



Fitchburg Senior Center *Friends*
Seniors Serving Seniors

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October 16, 2017

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Dear Senior Center Directors and Board Members:

This is a followup to the email and letter attachment of September. Seven of the eighteen Dane County senior centers have indicated an interest in attending the gathering of senior center directors and board members, now labeled a symposium for all senior center board members and directors.

The symposium will in February 2018 and will be held from 10:30 a.m. to 2:30 p.m at the Fitchburg Senior Center or the Fitchburg Library. The agenda is to have a semi-formal presentation and discussion period, with a break for lunch and followed with additional discussion. The discussions will be lead by a Fitchburg Friends board member with hopes that any/all participants will share their wants, questions, successes and failures for the benefit of all of us.

Below are the present topics for discussion. Additions and deletions are welcome and more will likely come up as we share our experiences. Please feel free to recommend other topics and please indicate if you are willing to lead a discussion.

- 1- Fund raising - What programs are best and when to have them.
- 2- Center activities - Which are most popular and how to support them.
- 3- Money Handling - Separation of funds, and who pays for what.
- 4- Corporation - Becoming a 501(c)(3) corporation and bylaws.
- 5- Board Members - Recruitment, training, composition, responsibilities.

We hope additional directors and board members will plan to attend the symposium. If you have not yet done so, an email of interest will help with our initial planning. Final information and a RSVP request will be sent in December so we have names, and numbers for meal planning purposes.

I look forward to hearing from those who have not yet shown an interest in attending. If you have questions or comments, please share at my email