



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved STREET USE STAFF COMMISSION

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, October 27, 2021

10:00 AM

Virtual Meeting

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### CALL TO ORDER / ROLL CALL

A virtual meeting of the Street Use Staff Commission was held at 10:00 AM on Wednesday, October 27, 2021. Chairperson Lamberty called the meeting to order at 10:00 AM. A quorum was present and the meeting was properly noticed.

Members Present: Kelli Lamberty, Kristin Brodowsky, Sgt. Andrew Hyatt, Tom Mohr, Meghan Blake-Horst, John Fahrney, Poorna Shivakumar, Mark Kiesow, Eric Veum, Liza Tatar, Lt. Scott Kleinfeldt

Members Excused: Matthew Scamardo, Bill Pullman

Additional City Staff Present: Mary Lloyd, Kelly Post

### APPROVAL OF MINUTES

Motion made by Blake-Horst, seconded by Hyatt to Approve the Minutes.  
Motion passed by voice vote/other.

#### 1. [66069](#) PUBLIC COMMENT

We have one registered speaker for public comment for items not on the agenda. Tiffany Kenney registered to speak in neither support nor oppose..

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals by members of the commission for any item on the agenda.

### STREET USE PERMITS FOR SPECIAL EVENTS

#### 2. [68003](#) FESTIVAL FOODS TURKEY TROT Th, 11/25/2021, 5am-11am Start/Finish: Warner Stadium Route: see attached map Road Runners Club of America, Trygve Chinander

Registered speaker Tryg Chinander has registered in support, not to speak, but available for questions.

A motion was made by Blake-Horst, seconded by Hyatt to approve pending receipt of required documents & with the following conditions:

THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

**BEFORE EVENT**

Certificate of insurance listing the City of Madison as additional insured is required.

Notification: Organizer must notify area alder(s) at least two weeks prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event is:

Syed Abbas - [district12@cityofmadison.com](mailto:district12@cityofmadison.com) & Charles Myadze - [district18@cityofmadison.com](mailto:district18@cityofmadison.com)

Special duty officer(s) required for event. Call 608-267-8676 to arrange. There are charges for these services.

**DURING EVENT**

Barricade placement as per plan on file with Traffic Engineering (TE).

2 Metro route(s) detoured by event. Fee/route detoured applies. (\$100/route)

Noise must be kept to a reasonable level at all times.

20' emergency access lane must be maintained throughout event area.

8' pedestrian pathway must be maintained on sidewalks throughout event area.

No inflatables on City right-of-way.

No permanent markings (including spray chalk or stickers) on streets, sidewalks, paths or city landscaping.

**AFTER EVENT**

Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for clean up.

City staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

Motion passed by voice vote/other.

**ADJOURNMENT**

A motion was made by Hyatt, seconded by Blake-Horst to Adjourn. The motion passed by voice vote/other.