



City of Madison

City of Madison
Madison, WI 53703
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Master

File Number: 63324

File ID: 63324

File Type: Ordinance

Status: Report of Officer

Version: 1

Reference:

Controlling Body: LANDLORD AND
TENANT ISSUES
COMMITTEE

Lead Referral: LANDLORD AND
TENANT ISSUES
COMMITTEE

Cost:

File Created Date : 12/07/2020

File Name: Waive Rent Abatement Application Fee

Final Action:

Title: Amending Section 32.04(4)(e)(1) of the Madison General Ordinances to waive the rent abatement application fee for tenants who apply prior to June 30, 2021.

Notes: 6452waiveabatementfee

Code Sections:

CC Agenda Date: 02/23/2021

Indexes:

Agenda Number: 51.

Sponsors: Satya V. Rhodes-Conway, Max Prestigiacomo and
Michael E. Verveer

Effective Date:

Attachments:

Enactment Number:

Author: Steve Brist

Hearing Date:

Entered by: jphelps@cityofmadison.com

Published Date:

Approval History

Version	Date	Approver	Action
1		Michael Haas	Approved as to Form
1		Ryan Pennington	Delegate
1		Brent Sloat	Approve

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	12/07/2020	Referred for Introduction				

Notes: Landlord Tenant Issues Committee

1	COMMON COUNCIL	01/05/2021	Referred	LANDLORD AND TENANT ISSUES COMMITTEE	01/21/2021
Notes:					
1	LANDLORD AND TENANT ISSUES COMMITTEE	01/21/2021	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER		
1	COMMON COUNCIL	02/23/2021			

Text of Legislative File 63324

Fiscal Note

The proposed waiving of the rent abatement application fee will likely result in less than \$200 of foregone revenue in 2021. The average annual revenue for the past three years has been \$163 with 2020 only realizing \$30 in fee revenue. Application fees have historically been waived for any income-qualifying applicant.

Title

Amending Section 32.04(4)(e)(1) of the Madison General Ordinances to waive the rent abatement application fee for tenants who apply prior to June 30, 2021.

Body

DRAFTER’S ANALYSIS: This proposal waives the ten dollar Rent Abatement Application Fee for all tenants who apply for rent abatement prior to June 30, 2021. This proposal is introduced at the request of the Landlord Tenant Issues Committee and is a response to hardships caused by COVID-19.

The Common Council of the City of Madison do hereby ordain as follows:

Paragraph 1. entitled “Application for Authorization for Rent Abatement” of Subdivision (e) entitled “Procedure” of Subsection (4) entitled “Authorization of Rent Abatement” of Section 32.04 is amended as follows:

- “1. Application for Authorization for Rent Abatement. An eligible tenant who may be entitled to abate a portion of his/her rental payment under this ordinance shall have thirty (30) days from publication of the notice of possible eligibility by the Building Inspection Division of the Department of Planning and Community and Economic Development to file a request for a hearing on authorization for rent abatement. The request shall be in writing on a form approved by the Landlord and Tenant Issues Committee, shall state with specificity the name and address of the landlord and the alleged rent impairing violation(s) and shall be filed with the Building Inspection Division. The application shall be accompanied by a fee of ten dollars (\$10) made payable to the City Treasurer, which fee shall be recovered from the landlord if abatement is ordered. If the applicant qualifies for waiver of the filing fees, however, the application shall be accompanied by an affidavit of economic hardship signed by the applicant. The fee of ten dollars (\$10) shall be waived for all applicants until June 30, 2021. Within ten (10) days of the filing of the request, the Department of Planning and Community and Economic Development staff shall select a Hearing Examiner from the Rent Abatement Hearing Examiner panel, set a time and place for the hearing and give the landlord and the tenant(s) written notice thereof. The hearing shall be held as soon as possible, but not prior to the end of the 30-day filing period. Notice of the

hearing including a statement of the time, place and nature of the hearing shall be mailed to the landlord and tenant(s) at least ten (10) days prior to the hearing.”