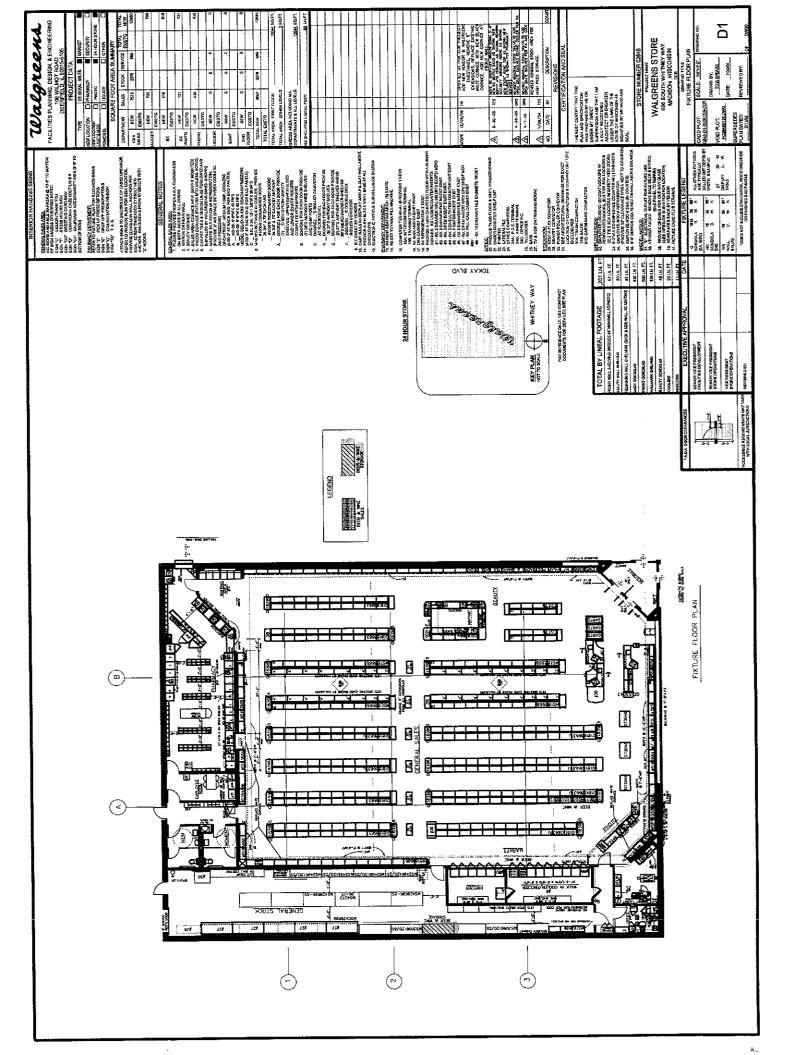
		lerk				Federa	I Employer Identi	ification		
	mit to municipal c					Numbe	r (FEIN):	"" ²³¹⁰ " 36-1	92402	:5
For	the license period	beginning		20	;		' '	EQUESTED	•	
		ending <u>Jun</u>	e 30	20	10		TYPE		F	EE
		Г	Town of				lass A beer		\$	
то	THE GOVERNING	BODY of the	Village of }	Madison			lass B beer		\$	
	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	3 DOD / 01 (110.	City of	IVIAUISUII	-	—— □ v	Vholesale be	er	\$	
			Oity of #				lass C wine		\$	
Cou	inty ofDane		Aldermanic Dist	No (if re	quired by ordina	ance)	lass A liquor		\$	
							lass B liquor	r	\$	
1	The named III	NDIVIDUALF	PARTNERSHIP	LIMITED LIA	BILITY COMPAN	IY 🔲 F	Reserve Clas	s B liquor	\$	
	C	ORPORATION/NONPI	ROFIT ORGANIZA	ATION		<u> </u>	Publication	on fee	\$	
	hereby makes applic	ation for the alcohol be	verage license(s)	checked above		<u> </u>	OTAL FEE		\$	
2	Name (individual/par	tners give last name fi	rst middle; corpor	ations/limited liability	companies give	registered nam	e): <u> </u>	algreen Co).	
	partnership, and by liability company. L President/Member		r and agent of a (corporation or nonp e of each person Name	d to this applic profit organizati	ation by each on, and by each Home Address	ch member/m	oplicant, by ea nanager and a Post Offic	gent of	a lin
	Vice President/Memb									
	•	Assistant Secret	tary	Margarita E. k	Kellen	845 Wagn	er Road	Glenvie	w, IL	600
	Treasurer/Member _	NA Store Manager		Graces D. H.	avol .	000 5				
	Agent	Store Manager		Gregory P. Ho	J V €I	939 Derby	Drive	Sun Pra	irie, V	VI 5
_	Directors/Managers	NA Walaraana #00	10.40							
3	Trade Name	Walgreens #02				ness Phone Nui		08) 274 13°		
4	Address of Premises	•				Office & Zip Co		dison WI 5	3711	
5	Is individual, partners	or agent of corporatio	n/limited liability co	ompany subject to co	mpletion of the r	esponsible bev	erage server		-	
	Training course for thi									
^	-	is license period?							Yes	
	Is the applicant an er	mploye or agent of, or a			amed applicant?				Yes Yes	
7	Is the applicant an er Does any other alcoh	mploye or agent of, or a nol beverage retail licen	see or wholesale	permittee have any i	amed applicant? nterest in or cont	rol of this busin				
7	Is the applicant an er Does any other alcoh (a) Corporate/limite	mploye or agent of, or a not beverage retail licen ed liability company a	nsee or wholesale applicants only:	permittee have any in Insert state <u>Illino</u>	amed applicant? nterest in or cont	rol of this busin	09 of reg	gistration	Yes	
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City of Madison Supplemental Class A License Application

