



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

## Non-Competitive Selection Request

Date: 10/17/2022

Requisition Number: (8 characters)

Requestor Name: devyn aj brown

Requestor Phone Number:

Requestor Email: dbrown@publichealthmdc.com

Fund: 6100 PUBLIC HEALTH MADISON DANE

Agency: 32 PUBLIC HEALTH MADISON DANE

- Major:
- 53\*\*\* Supplies/Goods
  - 541\*\* Utilities
  - 542\*\* Building/Facility Maintenance/Repair
  - 543\*\* Software/Equipment Maintenance/Repair
  - 544\*\* Public Works Maintenance/Repair
  - 545\*\* Training/HR-Related Services
  - 546\*\* Consulting/Professional Services
  - 548\*\* Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$101,287.79

Vendor Name: Thermo Electron North America LLC

Product/Service Description: ion chromatography system purchase

**\$50,000 and UNDER**  
This form will be sent to the Purchasing Supervisor for review.

**OVER \$50,000**  
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

**Check the box(es) for the exception criteria you feel are applicable:**

- 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- 3. The services are for professional services to be provided by attorneys.
- 4. The services are to be rendered by a university, college, or other educational institution.
- 5. No acceptable bids have been received after formal advertising.
- 6. Service fees are established by law or professional code.

- 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

### REASON FOR REQUEST

#### WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The Public Health Madison and Dane laboratory provides vital testing services to the community using the Ion Chromatography system. The current equipment is in disrepair, and the department has been using outside vendors to provide sample analysis for Madison and Dane County residents, which is both financially and temporally costly. The current lab equipment as well as previous purchases of the Ion Chromatography system have been through Thermo Fisher Scientific, making it unnecessary for PHMDC to purchase additional software, equipment, or services outside of the purchase of the equipment and its warranties. Thermo Fisher is also located in Fitchburg, WI, which provides the opportunity for specific and personable technical support for staff. The current relationship with Thermo Fisher representatives in addition to having local, streamlined support for staff provides numerous cost and time benefits to PHMDC and Dane County residents. Finally, Thermo Fisher is the only manufacturer of the Dionex ICS-6000.

### COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has spent \$63,777 with Thermo Electron North America LLC since 2015. None of the purchases were competitively selected, since all of them fell below the threshold requiring competitive selection.

Date:

Submit