

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Wonder Ball

Event Organizer/Sponsor Madison Children's Museum

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number ES-22920

Address 100 N. Hamilton Street

City/State/Zip Madison, WI 53703

Primary Contact Adam Erdmann FAX 608.268.1398

Work Phone 608.354.0536 Phone During Event 608.792.5537

E-mail aerdmann@madisonchildrensmuseum.org

Website madisonchildrensmuseum.org

Secondary Contact Luke Schultz

Work Phone 608.354.0666 Phone During Event 608.354.0666

E-mail lschultz@madisonchildrensmuseum.org

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: Madison Children's Museum

Estimated Attendance 400 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 6pm to 10:30pm Yes No

Amplification will be on private property

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)
 Other Gala

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street
 30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)
Street Names and Block Numbers: 100 block N. Pinckney Street

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 8/6/11 Rain Date(s) N/A
Event Start Date(s)/Time(s) 8/6/11 5:30pm Set-Up Date(s)/Time for Event 8/6/11 noon
Event End Date(s)/Time(s) 8/7/11 midnight Take-Down Time 8/7/11 1 a.m.
Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

_____/I/We waive the 21-day decision requirement. _____ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Adam Erdmann Date 8/5/11

PERMITTING DIVISION

Wonder Ball

Saturday, August 6, 2011

Day-of-Event Timeline

Contact: Adam Erdmann, Development Coordinator – 608.354.0536

8 a.m. – Meters on the museum side of the 100 block of N. Hamilton Street bagged all day

Noon – Close 100 block of N. Pinckney Street

1 p.m. – Catering/delivery vehicles arrive, park on N. Pinckney Street

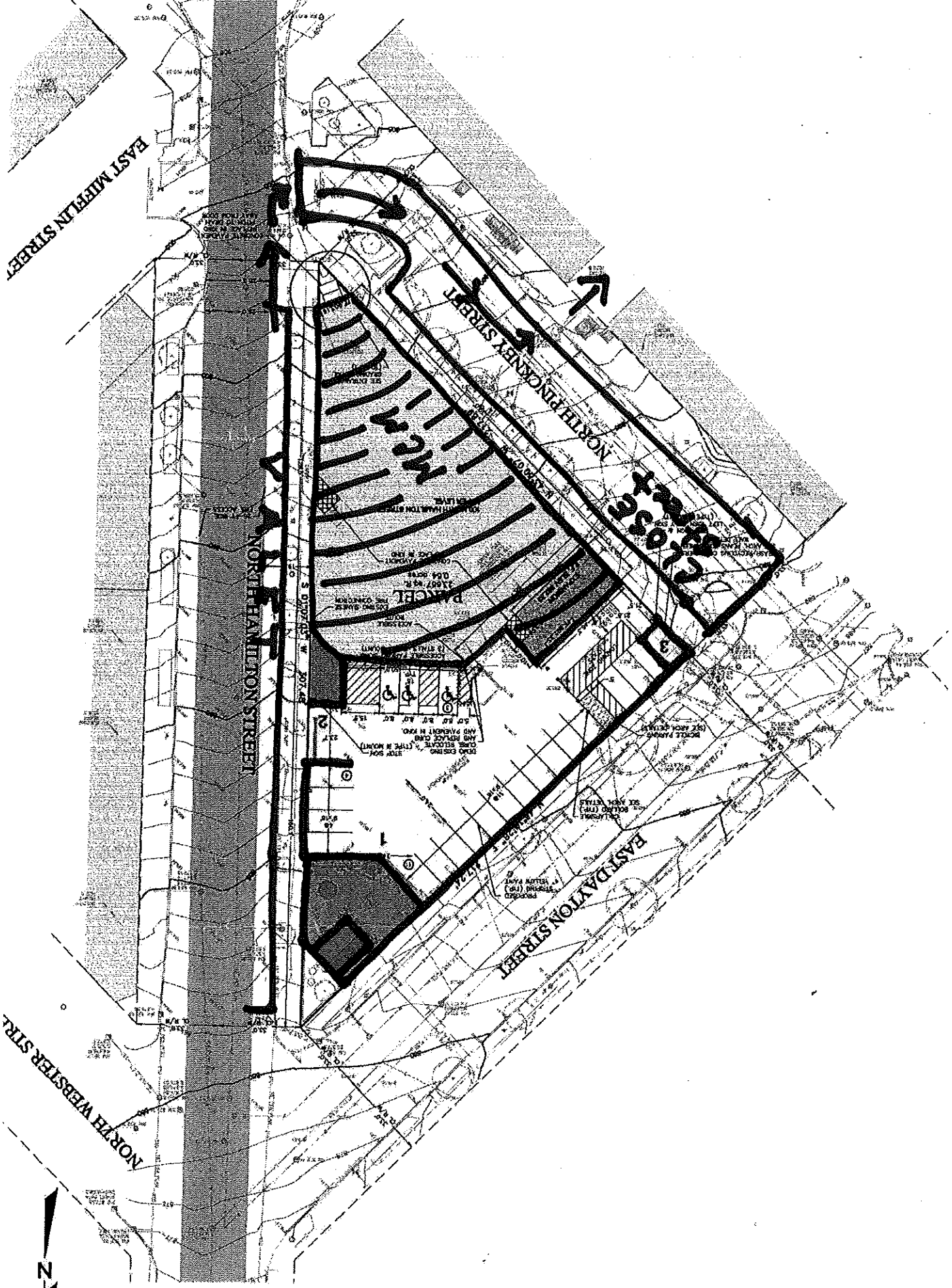
5 p.m. – Valet service arrives and places cones on N. Hamilton Street between lane of traffic and parking stalls on the museum side of the street. Valet station will be set up on the sidewalk outside the point entrance of Madison Children's Museum facing Capitol Square.

5:30 p.m. – Guests arrive

8/7 – Midnight – Event ends

8/7 – 1 a.m. – N. Pinckney Street reopens





EAST MILLIN STREET

NORTH HAMILTON STREET

NORTH PINKNEY STREET

EAST DAYTON STREET

NORTH WEBSTER STREET

