

# PARK EVENT PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # \_\_\_\_\_ Date Submitted \_\_\_\_\_

## EVENT INFORMATION

Name of Event Run to Win Wisconsin

Event Organizer/Sponsor Compete America, Inc

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of Wisconsin Tax Exempt Number \_\_\_\_\_

Address 5800 E. Skully Dr. Suite 1230

City/State/Zip Tulsa, OK 74135

Primary Contact Kacy Hughes FAX N/A

Work Phone (918) 312-5304 Phone During Event (918) 312-5307

E-mail khughes@runtowinamerica.com

Website RuntoWinAmerica.com

Secondary Contact Maria Graham Phone During Event (918) 312-5307

Work Phone 918-466-3504

E-mail mgraham@runtowinamerica.com

Annual Event?  Yes  No

Charitable Event?  Yes  No

If Yes, name of charity to receive donations: PROJECT HOPE

Estimated Attendance 250 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification: Hours 2:00 to 4:30  Yes  No

Park Requested Warner Park

Shelter Reserved by Event Organizer  Yes  No

Please, Warner Park Shelter

## EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 4/11 Rain Date(s) N/A

Event Start Date(s)/Time(s) 4/11 4:00pm Set-Up Date(s)/Time for Event 4/11 10:00am

Event End Date(s)/Time(s) 4/11 6:00pm Take-Down Time 4/11 6:00pm

Does this require time in the park the day before your event?  Yes  No

## APPLICATION SIGNATURE

The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved park area. This permit is subject to all Municipal Ordinances as defined by the City of Madison, in addition to all rules and regulations governing the City's Parks Division. The applicant agrees that during the use of the park facility, the sponsoring organization will not exclude anyone from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of the person's race, color, creed, national origin or handicap.

The applicant has read the Park Events Application packet. The applicant has included all of the appropriate permit applications and materials for this event.

I hereby certify to the best of my knowledge that the information and statements contained in this application are complete and true. I understand that failure to report components of this event/activity may result in the loss of deposit, revocation of permit and/or failure to secure future permits.

Signature Kacy Hughes

Date 1-10-13

## Event Schedule for Run To Win America – Wisconsin 5K

10:30 AM – 2:00PM:

We will begin the setup process.

Setup will include but not be limited to:

- Delivery of extra restroom facilities
- Delivery and setup of appropriate barricades
- Setup of water stations
- Setup of packet pickup
- Timing Company will arrive and get their equipment setup

2:00-3:30

Final packet pickup will take place; there will be a packet pickup the day before so there shouldn't be too many people left to pickup.

3:30-3:55

Timing Company will make sure everyone is set and runners will start to assemble.

4:00

The race will kick off

4:45-5:00

The racers will conclude with the course.

