

LAND USE APPLICATION - INSTRUCTIONS & FORM

LND-A

City of Madison
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635



FOR OFFICE USE ONLY:

Paid _____ Receipt # _____

Date received _____

Received by _____

☐ Original Submittal ☐ Revised Submittal

Parcel # _____

Aldermanic District _____

Zoning District _____

Special Requirements _____ 8/17/22
8:45 p.m.

received

Review required by _____

☐ UDC ☐ PC
☐ Common Council ☐ Other _____

Reviewed By _____

All Land Use Applications must be filed with the Zoning Office. Please see the revised submittal instructions on Page 1 of this document.

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the [Subdivision Application](#).

APPLICATION FORM

1. Project Information

Address (list all addresses on the project site): 4142 Monona Drive, Madison WI

Title: Solace Home

2. This is an application for (check all that apply)

Zoning Map Amendment (Rezoning) from _____ to _____

Major Amendment to an Approved Planned Development - General Development Plan (PD-GDP)

☐ Major Amendment to an Approved Planned Development - Specific Implementation Plan (PD-SIP)

Review of Alteration to Planned Development (PD) (by Plan Commission)

☒ Conditional Use or Major Alteration to an Approved Conditional Use

☐ Demolition Permit ☐ Other requests _____

3. Applicant, Agent, and Property Owner Information

Applicant name Amy Mondloch **Company** Solace Friends, Inc.

Street address Post Office Box 5587 **City/State/Zip** Madison, WI 53705-5587

Telephone 608-843-8191 **Email** amy@solacefriends.org

Project contact person Kathy Kamp **Company** Board Member, Solace Friends

Street address 4006 Cherokee Drive **City/State/Zip** Madison, WI 53711

Telephone 608-575-9923 **Email** kstarrkamp@gmail.com

Property owner (if not applicant) Solace Friends, Inc.

Street address _____ **City/State/Zip** _____

Telephone _____ **Email** _____

APPLICATION FORM (CONTINUED)

5. Project Description

Provide a brief description of the project and all proposed uses of the site:

We will use the site as a home for individuals who are at the end of life and have no other safe place to live.

We will provide support for activities of daily living and outside hospice organizations will provide end-of-life care.

Proposed Square-Footages by Type:

Overall (gross): 3,645 Commercial (net): _____ Office (net): _____
Industrial (net): _____ Institutional (net): _____

Proposed Dwelling Units by Type (if proposing more than 8 units):

Efficiency: _____ 1-Bedroom: _____ 2-Bedroom: _____ 3-Bedroom: _____ 4+ Bedroom: _____
Density (dwelling units per acre): _____ Lot Size (in square feet & acres): _____

Proposed On-Site Automobile Parking Stalls by Type (if applicable):

Surface Stalls: 5 stalls Under-Building/Structured: _____

Proposed On-Site Bicycle Parking Stalls by Type (if applicable):

Indoor: _____ Outdoor: _____

Scheduled Start Date: October 1, 2022 Planned Completion Date: March 1, 2023

6. Applicant Declarations

- ☒ **Pre-application meeting with staff.** Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff Lisa McNabola Date July 15, 2022

Zoning staff Jenny Kirchgatter Date July 15, 2022

- ☐ **Posted notice of the proposed demolition on the [City's Demolition Listserv](#)** (if applicable).

- ☐ **Public subsidy is being requested** (indicate in letter of intent)

- ☒ **Pre-application notification:** The zoning code requires that the applicant notify the district alder and all applicable neighborhood and business associations **in writing no later than 30 days prior to FILING this request**. Evidence of the pre-application notification or any correspondence granting a waiver is required. List the alderperson, neighborhood association(s), business association(s), AND the dates notices were sent.

District Alder Grant Foster Date 7-20-2022

Neighborhood Association(s) Lake Edge Neighborhood Assoc. Date 7-20-2022

Business Association(s) Monona East Side Business Assoc. Date 7-20-2022

The applicant attests that this form is accurately completed and all required materials are submitted:

Name of applicant Amy Mondloch Relationship to property Executive Director

Authorizing signature of property owner Amy Mondloch Date 8/18/22