



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved ALCOHOL LICENSE REVIEW COMMITTEE

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

*This meeting may be viewed LIVE on Charter Spectrum Channel 994, AT&T U-Verse  
Channel 99 or at [www.madisoncitychannel.tv](http://www.madisoncitychannel.tv).*

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Wednesday, May 27, 2026

5:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 201 (City-County Building)

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### Special Separated Renewals Meeting

Hybrid Meeting

The City of Madison is holding the Alcohol License Review Committee meeting in a hybrid to help protect our community from the Coronavirus (COVID-19) pandemic. Members of the public may choose to view and/or provide comment in person or virtually at hybrid Alcohol License Review Committee meetings.

1. Written Comments: You can send comments on agenda items to [licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)

2. Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you need to join the virtual meeting.

3. Watch the Meeting: You can watch the meeting in several ways:

- Livestream on the Madison City Channel web  
<https://www.cityofmadison.com/watchALRC>
- Livestream on the City of Madison YouTube channel  
<https://www.youtube.com/user/CityofMadison>
- Television: Watch live on Spectrum channel 994, AT&T U-Verse channel 99, and Madison City Channel on Roku and Apple TV

4. Listen by Phone:

(877) 853-5257 (Toll Free)  
Webinar ID: 885 7308 0060

### Interpretation and Accessibility

Contact us at the phone number or email below to request interpretation, translation or a disability-related accommodation at no cost to you.

Contáctenos al teléfono o correo electrónico listado abajo para solicitar interpretación, traducción o una adaptación especial relacionada con alguna discapacidad sin costo para usted.

如需口譯、筆譯或殘疾相關的便利服務，請通過以下電話或郵件與我們聯系，相關服務均免費提供

Hu rau peb ntawm tus xov tooj los sis email hauv qab no yog tias koj xav tau kev txhais lus, kev txhais ntawv, los sis kev pab cuam cuam tshuam txog tsis taus. Cov kev pab no yog pub dawb rau koj.

608-266-4601  
licensing@cityofmadison.com

### Applications will go to the Common Council Meeting of June 9, 2026

This meeting is governed by Robert's Rules of order. All speakers wishing to address the committee regarding an agenda item must first complete a registration form and submit it to the City Clerk designee.

Speakers may speak to the committee only after they are called by the Chair. Each speaker will be limited to three minutes.

After speaking to the committee, please take your seat in the gallery. The public is not allowed to address or respond to speakers or committee members unless they have been recognized by the Chair of the committee.

### Notified Absences:

### Call to Order/Roll Call

### Public Comment

1. [93308](#) Public Comment

### Disclosures and Recusals

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

### License Renewals - Public Hearing

2. [93278](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
2702 E Washington Ave • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider

Police Sector 502 (District 12)  
Separation requested by City Attorney's Office

3. [93279](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
3019 E Washington Ave • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 603 (District 15)  
Separation requested by City Attorney's Office
4. [93280](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
699 S Gammon Rd • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 114 (District 19)  
Separation requested by City Attorney's Office
5. [93281](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
3101 N Sherman Ave • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 504 (District 12)  
Separation requested by City Attorney's Office
6. [93282](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4102 Commercial Ave • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 607 (District 3)  
Separation requested by City Attorney's Office
7. [93283](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4325 Mohawk Dr • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 210 (District 10)  
Separation requested by City Attorney's Office
8. [93284](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4601 Cottage Grove Rd • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 614 (District 16)  
Separation requested by City Attorney's Office
9. [93285](#) Separated Liquor License Renewal

- Refuel Pantry Inc • dba Refuel Pantry  
6702 Mineral Point Rd • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 219 (District 19)  
Separation requested by City Attorney's Office
10. [93286](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4905 Commercial Ave • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 609 (District 3)  
Separation requested by City Attorney's Office
11. [93287](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
605 Cottage Grove Rd • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 613 (District 15)  
Separation requested by City Attorney's Office
12. [93288](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
699 S Whitney Way • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 214 (District 11)  
Separation requested by City Attorney's Office
13. [93289](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4601 Verona Rd • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 211 (District 10)  
Separation requested by City Attorney's Office
14. [93290](#) Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
1010 N Sherman Ave • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 503 (District 12)  
Separation requested by City Attorney's Office
15. [93291](#) Separated Liquor License Renewal  
Liberty Square Gas Station Inc • dba Refuel Pantry - Millpond  
6410 Millpond Rd • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor  
Police Sector 621 (District 16)  
Separation requested by City Attorney's Office

16. [93292](#) Separated Liquor License Renewal  
Liberty Square Gas Station Inc • dba Refuel Pantry - East Wash  
4222 E Washington Ave • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor  
Police Sector 518 (District 17)  
Separation requested by City Attorney's Office
  