	Seller's Permit Number Federal Employer Identification # Notarized Original Application Form Notarized Supplemental Form Orange Sign (Clerk's Office provides at time of application)	 □ Description of Licensed Premise □ *Notarized Appointment of Agent □ Background Investigation Form(s) □ Notarized Transfer of Ownership □ *Articles of Incorporation 	☐ Floor Plans ☐ Lease ☐ Sample Menu ☐ Business Plan * Corporation/LLC only					
1.	Name of Applicant/Partner/Corporation/LLC Walgreen Co. dba Walgreens #02848							
2	Address of Licensed Premise 606 South Whitney Way, Madison, WI - 53711							
3	Telephone Number: (608) 274 1311 4 Anticipated opening date: Store opened 02/22/93							
5								
6	6 Have you contacted the Alderperson, Police Department District Captain, Alcohol Policy Coordinator, and the neighborhood association representative for the area in which you intend to locate? ☐ Yes ■ No							
7	Are there any special conditions desire	d by the neighborhood? □ Yes ■ No						
	Explain							
8.	8 What type of establishment is contemplated? ☐ Liquor Store ☐ Grocery Store ☐ Convenience Store — Gas Pumps ☐ Yes ☐ No ☐ Other—Explain Retail Drug Store w/sundries							
9	Business Description: Retail Drug S	tore w/sundries in a one-story building of 12,5	44 sq.ft.					
Detailed written description of building, including overall dimensions, seating arrangements, capacity, bar size and all areas where alcohol beverages are to be sold and stored. The licensed premise described below shall not be expanded or changed without the approval of the Common Council. Walgreens 02848 is a one-story freestanding building consisting of 12,544 square feet. Beer and wine on the sales floor will be kept in a secured cooler and on shelving in the beverage aisle. Reserve stock will be stored in a storage area separate from the main sales floor.								
10	below shall not be expanded or chan Walgreens 02848 is a one-story freestand floor will be kept in a secured cooler and	ages are to be sold and stored The license aged without the approval of the Commoding building consisting of 12,544 square feet on shelving in the beverage aisle. Reserve stores	ed premise described on Council. Beer and wine on the sales					
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15	Utilizing your market research, who would you project your target market to be? Walgreen's adult customers who purchase wine and beer and who find it convenient to purchase a variety of merchandise, including alcohol, at one time.
16	Describe how you plan to advertise/promote your business. What products will you be advertising? New wine and beer products may be included in our existing multi-media advertising programs.
17	Are you operating under a lease or franchise agreement? ☐ Yes (attach a copy) ■ No
18	Owner of building where establishment is located: SLG Investment Group C/O Terraco, Inc
Ad	dress of Owner: 3201 Old Glenview Rd Ste 300, Wilmette, IL 60091 Phone Number 847-679-6660
19	Private organizations (clubs): Do your membership policies contain any requirement of "Invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin?
20.	List the Directors of your Corporation/LLC
	See attached Corporate Rider
	Name Address
	Name Address
	Name Address
21	List the Stockholders of your Corporation/LLC
	Walgreen Co. is a publicly held corporation. To the best of our knowledge, no one person or entity Newnership **Grand Connership** **Grand Connership**
	Name Address % of Ownership
	Name Address % of Ownership
has acc ass ref	(Officer of Conformation/Member of LLC/Partner/Individual) Margarita E. Kellen, Assistant Secretary OFFICIAL SEAL II INF F BRICCO
My	commission expires May 17, 2012 NOTARY PUBLIC STATE OF ILLINOIS MY COMMISSION EXPIRES:05/17/12



