



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Amended PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, September 21, 2022

3:30 PM

Virtual

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### CALL TO ORDER / ROLL CALL

The meeting was called to order by D. Denny.

**Present:** 3 - Anne Benishek-Clark; Dana E. Denny and Erich J. George

**Absent:** 2 - Kimila Daniels and Angela L. Nash

### APPROVAL OF MINUTES

A motion was made by George, seconded by Denny, to Approve the Minutes of the July 20, 2022 meeting of the Personnel Board. The motion passed by voice vote/other.

1. [73730](#) Public Comment (9/21/22 Personnel Board Meeting)

### DISCLOSURES AND RECUSALS

No disclosures or recusals were made.

### NEW BUSINESS

2. [73714](#) Delete the classification of Section 8 Inspector in CG 16, Range 9 and recreate the classification in CG 16, Range 13 of the salary schedule. Recreate position numbers #1004 and #3775 in the new classification of Section 8 Inspector, and reallocate employees.  
**A motion was made by George, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
3. [73717](#) Delete the classification of Madison Arts Program Administrator in CG18, R10. Create a new classification of Arts and Culture Administrator in CG18, R12. Recreate position #632 as an Arts and Culture Administrator, and reallocate employee into the new position.  
**A motion was made by George, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
4. [73716](#) Delete the classification of Water Utility Operations Leadworker in CG16, R15 and recreate the classification in CG16, R 16 of the salary schedule.

Recreate positions #1812, 1813, 1832, 1833, and 1849 of Water Utility Operations Leadworker into the new range; and reallocate employees respectively.

**A motion was made by George, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

5. [73728](#)

Create a new classification of Assistant Information Technology Director in CG18, R17. Recreate the current position (#831) of IT Application Development Manager as an Assistant Information Technology Director.

**A motion was made by George, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

6. [73722](#)

Recreate the 1.0 FTE position #3326 of Monona Terrace Assistant Operations Supervisor (CG18, R4) as a Monona Terrace Assistant Operations Manager (CG18, R5), in the Monona Terrace Operating Budget; and reallocate the incumbent, R. Vela, to the new position.

**A motion was made by George, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

7. [73721](#)

Create the new classification of "CDA Admissions and Eligibility Supervisor" in CG18, R5. Recreate the 1.0 FTE position #997 as "CDA Admissions and Eligibility Supervisor" (CG18, R5) and reallocate the incumbent, K. Kennedy to the new position, within the Housing Operating Budget.

**A motion was made by George, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

8. [73723](#)

Recreate positions #1003, 1006, 1016 and 1032 from 1.0 FTE Housing Maintenance Workers (CG16, R10) to 1.0 FTE Maintenance Mechanic 1s (CG16, R13) within the Housing Operating Budget; and reallocate the incumbents, S. Schumacher, B. Seiberlich, K. Schultz and I. Hall, respectively, to the new positions.

**A motion was made by George, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

9. [73718](#)

Recreate position #2568 of Administrative Assistant as an Administrative Supervisor in CG 18, Range 03 and reallocate the employee, A. Cains, to the new position.

**A motion was made by Benishek-Clark, seconded by George, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

10. [73719](#)

Delete the current Step 1 and Step 2 of the Compensation Group 23 salary schedule. Recreate the current Steps 3 through 16 of the salary schedule as Steps 1 through 14. Reallocate employee J. Donker (position # 24) to the new Step 1. Reallocate all other incumbents to the new Step that is equivalent to

their existing salary in the salary schedule.

**A motion was made by Benishek-Clark, seconded by George, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

11. [73724](#) Recreate the 1.0 FTE position #1095 of Public Works Foreperson as a Public Works Foreperson 2 and reallocate the employee, S. King, to the new position, within the Engineering Division operating budget.

**A motion was made by Benishek-Clark, seconded by George, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

12. [73726](#) Create a new classification of Transit Human Resources Manager in the CG44, Range 12 of the salary schedule. Recreate position #2902 of Marketing/Customer Service General Supervisor into the new classification, and in the permanent salary detail of Metro Transit's 2022 operating budget.

**A motion was made by Benishek-Clark, seconded by George, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

13. [73727](#) Recreate the 1.0 FTE position #4499 of Architect 3 as an Architect 4 and reallocate the employee, A. Scanlon, to the new position, within the Engineering Division operating budget.

**A motion was made by Benishek-Clark, seconded by George, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

14. [72706](#) Position study appeal to Personnel Board by employee (K. Daane) of denial for reclassification request of Dispatcher at Water Utility.

**A motion was made by Benishek-Clark to Refer to the Human Resources Department for further review. The motion failed for lack of second due to loss of quorum.**

## ADJOURNMENT

The meeting adjourned due to lack of quorum.