17. [93293](#) Separated Liquor License Renewal  
Bell Great Lakes LLC • dba Taco Bell #3004063  
Capacity (in/out): 72/0  
534 State St • Agent: Sofia Avella-Salas  
Class B Beer, Class C Wine • 1% alcohol, 99% food  
Police Sector 403 (District 2)  
Separation requested by the City Attorney's Office
  
18. [93294](#) Separated Liquor License Renewal  
Momo Sports Bar LLC • dba Momo Sports Bar  
Capacity (in/out): 160/16  
6402 Millpond Rd • Agent: Kargyal Tsering  
Class B Combination Liquor & Beer • 45% alcohol, 55% food  
Police Sector 621 (District 16)  
Separation requested by the City Attorney's Office
  
19. [93295](#) Separated Entertainment License Renewal  
Momo Sports Bar LLC • dba Momo Sports Bar  
Capacity (in/out): 160/16  
6402 Millpond Rd • Agent: Kargyal Tsering  
21+ Entertainment • 45% alcohol, 55% food  
Police Sector 621 (District 16)  
Separation requested by the City Attorney's Office
  
20. [93296](#) Separated Liquor License Renewal  
TGRM LLC • dba Sotto  
Capacity (in/out): 240/0  
303 N Henry St • Agent: Carla Ortega  
Class B Combination Liquor & Beer • 100% alcohol, 0% food  
Police Sector 403 (District 4)  
Separation requested by the City Attorney's Office
  
21. [93297](#) Separated Entertainment License Renewal  
TGRM LLC • dba Sotto  
Capacity (in/out): 240/0  
303 N Henry St • Agent: Carla Ortega

21+ Entertainment • 100% alcohol, 0% food  
Police Sector 403 (District 4)  
Separation requested by the City Attorney's Office

22. [93298](#) Separated Liquor License Renewal  
MCKO LLC • dba Cielo  
Capacity (in/out): 318/0  
118 State St • Agent: Sean Ortega McKinney  
Class B Combination Liquor & Beer • 85% alcohol, 15% food  
Police Sector 406 (District 4)  
Separation requested by the City Attorney's Office

### Disciplinary Matter

Possible Closed Session: Please take notice that when considering the following item, the ALRC may go into closed session from time to time pursuant to secs. 19.85(1)(a), (1)(b), and (1)(g) Wis. Stats., which read in relevant parts:  
(a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before the governmental body.  
(b) Considering ... licensing or discipline of any ... person licensed by...[the ALRC]... or the investigation of charges against such person, ... and the taking of formal action on such matter...  
(g) Conferring with legal counsel for [the ALRC] who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.  
Further take notice that, if the ALRC goes into closed session, it may return to open session immediately, without giving the 12 hours notice under sec. 19.85(2), Wis. Stats.

23. [93299](#) Disciplinary Matter - Revocation Action  
MCKO LLC • dba Cielo  
118 State St • Agent: Sean Ortega McKinney  
21+ Entertainment • 85% alcohol, 15% food  
Police Sector 406 (District 4)

### Adjournment



# City of Madison

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Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93308**

**File ID:** 93308

**File Type:** License

**Status:** Public Comment

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/22/2026

**File Name:**

**Final Action:**

**Title:** Public Comment

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:**

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93308

Title  
Public Comment



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93278**

**File ID:** 93278

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
2702 E Washington Ave • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 502 (District 12)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 2702 E  
Washington Ave Refuel Pantry License.pdf, 2702 E  
Washington Refuel Pantry Inc 2026 alcohol  
renewal.pdf, REFUEL PANTRY 2026 RENEWAL  
SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93278

**Title**

Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
2702 E Washington Ave • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 502 (District 12)  
Separation requested by City Attorney's Office



# City of Madison

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Madison, WI 53703  
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## Master

File Number: 93278

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**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00136**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: MELISSA M JACOBSON  
2702 E WASHINGTON AVE  
MADISON, WI 53704**

Expiration Date 06/30/2026  
Date Issued 07/29/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store

The conditions are:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00136**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: MELISSA M JACOBSON  
2702 E WASHINGTON AVE  
MADISON, WI 53704**

Expiration Date 06/30/2026  
Date Issued 07/29/2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 30, 2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15 or postmarked by April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Pantry, Inc.
- Trade Name (doing business as) Refuel Pantry
- Licensed Address 2702 E. Washington Ave, Madison, WI 53704
- State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4
- Federal Employer Identification Number (FEIN) 99-1870894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of beer cooler and shelving
- Areas where alcoholic beverages are stored Kept in the beer cooler and shelving in the store.

