

Title

Create the classification of Employee Assistance Specialist 3 in CG18, R10. Recreate the encumbered position #4378 and vacant position #4766 in the new classification. Reallocate employee Mary Eldridge to Employee Assistance Specialist 2 in CG18, R08.

Resolution

Resolution to create the classification of Employee Assistance Specialist 3 in CG18, R10 in the salary schedule. Recreate the 1.0 FTE positions #4378 and #4766 in the new classification as Employee Assistance Specialist 3 in CG18, R10 in the permanent salary detail of the Employee Assistance Program operating budget. Reallocate the incumbent of position #4378, M. Eldridge, to Employee Assistance Specialist 2 until such time as the minimum qualifications for Employee Assistance Specialist 3 are satisfied.

Compensation Group/ Range	2023 Annual Minimum (Step 1)	2023 Annual Maximum (Step 5)	2023 Annual Maximum (+ 12% Longevity)
18/06	\$64,246.78	\$75,645.96	\$84,723.60
18/08	\$69,687.28	\$82,695.34	\$92,618.76
18/10	\$75,645.96	\$90,912.64	\$101,822.24