

ORDINANCE

TITLE: Creating Section 3.09 of the Madison General Ordinances entitled Common Council.

Introduction

Referral(s): CCOC; BOE

Final Vote:

Author: Patricia Lauten

Sponsor: Michael Verveer

Drafter's Analysis: This ordinance creates Section 3.09 of the Madison General Ordinances for the Common Council and Common Council Chief Of Staff.

Body: Creating Section 3.09 of the Madison General Ordinances entitled Common Council to read:

3.09 COMMON COUNCIL.

- (1) An Alderperson shall be elected to a term of two (2) years said term commencing on the third Tuesday of April in the year of their election.
- (2) In addition to the salaries for Alderpersons found in section 3.50 of the Madison General Ordinances, upon a showing by the Alderperson of meeting the participation requirement(s) set by the Department of Employee Trust Funds (ETF), qualifying Alderpersons shall be enrolled in the Wisconsin Retirement System (WRS) and may be eligible for enrollment in the City's group health insurance plan and flexible spending plan. Alderpersons will be responsible for paying the employee portion of their retirement contribution and the employee portion of their selected health insurance plan consistent with ETF policy and applicable State law. There is no six (6) month waiting period for the employer's contribution to health insurance but the employer's contribution shall be pro-rated based on the Alderperson's qualifying hours.
- (3) Common Council Chief Of Staff. There shall be a Common Council Chief of Staff authorized by the Common Council.
 - (a) 1. The Common Council Chief of Staff shall be appointed by the Common Council and report to the Common Council Executive Committee. The Common Council Chief of Staff is subject to the authority of the Common Council Executive Committee to impose discipline or discharge as provided in section (9) of the City of Madison Personnel Rules. The Common Council President shall be responsible for the day to day supervisory responsibilities, including approvals of medical leave/vacation/etc.

2. The Common Council Chief of Staff shall have supervisory authority over other Common Council Staff and the Common Council Legislative Analyst.

- (b) Pursuant to section 3.53(1)(h) of the Madison General Ordinances, the Common Council Chief of Staff is exempt from the civil service system. Instead, the Common Council Chief of Staff will serve for a term of five (5) years under a written employment agreement said agreement to be renewed at the pleasure of the Common Council. This position is also exempt from the provisions of Section 3.54(9) of the Madison General Ordinances governing compensation of managerial employees. Annual cost of living increases will be equivalent to increases for members of compensation group 18.
- (c) For purposes of benefits only, the Common Council Chief of Staff shall have the same benefits as non-represented professional employees in Compensation Group 18 as may be provided and/or modified by the Madison General Ordinances, Resolution of the Common Council, Administrative Procedure Memoranda or other official City action.