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**  
(a) Do you offer or allow live music performances (excluding solo acoustic)?       Yes       No  
(b) Do you have a designated dance floor area?       Yes       No  
(c) Do you offer or allow the use of a disc jockey?       Yes       No  
*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Melissa Jacobson

19. **Corporation/LLC:** City and state in which Agent resides LAValle, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.  
Lakhbir Singh - Sun Prairie, WI  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.  
Dwais Shah - Madison, WI  
\_\_\_\_\_  
\_\_\_\_\_

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number  
harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

**X** Lakhbir Singh      4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

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Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

On Sat, May 9, 2026 at 11:25 AM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi Harry,

We're in the processing of auditing the liquor renewal forms and I had a few questions.

- Question 24 was left blank on the renewal form for Refuel Pantry on [6702 Mineral Point Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 4905 Commercial Ave. I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on [605 Cottage Grove Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 699 S Whitney Way. I've attached the renewal form as it was received with the question highlighted.

Can you please either reply to this email with the answers or update the renewals and send back to me as an attachment or picture in a reply? If you are using forms as templates, you may want to make these updates so I don't need to bother you again each year.

I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

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**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

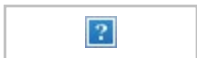
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi again Harry,

All are received. I'll audit these as well and reach out if there are questions. Otherwise, mid-May will be the timeframe where we will send out renewal invoices.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

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**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93279**

**File ID:** 93279

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
3019 E Washington Ave • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 603 (District 15)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 3019 E  
Washington Ave Refuel Pantry License.pdf, 3019 E  
Washington Refuel Pantry Inc 2026 alcohol  
renewal.pdf, REFUEL PANTRY 2026 RENEWAL  
SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93279

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
3019 E Washington Ave • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 603 (District 15)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00137**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: HARINDER P SINGH  
3019 E WASHINGTON AVE  
MADISON, WI 53704**

Expiration Date 06/30/2026  
Date Issued 06/28/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store

Common Council granted 5/7/24 with the following conditions:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**

**License No. LICLIA-2024-00137**



**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: HARINDER P SINGH  
3019 E WASHINGTON AVE  
MADISON, WI 53704**

Expiration Date 06/30/2026  
Date Issued 06/28/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 30, 2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Pantry Inc.
- Trade Name (doing business as) Refuel Pantry
- Licensed Address 3019 E. Washington Ave, Madison WI 53704
- State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4
- Federal Employer Identification Number (FEIN) 99-1870894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of beer cooler and shelving
- Areas where alcoholic beverages are stored Kept in the beer cooler and shelving in the store.

14. Class B establishments: estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol \_\_\_\_\_ % Food \_\_\_\_\_ % Other

15. Class B establishments Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. Entertainment:  
(a) Do you offer or allow live music performances (excluding solo accoustic)?  Yes  No  
(b) Do you have a designated dance floor area?  Yes  No  
(c) Do you offer or allow the use of a disc jockey?  Yes  No  
If you answered yes to any of the above questions, please complete an Entertainment License application.

17. Establishments that currently hold and 21+ or 18+ Entertainment Licenses:  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. Corporation/LLC: Name of Liquor/Beer Agent Harinder Singh

19. Corporation/LLC: City and state in which Agent resides Windsor, WI

20. Corporation/LLC: Is this Liquor/Beer Agent listed on your current license?  
 Yes  No (If no, file Change of Agent application)

21. Corporation/LLC: List names of all officers/members, along with city and state of residence.  
Lakhbir Singh - Sun Prairie, WI

22. List names of managers, along with their city and state of residence.  
Keval Patel - McFarland, WI

23. Harry Singh 262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application Phone Number  
harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes  No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**X** Lakhbir Singh 4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor Date

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

On Sat, May 9, 2026 at 11:25 AM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi Harry,

We're in the processing of auditing the liquor renewal forms and I had a few questions.

- Question 24 was left blank on the renewal form for Refuel Pantry on [6702 Mineral Point Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 4905 Commercial Ave. I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on [605 Cottage Grove Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 699 S Whitney Way. I've attached the renewal form as it was received with the question highlighted.

Can you please either reply to this email with the answers or update the renewals and send back to me as an attachment or picture in a reply? If you are using forms as templates, you may want to make these updates so I don't need to bother you again each year.

I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi again Harry,

All are received. I'll audit these as well and reach out if there are questions. Otherwise, mid-May will be the timeframe where we will send out renewal invoices.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

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**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93280**

**File ID:** 93280

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
699 S Gammon Rd • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 114 (District 19)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 699 S  
Gammon Rd Refuel Pantry License.pdf, 699  
Gammon Refuel Pantry Inc 2026 alcohol  
renewal.pdf, REFUEL PANTRY 2026 RENEWAL  
SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93280

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
699 S Gammon Rd • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 114 (District 19)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00138**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: MELISSA M JACOBSON  
699 S GAMMON RD  
MADISON, WI 53719**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store

Common Council granted 5/7/24 with the following conditions:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00138**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: MELISSA M JACOBSON  
699 S GAMMON RD  
MADISON, WI 53719**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 30, 2026



# City of Madison Liquor/Beer License Renewal

➔ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Pantry Inc.
- Trade Name (doing business as) Refuel Pantry
- Licensed Address 699 Gammon Rd, Madison, WI 53705
- State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4
- Federal Employer Identification Number (FEIN) 99-1870894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of beer cooler and shelving.
- Areas where alcoholic beverages are stored Kept in beer cooler and shelving in the store.

