

**REVIEW CRITERIA: Individual Rating Sheet for 2014 Neighborhood Center Programs  
For Members of the Community Services, Early Childhood and Committee on Aging**

Agency \_\_\_\_\_ Program/Project Title \_\_\_\_\_ Program Letter \_\_\_\_\_

**This sheet should be completed after reading a proposal. Enter the number of points for each question that you determine should be assigned to the specific proposal.**

	<b>10 points</b>		
1. To what extent does the proposal meet the Objectives of the <u>Community Development Division, Community Resources Program Goals and Priorities</u> for 2013-14	<b>1</b> <b>Does not meet objectives or priorities</b>	<b>10</b> <b>Meets objectives and priorities</b>	<b>Points</b>
	<b>10 points</b>		
2. To what extent does the proposal incorporate an innovative and/or research based <u>program design</u> that will have a positive impact on the need or problem identified?	<b>1</b> <b>Ineffective program design, not research based or does not use best practice standards, unlikely to have positive impact.</b>	<b>10</b> <b>Highly effective program design, uses best practices or meets industry standards, very likely to have positive impact.</b>	<b>Points</b>
	<b>5 points</b>		
3. To what extent does the proposal include <u>service goals</u> and <u>outcome objectives</u> that are realistic and measurable and are likely to be achieved within the proposed timeline?	<b>1</b> <b>Vague objectives, not realistic or measurable, unlikely to be achieved within timeline</b>	<b>5</b> <b>Clear objectives, realistic &amp; measurable, very likely to be achieved within timeline</b>	<b>Points</b>
	<b>10 points</b>		
4. To what extent do the agency staff <u>experience, qualifications, past performance</u> and <u>capacity</u> indicate probable success of the proposal?	<b>1</b> <b>Low capacity to provide high quality service, poor track record, poor qualifications.</b>	<b>10</b> <b>High capacity to provide high quality services, strong administration, excellent track record, high staff and Board qualifications.</b>	<b>Points</b>
	<b>5 points</b>		
5. To what extent is the agency's proposed <u>budget reasonable and realistic</u> , able to <u>leverage additional resources</u> , and demonstrate <u>sound fiscal planning</u> and management?	<b>1</b> <b>Proposed budget is unclear and/or incorrect, unrealistic, does not leverage additional resources.</b>	<b>5</b> <b>Proposed budget is clear and accurate, reflects realistic &amp; appropriate costs, leverages other funds to support program</b>	<b>Points</b>
	<b>5 points</b>		
6. To what extent does the agency's proposal demonstrate efforts and success at securing a <u>diverse array of support, including volunteers, in-kind support</u> and securing <u>partnerships with agencies</u> and community groups?	<b>1</b> <b>Very few partnerships, volunteer or in-kind support.</b>	<b>5</b> <b>Strong partnerships- effectively utilizes volunteers &amp; in-kind support.</b>	<b>Points</b>

	5 points		
7. To what extent does the applicant propose services that are accessible and appropriate to the needs of <u>low income individuals</u> , <u>culturally diverse</u> populations and/or populations with specific <u>language barriers</u> and/or <u>physical or mental disabilities</u> ?	1 <b>Little attention paid to culturally relevant programming, few low income individuals served, no specific plan for addressing accessibility or language barriers</b>	5 <b>Program design in culturally responsive, addresses accessibility &amp; language needs of a variety of individuals, serves a high number of low income individuals</b>	<b>Points</b>
50 Total Points Possible	Total Points Assigned to Proposal:		
Comments, thoughts, issues:			