



City of Madison

City of Madison
Madison, WI 53703
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Master

File Number: 46324

File ID: 46324

File Type: Resolution

Status: Passed

Version: 4

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 02/28/2017

File Name: Establishing procedures for application of the RESJI
Equity Impact Analysis Tool

Final Action: 09/05/2017

Title: SECOND ALTERNATE - Establishing procedures for application of the RESJI
Equity Impact Analysis Tool, adopting the Process Guide and requesting
training and a capacity report to identified budget projects.

Notes: Referral to CCOC and BOE. For introduction on 3/7.

Sponsors: Denise DeMarb, Shiva Bidar-Sielaff, Barbara
Harrington-McKinney, Arvina Martin, Michael E.
Verveer, Steve King, Ledell Zellers, Sara Eskrich and
Marsha A. Rummel

Effective Date: 09/08/2017

Attachments: Racial Equity & Social Justice Tool Process
Guide.pdf, Second Alternate 46324 Clean Copy.pdf,
46324 v 1.pdf, 46324 v 2.pdf, 46324 v 3.pdf

Enactment Number: RES-17-00721

Author: City Attorney Michael May

Hearing Date:

Entered by: lveldran@cityofmadison.com

Published Date:

Approval History

Version	Date	Approver	Action
1	02/28/2017	Travis J. Martin	Approve
2	06/02/2017	Travis J. Martin	Approve
3	06/09/2017	Travis J. Martin	Approve
4	08/03/2017	Travis J. Martin	Approve

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Civil Rights Department	02/28/2017	Referred for Introduction				

	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Board of Estimates, Common Council Organizational Committee					
1	COMMON COUNCIL	03/07/2017	Refer	BOARD OF ESTIMATES (ended 4/2017)			Pass
	Action Text:	A motion was made by Verveer, seconded by Rummel, to Refer to the BOARD OF ESTIMATES. The motion passed by voice vote/other.					
	Notes:	Additional referral to Common Council Organizational Committee					
1	BOARD OF ESTIMATES (ended 4/2017)	03/07/2017	Refer	COMMON COUNCIL ORGANIZATIONAL COMMITTEE (ended 4/2017)			
	Action Text:	This Resolution was Refer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE					
	Notes:						
1	COMMON COUNCIL ORGANIZATIONAL COMMITTEE (ended 4/2017)	03/21/2017	Re-refer	COMMON COUNCIL EXECUTIVE COMMITTEE	05/16/2017	06/06/2017	Pass
	Action Text:	A motion was made by Ald. Marsha Rummel, seconded by Ald. Rebecca Kemble, to re-refer to the COMMON COUNCIL EXECUTIVE COMMITTEE and should be returned by 5/16/2017. The motion passed by voice vote/other.					
2	COMMON COUNCIL EXECUTIVE COMMITTEE	06/06/2017	Return to Lead with the Recommendation for Approval	FINANCE COMMITTEE	06/12/2017	08/07/2017	Pass
	Action Text:	Ald. Sheri Carter moved to approve, seconded by Ald. Matt Phair.					
		Ald. Rebecca Kemble moved an amendment to strike the last "Be It Finally Resolved", seconded by Ald. Sheri Carter. Motion was approved.					
		Ald. Denise DeMarb moved to refer to the 6/20/17 CCEC meeting, seconded by Ald. Shiva Bidar-Sielaff.					
		There was extensive discussion on the resolution and concerns with RESJI training for agency heads, reference to a future Mayoral APM, budget timeline and the need for more RESJI capacity.					
		Ald. Denise Demarb withdrew her motion. Ald. Shiva Bidar-Sielaff and Ald. Denise DeMarb volunteered to write a substitute resolution to address the committee's concerns. Lisa Veldran noted that the substitute (or alternate) would need to be drafted by Thursday, June 7 for the Monday, June 12 Finance Committee meeting.					
		A motion was made by Ald. Denise DeMarb, seconded by Ald. Shiva Bidar-Sielaff, to Return to Lead with the Recommendation for Approval SUBSTITUTE to the FINANCE COMMITTEE and should be returned by 6/12/2017. The motion passed by voice vote/other.					
4	FINANCE COMMITTEE	08/07/2017	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER				Pass
	Action Text:	A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT SECOND ALTERNATE - REPORT OF OFFICER. The motion passed by voice vote/other.					
4	COMMON COUNCIL	09/05/2017	Adopt				Pass
	Action Text:	A motion was made by Rummel, seconded by Baldeh, to Adopt. The motion passed by voice vote/other.					
	Notes:						

Text of Legislative File 46324

Fiscal Note

No appropriation required

Title

SECOND ALTERNATE - Establishing procedures for application of the RESJI Equity Impact Analysis Tool, adopting the Process Guide and requesting training and a capacity report to identified budget projects.