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**  
(a) Do you offer or allow live music performances (excluding solo acoustic)?       Yes       No  
(b) Do you have a designated dance floor area?       Yes       No  
(c) Do you offer or allow the use of a disc jockey?       Yes       No  
*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Melissa Jacobson

19. **Corporation/LLC:** City and state in which Agent resides Lafayette, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.  
Lakhbir Singh - Sun Prairie, WI  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.  
Dwais Shah - Madison, WI  
\_\_\_\_\_  
\_\_\_\_\_

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number  
harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No  
**X** Lakhbir Singh      4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

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I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

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**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



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Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

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**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93281**

**File ID:** 93281

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
3101 N Sherman Ave • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 504 (District 12)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 3101 N  
Sherman Ave Refuel Pantry License.pdf, 3101  
Sherman Refuel Pantry Inc 2026 alcohol  
renewal.pdf, REFUEL PANTRY 2026 RENEWAL  
SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93281

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
3101 N Sherman Ave • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 504 (District 12)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00139**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: MELISSA M JACOBSON  
3101 N SHERMAN AVE  
MADISON, WI 53704**

Expiration Date 06/30/2026  
Date Issued 06/28/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store

Common Council granted 5/7/24 with the following conditions:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00139**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: MELISSA M JACOBSON  
3101 N SHERMAN AVE  
MADISON, WI 53704**

Expiration Date 06/30/2026  
Date Issued 06/28/2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 30, 2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

Deadline: In Clerk's Office by 4 p.m. **April 15**, or postmarked by **April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Pantry, Inc
- Trade Name (doing business as) Refuel Pantry
- Licensed Address 3101 Sherman Ave / Madison, WI 53704
- State Seller's Permit 4 5 6 - 103 162 8463 - 04
- Federal Employer Identification Number (FEIN) 99-1876894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of beer cooler and shelving.
- Areas where alcoholic beverages are stored Kept in the <sup>beer</sup> cooler and shelving in the store.

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**  
(a) Do you offer or allow live music performances (excluding solo acoustic)?       Yes       No  
(b) Do you have a designated dance floor area?       Yes       No  
(c) Do you offer or allow the use of a disc jockey?       Yes       No  
If you answered yes to any of the above questions, please complete an Entertainment License application.

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Melissa Jacobson

19. **Corporation/LLC:** City and state in which Agent resides Lavalle, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.  
Lakbir Singh, Sun Prairie, WI  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.  
Dwais Shah, Madison, WI  
\_\_\_\_\_  
\_\_\_\_\_

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number  
Harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

**X** Lakbir Singh      4-9-20  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

On Sat, May 9, 2026 at 11:25 AM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi Harry,

We're in the processing of auditing the liquor renewal forms and I had a few questions.

- Question 24 was left blank on the renewal form for Refuel Pantry on [6702 Mineral Point Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 4905 Commercial Ave. I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on [605 Cottage Grove Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 699 S Whitney Way. I've attached the renewal form as it was received with the question highlighted.

Can you please either reply to this email with the answers or update the renewals and send back to me as an attachment or picture in a reply? If you are using forms as templates, you may want to make these updates so I don't need to bother you again each year.

I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi again Harry,

All are received. I'll audit these as well and reach out if there are questions. Otherwise, mid-May will be the timeframe where we will send out renewal invoices.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

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**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93282**

**File ID:** 93282

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4102 Commercial Ave • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 607 (District 3)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 4102  
Commercial Ave Refuel Pantry License.pdf, 4102  
Commercial Refuel Pantry Inc 2026 alcohol  
renewal.pdf, REFUEL PANTRY 2026 RENEWAL  
SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93282

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4102 Commercial Ave • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 607 (District 3)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00140**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: HARINDER P SINGH  
4102 COMMERCIAL AVE  
MADISON, WI 53714**

Expiration Date 06/30/2026  
Date Issued 06/21/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store

Common Council granted 5/7/24 with the following conditions:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00140**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: HARINDER P SINGH  
4102 COMMERCIAL AVE  
MADISON, WI 53714**

Expiration Date 06/30/2026  
Date Issued 06/21/2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

Deadline: In Clerk's Office by 4 p.m. **April 15**, or postmarked by **April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Partry, Inc.
- Trade Name (doing business as) Refuel Partry
- Licensed Address 4102 Commercial Ave, Madison, WI 53704
- State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4
- Federal Employer Identification Number (FEIN) 99-1870894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of the beer cooler and shelving
- Areas where alcoholic beverages are stored Kept in the beer cooler and shelving in the store