including company policies and mandatory training

April 2010

Ovarney

Walgreens decision to reenter the beer and wine market is a direct response to consumer demand. Our modest selection will be tailored to provide a safe, convenient alternative to meet the needs for our existing consumer base. The new category will bring revenue growth potential for both Walgreens and the industry at-large with a streamlined offering that will drive purchases from consumers who wouldn't typically visit traditional liquor merchants. As we do in the hundreds of locations where we currently sell beer and wine, these products will be merchandised and sold with a high degree of responsibility and conscientiousness. And, as always, customer and community feedback will be welcome and considered.

Productassoftment

A limited selection of beer and wine will make up a small portion of each eligible store – beer will comprise 1/4 of an 18 ft. cooler; and wine will make up 1/3 of a 36 ft. beverage aisle.

- The proposed assortment has been refined to appeal to casual, moderate beer and wine drinkers as an additional Walgreens convenience.
- The beer selection will consist of 6 packs, 12 packs, 18 packs and cases only. There will be no spirits, malt liquor, single servings or any other variation that would be considered conductive to alcohol abuse.
- The selection will be value to mid-priced.

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Walgreens has taken great measures to assure that any beverage containing alcohol will be sold in a responsible and appropriate manner. Detailed polices and procedures are already in place, endorsed by legal counsel as well as senior management and are strictly enforced without exception.

- -- Employees for each eligible store must undergo extensive training prior to beer and wine availability at an individual location
- Once trained, each register clerk must submit a policy acknowledgement as part of the daily log-on process.
- Walgreens established policy states that employees must request identification for any customer attempting to purchase alcohol who appears to be under the age of 40. Register prompts ensure compliance before proceeding with the transaction.
- Under age employees are required to seek the assistance of a manager

A recent study conducted in the state of Indiana ranked drug stores highest in alcohol sales compliance among all other retailers.

History Commenced to the Commenced C

Walgreens stores have successfully merchandised and sold alcoholic beverages since prohibition. Though profitable, many managers found the category cumbersome and time consuming to maintain. It was discontinued in the great majority of stores during the early 1990s in order to improve focus on other key business priorities. Now, with a much scaled back offering, as well as point of sale and inventory technology advancements, we have the ability to resume beer and wine sales only while maintaining our high standards for responsible retailing.

Operational Controls

Step 1.1 Pre-employment Screen

Walgreens performs pre-employment checks on all new hires including: Criminal, Drug Test, Retail Association (Esteem), SDN (Socially Designated Nationals) Check and medicare/medicaid.

Step 1.2 Written Policies & Procedures

Employees are trained to comply with Walgreen policy, state and local laws regarding the sale of alcoholic beverages to customers. Walgreens alcohol policies are drafted with the intent to provide a uniform compliance approach with most states' alcoholic beverage laws. Employees are expected to understand, acknowledge and abide by all Walgreens policies in addition to their state's laws. To help reinforce Company policy and state law regarding the sale of alcoholic beverages, at the beginning of each shift, employees must read, understand and acknowledge the liquor compliance policy. This is achieved by:

<u>Hourly Employees</u>: The Liquor compliance policy log and liquor acknowledgement log must be electronically signed when punching in on the time clock.

<u>Salaried Employees</u>: The Alcoholic Beverage Daily Log 264 must be signed, including the date and time.

