



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved WATER UTILITY BOARD

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Tuesday, June 25, 2013

4:30 PM

Water Utility Conference Room A&B  
119 E. Olin Ave.

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### CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:31 p.m.

**Present:** 4 -  
Madeline B. Gotkowitz; Larry Nelson; Bruce Mayer and Anita Weier

**Excused:** 3 -  
Lauren Cnare; Mike DePue and Doug Voegeli

### APPROVAL OF MINUTES

A motion was made by Nelson, seconded by Mayer, to Approve the Minutes of the May 28 meeting. The motion passed by voice vote.

### PUBLIC COMMENT

There were three registrants: Sara Sandberg, Maria Powell, and Sue Pastor.

Mike DePue arrived at 4:40 p.m.

**Present:** 5 -  
Mike DePue; Madeline B. Gotkowitz; Larry Nelson; Bruce Mayer and Anita Weier

**Excused:** 2 -  
Lauren Cnare and Doug Voegeli

### DISCLOSURES AND RECUSALS

There were none.

### BOARD EDUCATION

1. [30642](#) Board education presentation on water quality by Abigail Cantor from Process Research Solutions, LLC

**Attachments:** [Presentation on Water Quality in Madison 6-24-13.pdf](#)

Abigail Cantor, P.E. gave a presentation to the board (see attached).

### NEW BUSINESS

2. [30156](#) Submitting the appointment of Thomas O. Heikkinen for confirmation of a five-year term as the Water Utility General Manager.

**Attachments:** [Heikkinen Final 2013.pdf](#)

**There was one registrant: Anneliese Emerson.**

**A motion was made by Nelson, seconded by Mayer, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote.**

3. [30446](#) Authorizing the Mayor and the City Clerk to execute Amendment No. 1 to the Professional Services Agreement with Baxter & Woodman, Inc. for the preparation of drawings and specifications, permitting, bidding and construction administration for the Unit Well 26 generator addition and facility upgrade at 910 High Point Rd (9TH AD).

**A motion was made by Nelson, seconded by Weier, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote.**

4. [30666](#) Discussion of the conversion process for monthly billing and customer input.

**Customer Service Manager Robin Piper provided the board with an update on the conversion process for monthly billing. The board discussed payment options and public input such as contacting the Apartment Association and creating a focus group of customers.**

## MONITORING REPORTS

5. [30667](#) Emergency General Manager Succession Report

**Attachments:** [EL-2E Emergency General Manager Succession.pdf](#)

**A motion was made by DePue, seconded by Weier, to Approve. The motion passed by voice vote.**

## INFORMATIONAL ITEMS

6. [22206](#) Notification of noncompliance with any Water Utility Board Policies.

**There was no noncompliance to report.**

7. [24301](#) Items of general interest and update on any rate case in progress.

**General Manager Tom Heikkinen provided an update. The utility does not have a rate case in progress. The hourly consumption data from the new metering system will be used in the future for a cost of service study that assesses peaking factors for different classes of customers.**

8. [28907](#) Report from the Committee on the Environment.

There was one registrant: Sue Pastor.

### BOARD SELF-EVALUATION

9. [20013](#) Meeting Evaluation and Discussion

**Attachments:** [Board Self-evaluation.pdf](#)

Mike DePue led the meeting evaluation.

### FUTURE AGENDA ITEMS

10. [14501](#) Introduction of Future Agenda Items.

**Attachments:** [Decision Tree.pdf](#)

No future agenda items were introduced.

### ADJOURNMENT

A motion was made by Mayer, seconded by Nelson, to Adjourn at 6:35 p.m. The motion passed by voice vote.