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**  
(a) Do you offer or allow live music performances (excluding solo accoustic)?       Yes       No  
(b) Do you have a designated dance floor area?       Yes       No  
(c) Do you offer or allow the use of a disc jockey?       Yes       No  
*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Harinder Singh

19. **Corporation/LLC:** City and state in which Agent resides Windsor, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.  
Lakhbir Singh - Sun Prairie, WI  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.  
Kunal Patel - McFarland, WI  
\_\_\_\_\_  
\_\_\_\_\_

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number  
harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

**X** Lakhbir Singh      4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

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I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

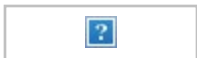
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

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Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93283**

**File ID:** 93283

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4325 Mohawk Dr • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 210 (District 10)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 4325  
Mohawk Dr Refuel Pantry License.pdf, 4325 Mohawk  
Refuel Pantry Inc 2026 alcohol renewal.pdf, REFUEL  
PANTRY 2026 RENEWAL SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93283

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4325 Mohawk Dr • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 210 (District 10)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00141**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: HARINDER P SINGH  
4325 MOHAWK DR  
MADISON, WI 53711**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store

Common Council granted 5/7/24 with the following conditions:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00141**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: HARINDER P SINGH  
4325 MOHAWK DR  
MADISON, WI 53711**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 30, 2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Pantry, Inc
- Trade Name (doing business as) Refuel Pantry
- Licensed Address 4325 Mohawk Dr., Madison, WI 53711
- State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4
- Federal Employer Identification Number (FEIN) 99-1870894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of beer cooler and shelving.
- Areas where alcoholic beverages are stored Kept in the beer cooler and shelving in the store

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:

Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**

- (a) Do you offer or allow live music performances (excluding solo acoustic)?       Yes       No
- (b) Do you have a designated dance floor area?       Yes       No
- (c) Do you offer or allow the use of a disc jockey?       Yes       No

*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**

Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Harinder Singh

19. **Corporation/LLC:** City and state in which Agent resides Windsor, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?

- Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.

Lakhibir Singh - Sun Prairie, WI  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.

Keval Patel - McFarland, WI  
\_\_\_\_\_  
\_\_\_\_\_

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number

harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?

- Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

**X** Lakhibir Singh      4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

On Sat, May 9, 2026 at 11:25 AM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi Harry,

We're in the processing of auditing the liquor renewal forms and I had a few questions.

- Question 24 was left blank on the renewal form for Refuel Pantry on [6702 Mineral Point Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 4905 Commercial Ave. I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on [605 Cottage Grove Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 699 S Whitney Way. I've attached the renewal form as it was received with the question highlighted.

Can you please either reply to this email with the answers or update the renewals and send back to me as an attachment or picture in a reply? If you are using forms as templates, you may want to make these updates so I don't need to bother you again each year.

I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

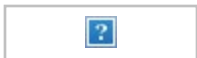
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi again Harry,

All are received. I'll audit these as well and reach out if there are questions. Otherwise, mid-May will be the timeframe where we will send out renewal invoices.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93284**

**File ID:** 93284

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4601 Cottage Grove Rd • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 614 (District 16)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 4601  
Cottage Grove Rd Refuel Pantry License.pdf, 4601  
Cottage Grove Refuel Pantry Inc 2026 alcohol  
renewal.pdf, REFUEL PANTRY 2026 RENEWAL  
SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93284

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4601 Cottage Grove Rd • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 614 (District 16)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00142**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: HARINDER P SINGH  
4601 COTTAGE GROVE RD  
MADISON, WI 53716**

Expiration Date 06/30/2026  
Date Issued 06/18/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store

The conditions are:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00142**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: HARINDER P SINGH  
4601 COTTAGE GROVE RD  
MADISON, WI 53716**

Expiration Date 06/30/2026  
Date Issued 06/18/2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

Deadline: In Clerk's Office by 4 p.m. **April 15**, or postmarked by **April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Pantry, Inc.
- Trade Name (doing business as) Refuel Pantry
- Licensed Address 4601 Cottage Grove Rd, Madison, WI 53716
- State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4
- Federal Employer Identification Number (FEIN) 99-1870894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of the beer cooler and shelving
- Areas where alcoholic beverages are stored Kept in the beer cooler and shelving in the store

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol \_\_\_\_\_ % Food \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**  
(a) Do you offer or allow live music performances (excluding solo acoustic)?  Yes  No  
(b) Do you have a designated dance floor area?  Yes  No  
(c) Do you offer or allow the use of a disc jockey?  Yes  No  
If you answered yes to any of the above questions, please complete an Entertainment License application.