Step 1.3 Computer Based Training System

All employees, regardless of age, must do the following:

Review all available training materials
Complete "A Time to Care" PPL (People Plus Learning)
Read, sign, and date the sale of alcoholic beverages policy
Review all state and local laws to ensure that all requirements are understood, implemented and adhered to
Complete the Policy acknowledgement training on an annual basis

Step 1.4 Signage

All Stores must post the "We Card" sign and return policy sign When required, stores will post signage denoting selling hours

Step 1.5 Point of Sale Controls

Alcoholic beverages must not be sold by anyone under the age of 21. If a team member under the age of 21 scans an alcoholic beverage, the register prompts the clerk to call a member of management. The manager must insert a key and input their employee ID for the sale to be completed. When a team member scans an alcoholic beverage, the POS prompts whether the customer appears under the age of 40, if the answer is YES, then the team member must enter the birth date on the customer's photo identification into the POS system. Every Walgreens store has the capability to program their cash registers to lock out the sale of beer and wine during non-selling hours based on local ordinances.

Step 1.6 CCTV Deterrence

Walgreens deploys cameras and public view monitors in all locations to deter criminal activity and promote a safe environment. The digital images captured from these devices are stored for up to 90 days on a Digital Video Recorder and give Loss Prevention the capability to share images of criminal activity with our stores and local law enforcement. All new stores are equipped with 16 cameras Existing stores have anywhere from 7 to 16 cameras Standard camera shots include front entrance, cash registers, and pharmacy.

Step 1.7 Alpha EAS Security Caps

Alpha Caps (built with EAS alarm mechanism) are available to protect spirits, wine, and champagne bottles if stores are experiencing theft. If needed, caps are available or ordering at our Distribution Center. The caps are used as a strong visual deterrent and require a key to unlock prior to purchase/consumption.

Gourse Description: This course prepares all store employees to legally sell alcohol in our stores. It covers Waig policy on requiring age verification and guidelines on handling difficult situations related to alcohol sales. It also emphasizes the personal consequences of making an illegal alcohol sale. Unit Name
6. 7. 8. 9. 10. Changes to Standard Course Menu Text (make changes in Arial Spt font): NOTE: No changes to the standard text referenced in the Course Menu Standard Text.doc file.
Congratulations Text: Continuing Text:
Path to Content Document for this course:
Path to Images folder for this course:
Path to Media folder for this course:
Path to Audio/Video Transcript folder for this course:

Sale of Alcoholic Beverages Policy Acknowledgement

Original 8/27/09

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To ensure that employees are trained to comply with Walgreens policy, state and local laws regarding the sale of alcoholic beverages to customers.

Walgreens alcohol policies are drafted with the intent to provide a uniform compliance approach with most states' alcoholic beverage laws. However, each state may have sale of alcoholic beverage laws that are unique to that state.

Employees are expected to understand, acknowledge and abide by all Walgreens policies, in addition to their state's laws. Should Walgreens policies ever conflict with state law, state law must be followed.

Saling Alcohol - - - - - - - - -

Customer

- Customers must be at least 21 years of age to purchase alcohol.
- The clerk must ask customers who appear to be under 40 years of age for a
 valid photo identification to ensure the customer is of legal age. A sale must
 not be made if a person appears to be under 40 years of age and does not
 show the clerk valid photo identification. The four acceptable forms of photo
 identification are:
 - Driver's license
 - ◆ State I.D. card
 - Military I.D. card
 - Passport
- If the employee doubts the age of the customer regardless of the proof of age shown, **he or she must refuse** the sale. Call a manager for assistance.
- Alcoholic beverages must not be sold or given to anyone who is intoxicated.

Selling Responsibly

It is unlawful to sell, give, or deliver alcoholic beverages to any person under the age of 21. Be conscious of the following situations:

- A minor exchanging money with a legal age customer for purchase of an alcoholic beverage.
- A minor carrying an alcoholic beverage to the register for a legal customer to purchase.
- A minor selecting an alcoholic beverage that is to be purchased by a legal customer.

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Note: This does **not** include adults merely shopping with a minor.

- If you suspect a customer is purchasing alcoholic beverages for minors, it is your responsibility to ask for adequate identification from all persons in the party.
- If you have doubts about whom the customer is purchasing alcohol for, or their identification, a manager should be called immediately to make the final decision about the sale.

	N		
	Important:	Management must communicate the above information to all	
L		clerks.	

