/ Date of Work Order	Award Amount/ Work Order Charges
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Submitted By (Signature)	Title	Date
_____	_____	_____

**Please submit this form to the WisDOT Program Manager after your project is completed and the contractor(s) / work orders have been paid. WisDOT will sign and forward the form to the Bureau of Financial Services for payment.**

**For State Use Only**

To: WisDOT Bureau of Financial Services  
 The Bureau of Transit and Local Roads hereby approves payment of the state TSMEGP share for  
 \$ \_\_\_\_\_

\_\_\_\_\_ Date  
 Local Transportation Programs and Finance

Appropriation: 275 (Object Code: 5528)  
 Purchase Order Number: \_\_\_\_\_

## TSMEGP – Program Procedures for Project Reimbursement For the 2005 –2006 Program Cycle

Project Applicants are responsible for the following items:

- Project is built to specifications & locations identified in the project application.
- Project is built to WisDOT standards, or the project applicant must request an exception to WisDOT standards – ideally prior to construction – in writing and be approved by the WisDOT Regional Office.
- By state statute you are required to provide the name of your **current** Treasurer and address for the reimbursement payment.
- The TSMEGP is a reimbursement program. Local governments are required to initially finance 100% of project costs prior to seeking reimbursement. **All projects under this program are locally let.** While it is expected that many of these projects will be let to contract, it may be possible for the local government to perform the work, provided it has the necessary resources and/ or agreements in place to do so. Once the improvement is completed and the contractor(s) paid (if applicable), the local government can request reimbursement from WisDOT.

Please submit the following documents to the WisDOT Program Manager by (Month, date, year):

- Bid award and rejection notices, or dated board minutes indicating the bid decision if applicable.
- Exception to standards, if required.
- Copies of the project invoices showing payment to the contractor prior to submitting the Request for Reimbursement.
- Local governments that use their own labor force must maintain a record of the labor hours and equipment used – time and equipment work orders or logs. These may be requested by the WisDOT Program Manger to verify local cost share upon receipt of the Request for Reimbursement.
- Request for Reimbursement.

**IMPORTANT: Local governments are expected to complete their project and apply to WisDOT for reimbursement no later than three years from the date the project agreement is signed by WisDOT.**

All questions and comments should be directed to:

**Michael E. Erickson – Program Manager**  
Bureau of Transit & Local Roads – BTLR  
Wisconsin Department of Transportation  
4802 Sheboygan Avenue Rm. 951  
PO Box 7913  
Madison, WI 53707-7913  
(608) 266-0194 or [michael.erickson@dot.state.wi.us](mailto:michael.erickson@dot.state.wi.us)