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Harinder Singh

19. **Corporation/LLC:** City and state in which Agent resides Windsor, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes  No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.  
Lakhbir Singh, Sun Prairie, WI  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.  
Harinder Singh, Windsor WI  
\_\_\_\_\_  
\_\_\_\_\_

23. Harry Singh 262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application Phone Number  
harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes  No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**X** Lakhbir Singh 4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_  Filed Timely  Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

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I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

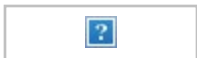
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi again Harry,

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Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

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Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93285**

**File ID:** 93285

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
6702 Mineral Point Rd • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 219 (District 19)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 6702  
Mineral Point Rd Refuel Pantry License.pdf, 6702  
Mineral Point Refuel Pantry Inc 2026 alcohol  
renewal.pdf, REFUEL PANTRY 2026 RENEWAL  
SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93285

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
6702 Mineral Point Rd • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 219 (District 19)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00143**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: LAKHBIR SINGH  
6702 MINERAL POINT RD  
MADISON, WI 53705**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store

Common Council granted 5/7/24 with the following conditions:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00143**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: LAKHBIR SINGH  
6702 MINERAL POINT RD  
MADISON, WI 53705**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 0, 2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Pantry, Inc.
- Trade Name (doing business as) Refuel Pantry
- Licensed Address 6702 Mineral Point Rd, Madison, WI 53705
- State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4
- Federal Employer Identification Number (FEIN) 99-1870894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of beer cooler and shelving
- Areas where alcoholic beverages are stored Kept in the beer cooler and shelving in the store

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**  
(a) Do you offer or allow live music performances (excluding solo acoustic)?       Yes       No  
(b) Do you have a designated dance floor area?       Yes       No  
(c) Do you offer or allow the use of a disc jockey?       Yes       No  
*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Lakhbir Singh

19. **Corporation/LLC:** City and state in which Agent resides Sun Prairie, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.  
Lakhbir Singh - Sun Prairie, WI  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.  
Keval Patel, McFarland, WI  
\_\_\_\_\_  
\_\_\_\_\_

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number  
Harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

**X** Lakhbir Singh      4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

On Sat, May 9, 2026 at 11:25 AM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi Harry,

We're in the processing of auditing the liquor renewal forms and I had a few questions.

- Question 24 was left blank on the renewal form for Refuel Pantry on [6702 Mineral Point Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 4905 Commercial Ave. I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on [605 Cottage Grove Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 699 S Whitney Way. I've attached the renewal form as it was received with the question highlighted.

Can you please either reply to this email with the answers or update the renewals and send back to me as an attachment or picture in a reply? If you are using forms as templates, you may want to make these updates so I don't need to bother you again each year.

I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi again Harry,

All are received. I'll audit these as well and reach out if there are questions. Otherwise, mid-May will be the timeframe where we will send out renewal invoices.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93286**

**File ID:** 93286

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4905 Commercial Ave • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 609 (District 3)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 4905  
Commercial Ave Refuel Pantry License.pdf, 4905  
Commercial Refuel Pantry Inc 2026 alcohol  
renewal.pdf, REFUEL PANTRY 2026 RENEWAL  
SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93286

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4905 Commercial Ave • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 609 (District 3)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

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- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00144**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: LAKHBIR SINGH  
4905 COMMERCIAL AVE  
MADISON, WI 53704**

Expiration Date 06/30/2026  
Date Issued 06/18/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store.

Common Council granted 5/7/24 with the following conditions:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
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3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00144**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: LAKHBIR SINGH  
4905 COMMERCIAL AVE  
MADISON, WI 53704**

Expiration Date 06/30/2026  
Date Issued 06/18/2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



# City of Madison Liquor/Beer License Renewal

➔ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

Deadline: In Clerk's Office by 4 p.m. **April 15**, or postmarked by **April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Partry, Inc
- Trade Name (doing business as) Refuel Partry
- Licensed Address 4905 Commercial Ave, Madison, WI 53704
- State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4
- Federal Employer Identification Number (FEIN) 99-1870894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored in the beer cooler and shelving in C store area of building
- Areas where alcoholic beverages are stored Kept in the beer cooler and shelving in the store

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**  
(a) Do you offer or allow live music performances (excluding solo accoustic)?       Yes       No  
(b) Do you have a designated dance floor area?       Yes       No  
(c) Do you offer or allow the use of a disc jockey?       Yes       No  
*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Lakhbir Singh

19. **Corporation/LLC:** City and state in which Agent resides Sun Prairie, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.  
Lakhbir Singh, Sun Prairie, WI

22. List names of managers, along with their city and state of residence.  
Dwais Shah, Madison, WI

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. -4:30 p.m. regarding problems with application      Phone Number  
harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

Lakhbir Singh      4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

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I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

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**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

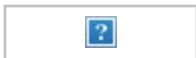
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

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Thank you,

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Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

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Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93287**

**File ID:** 93287

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
605 Cottage Grove Rd • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 613 (District 15)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 605 Cottage Grove Rd Refuel Pantry License.pdf, 605 Cottage Grove Refuel Pantry Inc 2026 alcohol renewal.pdf, REFUEL PANTRY 2026 RENEWAL SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93287

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
605 Cottage Grove Rd • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 613 (District 15)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00145**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: LAKHBIR SINGH  
605 COTTAGE GROVE RD  
MADISON, WI 53716**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store.

