



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved WATER UTILITY BOARD

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Tuesday, March 25, 2014

4:30 PM

Water Utility Conference Room A&B  
119 E. Olin Ave.

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### CALL TO ORDER / ROLL CALL

Bruce Mayer called the meeting to order at 4:32 p.m.

Present: 6 -

Lauren Cnare; Patrick E. Delmore; Larry Nelson; Doug Voegeli; Bruce Mayer and Anita Weier

Excused: 2 -

Mike DePue and Madeline B. Gotkowitz

### APPROVAL OF MINUTES

A motion was made by Nelson, seconded by Cnare, to Approve the Minutes of the February 26 meeting. The motion passed by voice vote with one abstention (Weier).

### PUBLIC COMMENT

There were no registrants.

### DISCLOSURES AND RECUSALS

There were none.

### PUBLIC HEARING

1. [33404](#) Approving a revised Citizen Advisory Process for the Madison Water Utility (Citywide).

**Attachments:** [Draft Madison Water Utility Citizen Advisory Process.pdf](#)  
[Water Board Edits- Draft Citizen Advisory Process.pdf](#)

There were no registrants for the public hearing.

A motion was made by Cnare, seconded by Weier, to RECOMMEND TO COUNCIL WITH THE FOLLOWING RECOMMENDATIONS - REPORT OF OFFICER (see attached). The motion passed by unanimous voice vote.

### NEW BUSINESS

2. [33406](#) SUBSTITUTE: Authorizing the Mayor and the City Clerk to execute a Professional Services Agreement with Baxter Woodman for pre-design planning, public participation support, the preparation of final construction drawings and specifications, permitting, bidding, and construction administration for the upgrade of Booster Pumping Station 115 (17th AD).

**Attachments:** [Recommendation to Hire\\_BS115.pdf](#)  
[Version 1.pdf](#)

**A motion was made by Cnare, seconded by Nelson, to Return to Lead with the Recommendation for Approval with Baxter Woodman as the recommended firm to the BOARD OF ESTIMATES. The motion passed by unanimous voice vote.**

3. [33416](#) Authorizing Madison Water Utility to host a fundraiser for Wisconsin Water for the World as part of its Drinking Water Week Open House Saturday, May 10 (citywide).

**A motion was made by Weier, seconded by Cnare, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.**

## UNFINISHED BUSINESS

4. [31660](#) Request to advertise for engineering services for Well 31 facility design and construction.

**Attachments:** [Followup to Request to Advertise\\_Eng Services.pdf](#)

**A motion was made by Nelson, seconded by Cnare, to Approve. The motion passed by unanimous voice vote.**

5. [33202](#) Discussion and approval of board recommendations regarding the Water Utility's Payment in Lieu of Taxes to the City of Madison

**Attachments:** [140226 PILOT Handout.pdf](#)

**A motion was made by Cnare, seconded by Nelson, to Refer to staff indefinitely without prejudice. The motion passed by unanimous voice vote.**

## MONITORING

6. [33203](#) Review of the Madison Water Utility General Manager

**Attachments:** [Monitoring Overview 2014.pdf](#)  
[DRAFT GM Review.pdf](#)  
[Board edits- DRAFT GMreview.pdf](#)

**A motion was made by Nelson, seconded by Cnare, to Approve with Amendments (see attached). The motion passed by unanimous voice vote.**

## INFORMATIONAL ITEMS

7. [22206](#) Notification of noncompliance with any Water Utility Board Policies.
- There was no noncompliance to report.**
8. [24301](#) Items of general interest and update on any rate case in progress.
- General Manager Tom Heikkinen said the process to select a vendor for electronic bill presentment and payment was in its final stages. The utility was also close to having an executed contract for its rate case study.**
9. [25757](#) Update on Madison Kipp Corporation groundwater contamination.
- Water Supply Manager Joe DeMorett provided an update on Madison Kipp Corporation's plans to do additional modeling and its extraction well for remediation of groundwater contamination.**
10. [33201](#) Update on the Paterson Operations Center Reconstruction Project
- Staff will have biweekly meetings with the Planning Department to develop alternatives for the Operations Center Reconstruction.**
11. [28907](#) Report from the Committee on the Environment.
- There was no report.**

### BOARD SELF-EVALUATION

12. [20013](#) Meeting Evaluation and Discussion
- Attachments:** [Board self-monitoring checklist.pdf](#)
- Doug Voegeli led the meeting evaluation.**

### FUTURE AGENDA ITEMS

13. [14501](#) Introduction of Future Agenda Items.
- Attachments:** [Decision Tree.pdf](#)
- No new future agenda items were introduced.**

### ADJOURNMENT

**A motion was made by Cnare, seconded by Nelson, to Adjourn at 5:25 p.m. The motion passed by unanimous voice vote.**