5:30-6:00

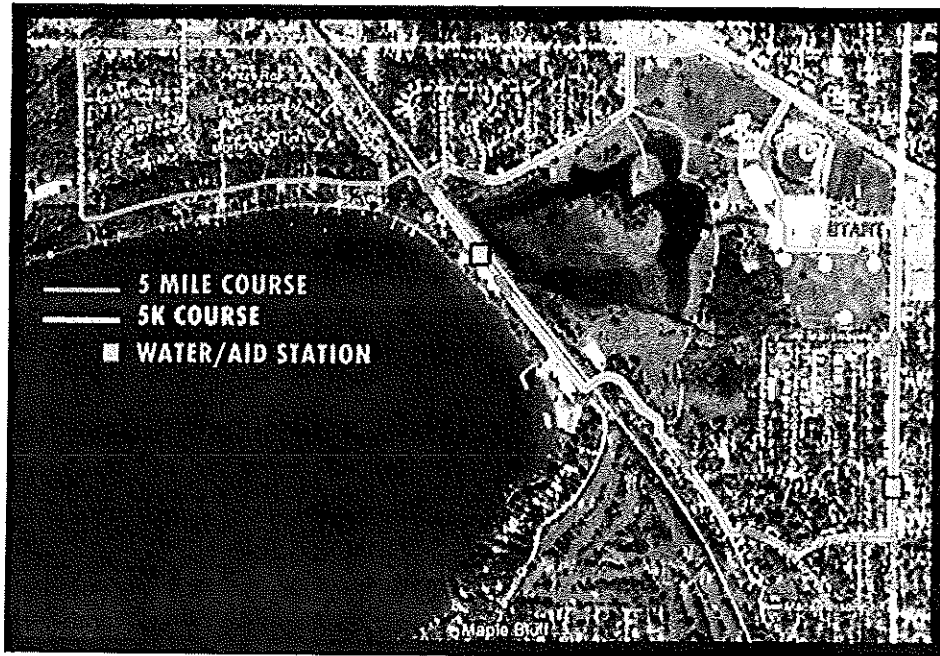
The awards ceremony will take place

6:00

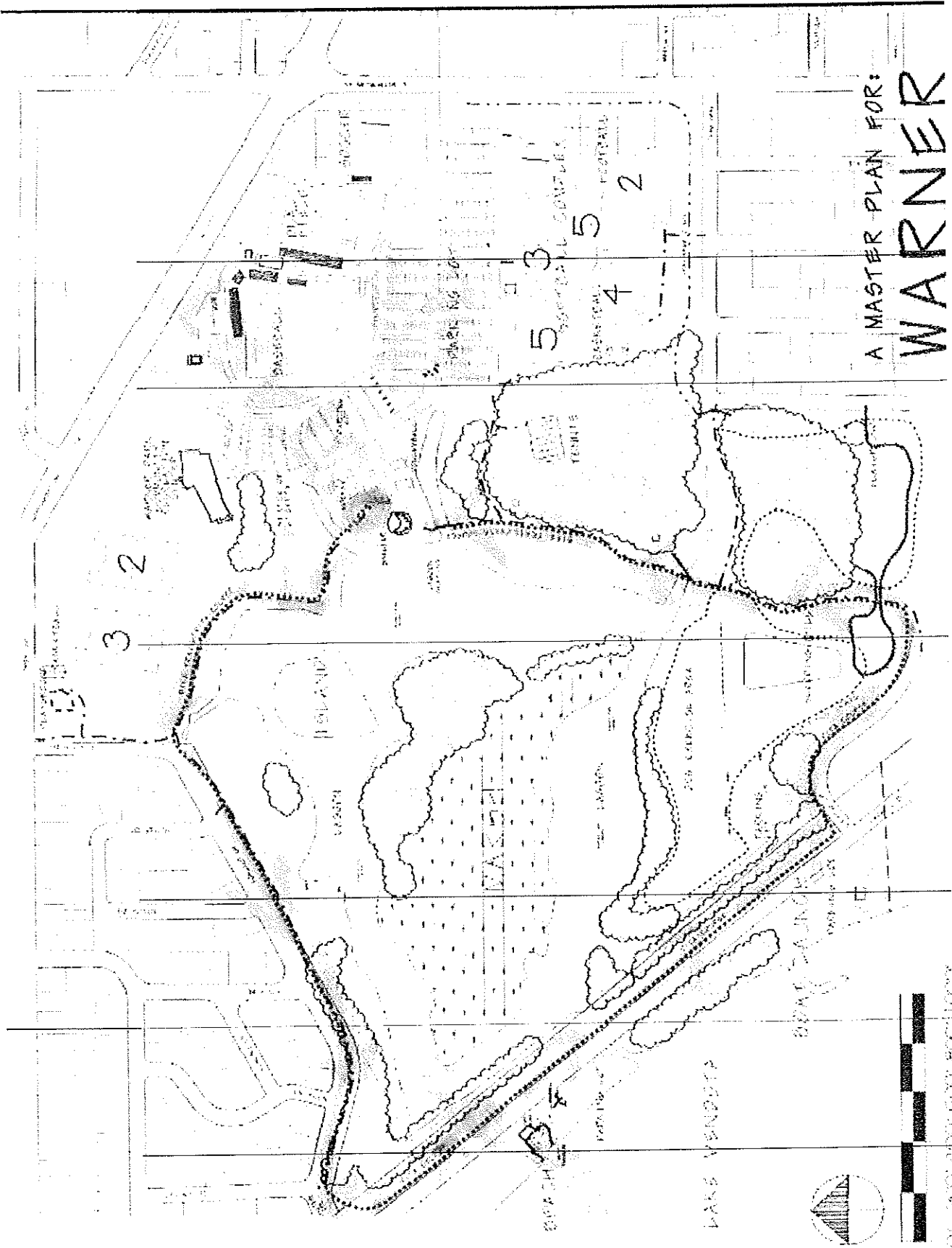
Runners and families will start leaving

6:00-7:00

Cleanup and Pickup of all extras delivered that morning.



Please see next page, it is the city's master plan, I FOUND THIS COURSE ONLINE.



A MASTER PLAN FOR:  
**WARNER**



BY 2000 DESIGN GROUP, BOSTON, MASS.