Common Council granted 5/7/24 with the following conditions:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00145**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: LAKHBIR SINGH  
605 COTTAGE GROVE RD  
MADISON, WI 53716**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 0, 2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

1. Preferred language for correspondence from the City Clerk's Office English

2. Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Pantry Inc.

3. Trade Name (doing business as) Refuel Pantry

4. Licensed Address 605 Cottage Grove Rd, Madison, WI 53716

5. State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4

6. Federal Employer Identification Number (FEIN) 99-1870894

7. Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No

8. Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No

9. Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No

10. Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No

11. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed

12. Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of beer cooler and shelving

13. Areas where alcoholic beverages are stored Kept in beer cooler and shelving in the store

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**  
(a) Do you offer or allow live music performances (excluding solo accoustic)?       Yes       No  
(b) Do you have a designated dance floor area?       Yes       No  
(c) Do you offer or allow the use of a disc jockey?       Yes       No  
*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Lakhbir Singh

19. **Corporation/LLC:** City and state in which Agent resides Sun Prairie, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes       No (If no; file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.  
Lakhbir Singh - Sun Prairie, WI  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.  
Keval Patel - McFarland, WI  
\_\_\_\_\_  
\_\_\_\_\_

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number  
harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

Lakhbir Singh      4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

On Sat, May 9, 2026 at 11:25 AM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi Harry,

We're in the processing of auditing the liquor renewal forms and I had a few questions.

- Question 24 was left blank on the renewal form for Refuel Pantry on [6702 Mineral Point Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 4905 Commercial Ave. I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on [605 Cottage Grove Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 699 S Whitney Way. I've attached the renewal form as it was received with the question highlighted.

Can you please either reply to this email with the answers or update the renewals and send back to me as an attachment or picture in a reply? If you are using forms as templates, you may want to make these updates so I don't need to bother you again each year.

I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi again Harry,

All are received. I'll audit these as well and reach out if there are questions. Otherwise, mid-May will be the timeframe where we will send out renewal invoices.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

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**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93288**

**File ID:** 93288

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
699 S Whitney Way • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 214 (District 11)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 699 S  
Gammon Rd Refuel Pantry License.pdf, 699  
Gammon Refuel Pantry Inc 2026 alcohol  
renewal.pdf, REFUEL PANTRY 2026 RENEWAL  
SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93288

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
699 S Whitney Way • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 214 (District 11)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
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- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00138**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: MELISSA M JACOBSON  
699 S GAMMON RD  
MADISON, WI 53719**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store

Common Council granted 5/7/24 with the following conditions:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00138**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: MELISSA M JACOBSON  
699 S GAMMON RD  
MADISON, WI 53719**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 30, 2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



# City of Madison Liquor/Beer License Renewal

➔ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Pantry Inc.
- Trade Name (doing business as) Refuel Pantry
- Licensed Address 699 Gammon Rd, Madison, WI 53705
- State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4
- Federal Employer Identification Number (FEIN) 99-1870894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of beer cooler and shelving.
- Areas where alcoholic beverages are stored Kept in beer cooler and shelving in the store.

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**  
(a) Do you offer or allow live music performances (excluding solo accoustic)?       Yes       No  
(b) Do you have a designated dance floor area?       Yes       No  
(c) Do you offer or allow the use of a disc jockey?       Yes       No  
If you answered yes to any of the above questions, please complete an Entertainment License application.

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Melissa Jacobson

19. **Corporation/LLC:** City and state in which Agent resides Lavalle, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.  
Lakbir Singh - Sun Prairie, WI  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.  
Dwais Shah - Madison, WI  
\_\_\_\_\_  
\_\_\_\_\_

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number  
harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No  
X Lakbir Singh      4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

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I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

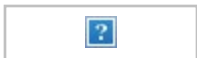
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi again Harry,

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Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93289**

**File ID:** 93289

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4601 Verona Rd • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 211 (District 10)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 4601  
Verona Rd Refuel Pantry License.pdf, 4601 Verona  
Refuel Pantry Inc 2026 alcohol renewal.pdf, REFUEL  
PANTRY 2026 RENEWAL SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93289

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
4601 Verona Rd • Agent: Melissa Jacobson  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 211 (District 10)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00147**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: MELISSA M JACOBSON  
4601 VERONA RD  
MADISON, WI 53711**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store.

