

CITY OF MADISON TRANSPORTATION COMMISSION

ACTION ITEM DETAIL – JUNE 8, 2022

ACTION TITLE: Approval of the Annual TC Work Plan

PRESENTER: Justin Stuehrenberg and/or Ann Kovich

CONTACT FOR

QUESTIONS: Justin Stuehrenberg at jstuehrenberg@cityofmadison.com or Aidan Larson at alarson2@cityofmadison.com

ACTION

Approve updated Transportation Commission (TC) Annual Work Plan. TC Chair and staff recommend these revisions.

DESCRIPTION

TC Special Rules require annual review and approval in June of the TC Annual Work Plan. TC Annual Work Plan also shows that the TC Chair and staff should develop the TC Annual Work Plan for the upcoming year for TC review and approval by June. Attached is a draft of the TC Annual Work Plan for July 1, 2022 to June 30, 2023. Changes are mostly administrative in nature and reflect the past practices of the TC.

- Work Plan has been reorganized to include a section at the beginning for “Recurring Ongoing, Quarterly and Semi-Annual Items.” These items now show only once, reducing the Work Plan from 9 pages to 5 pages.
- New item has been added called “Ongoing Policy Referrals and Updates.” While policy referrals and updates have been done in the past, it is important to formally recognize the need for these critical functions of the TC.
- New item has been added for an annual update from the Madison Bicycle Center.
- Review of the TC Work Plan was changed from quarterly to ongoing, since the Work Plan is attached to the “Commission members’ suggestions for items on future agendas” item on each TC meeting agenda for review.
- Updates from Traffic Engineering, Parking and Metro Transit have been changed from quarterly to at least semiannually (with additional updates provided as needed). This change reflects what commonly occurs, as routine updates from staff are postponed during the very busy quarters.
- Certain items in the Work Plan have been moved from one quarter to another in an effort to better balance the TC workload or to reflect required changes.
- Section on “Special Projects and/or Reviews for this Specific Work Plan Year” was updated for the upcoming year.

Once approved by TC, the updated TC Annual Work Plan would be posted to the TC website.

<https://www.cityofmadison.com/transportation/commission>

PUBLIC INPUT SUMMARY

There was no specific public outreach on this topic.

EQUITY & SUSTAINABILITY GOAL IMPACTS

One of the TC Annual Work Plan items is specifically directed toward enhancing equity and inclusion at the TC.

FISCAL & PROCUREMENT IMPACTS

No anticipated impact.