



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved EARLY CHILDHOOD CARE AND EDUCATION COMMITTEE

Monday, November 27, 2017

9:00 AM

30 W. Mifflin St.
Room 1000B
Madison, WI 53703

CALL TO ORDER / ROLL CALL

Present: 5 - Denise DeMarb; Linda E. Benzschawel; Mykenzie L. Lemberger; Senay Goitom and Nancy K. Brien

Absent: 4 - Christine Coke; Kate Toews; Lana Nenide and Dipesh Navsaria

Others present: Coral Manning

Brien called the meeting to order at 9:09 am.

APPROVAL OF MINUTES

Motion by DeMarb, seconded by Goitom to approve the September 5, 2017 minutes. Motion passed by voice vote.

PUBLIC COMMENT

None.

DISCLOSURES AND RECUSALS

These are the standard disclosures and recusals of ECCEC members: Toews has 2 children in an accredited center. Goitom has a child at an accredited center. Navsaria is on the WECA Board.

NEW BUSINESS

1. [49411](#) Introduction of new ECCEC member Lana Nenide

Mykenzie Lemberger gave a brief introduction to the group.
2. [48665](#) Community Services Committee member selection

DeMarb discussed the CSC Committee and its role within the Community Development Division. Goitom and Lemberger are interested.
3. [49354](#) Northside Early Childhood Zone updates - Coral Manning and Amy Christianson

Manning discussed the Northside Early Childhood Zone (NECZ) updates. There is a new leadership staff team that is made up of representatives who directly staff the executive level of the organizations represented in the NECZ. The

NECZ is geographically the same as the Blackhawk Middle School attendance area. The Rennebohm Foundation is committed to funding in the NECZ. The NECZ will be looking to address any child care gaps including the number of regulated child care spots and the lack of 2nd and 3rd shift care.

4. [49307](#) Authorizing the sole source purchase of services by the Community Development Division from Community Coordinated Child Care (4-Cs) for surveying, data analysis, and research services associated with early childhood and school-age care in Madison.

Manning discussed how this will authorize 4C to provide data to the City Community Development Division.

A motion was made by Goitom, seconded by Benzschawel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

5. [49355](#) Family Child Care Accreditation System RFP Selection Recommendation

Attachments: [Family Child Care Accred System RFP #49371](#)
[RFP Decision Notes](#)

Manning discussed that Satellite Family Child Care was awarded the RFP to accredit family child care locations within the City of Madison. Brien noted that the "RFP Selection Notes and Scoring" sheet mentioned four "areas to improve" and requested a timely report on the status of those "areas."

6. [49412](#) Stabilization Funding Application Changes for 2018

Attachments: [Stabilization Fund Application 2018 DRAFT 9-14-17](#)
[Stabilization Fund Report 2017 DRAFT 9-14-17](#)

Manning discussed updates to the stabilization fund application including more specific questions and a report to provide further information to the committee. Definition of terms were also added with as well as requesting a list of revenue sources for the centers.

Motion by Lemberger, seconded by Benzschawel to accept the stabilization application with changes. Motion passed by voice vote.

7. [49413](#) Child Care Assistance Eligibility

Attachments: [CCA Fact Sheet 2017](#)
[Child Care Assistance Quarterly Report](#)

Manning discussed the child care fact sheet and eligibility criteria. There currently is no waiting list for the Child Care Assistance Program. The committee needs to review the current eligibility criteria to see how to better serve the community.

Motion by Demarb, seconded by Lemberger to create a Child Care Assistance Eligibility/Ordinance Review Subcommittee consisting of Lemberger, DeMarb and Goitom. Motion passed by voice vote.

8. [49414](#) Support to Family Child Care

DeMarb discussed creating a subcommittee to address family child care support from the City of Madison. The subcommittee would address unmet needs, barriers to families receiving care and respite care options. Ideally the committee would meet weekly in the beginning of 2018.

Motion by Goitom, seconded by Lemberger to create a Family Child Care Support Subcommittee of the ECCEC consisting of Goitom, Lemberger, Brien and DeMarb as an alternate. Motion passed by voice vote.

Motion by DeMarb, seconded by Goitom to reconsider item #7. Motion passed by voice vote.

7. [49413](#) Child Care Assistance Eligibility

Attachments: [CCA Fact Sheet 2017](#)
[Child Care Assistance Quarterly Report](#)

Motion by DeMarb, seconded by Goitom to have a special meeting of the entire committee for a half day retreat to visit child Care Assistance Eligibility in January instead of creating a subcommittee. Motion passed by voice vote.

9. [49574](#) Future ECCEC Meeting Schedule

Attachments: [Committee Meeting Survey Results](#)

Benzschawel will be retiring in May. Linda and Coral are working to identify individuals who may be interested in filling that vacancy.

The committee discussed quarterly meetings not being frequent enough to address all items necessary. The results of the Doodle poll were discussed.

Motion by Benzschawel, seconded by DeMarb to reschedule ECCEC meetings for the 2nd Thursday of each month from 2:30-4:30 pm every other month beginning February 2018. Motion passed by voice vote.

The 2018 schedule will be February 8th, April 12th, June 14th, October 11th and December 13th from 2:30-4:30 pm.

ADJOURNMENT

Motion by DeMarb, seconded by Benzschawel to adjourn the meeting at 10:36 am. Motion passed by voice vote.