Body

WHEREAS, the City of Madison is committed to furthering racial equity and social justice, as reflected in activities carried out by staff and elected officials pursuant to previous resolutions of the City (RES-14-00546, Legistar No. 33869, Establishing the City of Madison Racial Equity and Social Justice Initiative; RES-14-00919, Legistar No. 36405, Recognizing the Role of the Common Council in addressing institutionalized bias and proactively advancing racial equity; RES-16-00839, Legistar No. 40953, Reaffirming the city of Madison's values of inclusion, equity and justice); and,

WHEREAS, part of this commitment includes the application of the comprehensive and fast track impact analysis tools to inform policymakers of the racial equity and social justice impacts of policy decisions (the RESJI impact analysis tools); and,

WHEREAS, as an initial step in the systematic application of the RESJI impact analysis tools, it is necessary to provide guidance to City Departments and staff on the process for application of as to when and how to apply the RESJI impact analysis tools in the City Budget process; and,

WHEREAS, City staff have developed the "Racial Equity and Social Justice Tool Process Guide (The Process Guide)" that the City wishes to formally adopt to guide application of the RESJI impact analysis tools; and,

~~WHEREAS, it also is necessary to establish a process for broader policy analyses, when warranted, to complement the comprehensive and fast track impact analysis tool outside of the budget process; and,~~

WHEREAS, the Council supports efforts to ensure all elected officials, their staff, Department and Division Heads and agency budget contacts to complete will be trained in RESJI and the application of the RESJI analysis tool; and,

WHEREAS, the success of the application of the RESJI impact tools requires all elected officials, their staff, Department and Division Heads and agency budget contacts to complete the RESJI training by ~~March~~ June 2018, and their enrollment should be given priority; and,

WHEREAS, the City needs to examine the capacity needs to adequately apply the RESJI Equity Impact Analysis Tool,

NOW, THEREFORE BE IT RESOLVED, that the "Racial Equity and Social Justice Tool Process Guide", attached to this resolution and made a part of it, is approved and staff are directed to apply those tools in the RESJI impact analysis; and,

BE IT FURTHER RESOLVED, that all elected officials, their staff, Department and Division heads, and agency budget contacts shall participate in training on the

application of the RESJI impact analysis tools by June, 2018, and,

BE IT FURTHER RESOLVED, that the **DCR** staff should evaluate the current limitation on staff capacity to complete the support and evaluation of this work **and provide a report to the Mayor and the Common Council on capacity needs**; and,

BE IT FURTHER RESOLVED, a ~~recommendation of~~ **that the capacity needs report shall, if possible, be completed in** ~~will be sent to the Mayor and the Council by September 1, 2017, providing time for inclusion~~ **of any needed changes** in the 2018 operating budget; and,

BE IT FURTHER RESOLVED, that City staff will prepare and submit to the Mayor and Common Council a report evaluating the process outlined in this resolution to be included as part of and as support for the Mayor's 2019 Executive Budget; and,

BE IT FINALLY RESOLVED that the process set forth in this resolution is an initial step in systematic application of the RESJI impact analysis tools and further procedures will be established for application of the RESJI impact analysis tools.

~~NOW THEREFORE BE IT RESOLVED, that each Department and Division shall select as part of its budget submission to the Mayor, at least one (1) and up to five (5) projects or proposals for which it intends to apply the RESJI impact analysis tools in preparation for the 2019 budget cycle and,~~

~~BE IT FURTHER RESOLVED, that the identification of these projects does not limit a Department, Division, or Council member from requesting application of the RESJI impact analysis tools to other projects; and,~~

~~BE IT FURTHER RESOLVED, that each Department and Division will complete the RESJI impact analysis tool(s) for the selected project(s) and submit the completed analysis to the Mayor as part of the 2019 agency request, these materials will also be included in the 2019 Executive Budget transmitted to the Common Council; and~~

~~BE IT FURTHER RESOLVED, the projects/proposals selected should be in the planning stage of the projects/proposals to ensure sufficient time for the analysis to be completed before City funds or human capital are committed; and,~~

~~BE IT FURTHER RESOLVED, that ongoing projects and processes should be selected for analysis if and only if the agency is prepared to change the ongoing initiatives to reflect the information gathered in the analysis; and~~