Employee

- All managers and employees engaged in the sale of alcoholic beverages must have knowledge of and adhere to all state and local laws governing the sale of alcoholic beverages.
- Alcoholic beverages must not be sold by anyone under the age of 21.
- If a **clerk under the age of 21 scans** an alcoholic beverage, the register prompts the clerk to call a member of management. The manager must insert a key and input their employee ID for the sale to be completed. When a manager is called, it then becomes the manager's responsibility for the sale of alcohol, and the manager will be held accountable for the conditions of the sale.
- When a cashier scans the alcoholic beverage and the POS prompts whether the customer appears under the age of 40, if the answer is YES, then the cashier must enter the birth date on the customer's photo identification into the POS system.

Handling

 Alcoholic beverages should not be handled, including stocking alcoholic beverages, by any employee under the age of 21.

Managing die Sale of Alcoholis

Supervising the sale of alcohol carries great responsibility. Alcohol-related accidents, injuries, and deaths can occur if it is sold irresponsibly. The following can occur if you allow alcohol laws to be violated:

- The manager on duty and/or the employee selling the alcohol can be disciplined, up to and including termination of employment.
- The manager on duty and/or the employee selling the alcohol can be held personally liable for violations of the law. Such violations could potentially result in being arrested, charged, and perhaps jailed and fined.
- The manager on duty and/or the employee cited for selling the alcohol may not be able to work in or own another establishment that sells alcohol.
- Walgreens may lose its alcohol license and/or be fined.
- The manager on duty, the employee selling the alcohol, and Walgreens can be sued for damages caused by an intoxicated person if alcohol is sold to that person illegally.

Tra in

All employees, regardless of age, must do the following:

- Review all available training materials.
- Complete "A Time to Care" PPL...
- Read, sign, and date the <u>Sale of Alcoholic Beverages Policy (Form 265)</u>
 Management must also sign this form. The original, completed form must be retained at the store for **three** years.
- Review all state and local laws and ensure that all requirements are understood, implemented, and adhered to
- Complete the Policy Acknowledgement(s).

Note: All employees will be annually enrolled in the Policy Acknowledgement(s).

Daily Log

To help reinforce Company policy and state law regarding the sale of alcoholic beverages, at the beginning of each shift, employees must **read**, **understand and acknowledge** the following:

Hourly Employees

The <u>Liquor Compliance Policy Log and Liquor Acknowledgement Log</u> must be electronically signed when punching in with the time clock.

Salaried Employees

The <u>Alcoholic Beverages Daily Log 264</u> must be signed, including the date and time. Retain the original, completed forms at the store for **three** years.

Review the Company Policy and state law with any employee before authorizing that employee to sell alcoholic beverages.

Employees **must** annually review Company policy regarding the selling of alcoholic beverages. The review must include:

- Informing employees that they must ask for a driver's license, state ID, military ID, or passport from every customer appearing to be under the age of 40 as proof of age. Refuse the sale, if the photo identification appears valid, but there is still doubt about the age.
- Stating the legal age required for purchasing alcoholic beverages in your state;
- Inform employees that if they sell alcoholic beverages to a customer who is under the legal age to purchase the product, the employee is subject to arrest and criminal prosecution and the customer is subject to arrest.
- Informing employees not to sell alcoholic beverages to anyone who is intoxicated.
- Review of all state and local laws pertaining to the sale of alcoholic beverages.

Printable:Forms

- Sale of Alcoholic Beverages Daily Log (Form 264)
- Sale of Alcoholic Beverages Policy (Form 265)

Sale Resultations

Check with your local municipalities for further date and time restrictions on the sale of alcoholic beverages. Program the POS system with restricted hours.

Exchange Restrictions

Unopened alcoholic beverages with a receipt can only be exchanged at the same store where originally purchased and only during non-restricted selling days and times.

Alcohol License and Aor Permits

Alcohol license and/or permits must be framed and conspicuously displayed within view of customers and agencies.

Alcohol Ston

You **must** refer to this link to review the appropriate signs for your state. These signs can be ordered through the sign catalog.

Post signs where they can be easily seen by customers, in addition, adhere to any local ordinances.

Performance Reporting and the second second

Similar to tobacco, management must report ALL alcohol policy performance checks (both passed and failed) to Corporate and Regulatory Law within 24 hours of receiving notice.

I have read, understand, and agree to abide by the Sale of Alcoholic Beverages Policy. If I have a question or a problem relating to this information, I will contact my store manager.