The conditions are:

1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
4. Class A Liquor license limited to only sales of wine.

Expiration Date 06/30/2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2024-00147**

**REFUEL PANTRY INC  
REFUEL PANTRY  
LIQUOR/BEER AGENT: MELISSA M JACOBSON  
4601 VERONA RD  
MADISON, WI 53711**

Expiration Date 06/30/2026  
Date Issued 06/06/2024

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

**Not Transferable. Post entire license in a conspicuous place.**

June 30, 2026

REFUEL PANTRY INC  
1354 N BIRD ST  
SUN PRAIRIE WI 53590



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Pantry, Inc
- Trade Name (doing business as) Refuel Pantry
- Licensed Address 4601 Verona Rd, madison, WI 53711
- State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4
- Federal Employer Identification Number (FEIN) 99-1876894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of beer cooler and shelving
- Areas where alcoholic beverages are stored Kept in beer cooler and shelving in the store

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:

Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**

- (a) Do you offer or allow live music performances (excluding solo acoustic)?       Yes       No
- (b) Do you have a designated dance floor area?       Yes       No
- (c) Do you offer or allow the use of a disc jockey?       Yes       No

*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**

Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Mellisa Jacobsen

19. **Corporation/LLC:** City and state in which Agent resides LaVale, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?

- Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.

Lakbir Singh, Sun Prairie, WI  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.

Dways Shah, Madison, WI  
\_\_\_\_\_  
\_\_\_\_\_

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number

harry@refuelpartry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?

- Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

**X** Lakbir Singh      4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

On Sat, May 9, 2026 at 11:25 AM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi Harry,

We're in the processing of auditing the liquor renewal forms and I had a few questions.

- Question 24 was left blank on the renewal form for Refuel Pantry on [6702 Mineral Point Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 4905 Commercial Ave. I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on [605 Cottage Grove Rd](#). I've attached the renewal form as it was received with the question highlighted.
- Question 24 was left blank on the renewal form for Refuel Pantry on 699 S Whitney Way. I've attached the renewal form as it was received with the question highlighted.

Can you please either reply to this email with the answers or update the renewals and send back to me as an attachment or picture in a reply? If you are using forms as templates, you may want to make these updates so I don't need to bother you again each year.

I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

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**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

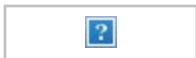
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi again Harry,

All are received. I'll audit these as well and reach out if there are questions. Otherwise, mid-May will be the timeframe where we will send out renewal invoices.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93290**

**File ID:** 93290

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
1010 N Sherman Ave • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 503 (District 12)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 1010 N  
Sherman Ave Refuel Pantry Inc license.pdf, 1010  
Sherman Refuel Pantry Inc 2026 alcohol  
renewal.pdf, REFUEL PANTRY 2026 RENEWAL  
SUPPLEMENTAL.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93290

Title  
Separated Liquor License Renewal  
Refuel Pantry Inc • dba Refuel Pantry  
1010 N Sherman Ave • Agent: Harinder Singh  
Class A Beer, Class A Liquor, Class A Cider  
Police Sector 503 (District 12)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
License No. LICLIA-2025-01082**



**REFUEL PANTRY INC  
HARINDER P SINGH  
LIQUOR/BEER AGENT: HARINDER P SINGH  
1010 N SHERMAN AVE  
MADISON, WI 53704**

Expiration Date 06/30/2026  
Date Issued 04/08/2026

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: Stored in the beer cooler and shelving in the store.

Common Council granted 2.10.2026 with the following conditions:

1. No sale of 40 ounce bottles of fermented malt beverages.
2. No sale of single bottles or single cans of beer or fermented malt beverages.

Expiration Date 06/30/2026

**Not Transferable. Post entire license in a conspicuous place.**



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

Deadline: In Clerk's Office by 4 p.m. **April 15**, or postmarked by **April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input type="checkbox"/> Class A Beer	<input type="checkbox"/> Class A Liquor	<input type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Refuel Pantry Inc
- Trade Name (doing business as) Refuel Pantry
- Licensed Address 1010 Sherman Ave, Madison, WI 53704
- State Seller's Permit 4 5 6 - 1 0 3 1 6 2 8 4 6 3 - 0 4
- Federal Employer Identification Number (FEIN) 99-1870894
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of the beer cooler and shelving
- Areas where alcoholic beverages are stored Kept in the beer cooler and shelving in the store.

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business

\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:

Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**

- (a) Do you offer or allow live music performances (excluding solo acoustic)?       Yes       No
- (b) Do you have a designated dance floor area?       Yes       No
- (c) Do you offer or allow the use of a disc jockey?       Yes       No

*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**

Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Harinder Singh

19. **Corporation/LLC:** City and state in which Agent resides Windsor, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?

Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.

Lakbir Singh - Sun Prairie, WI

22. List names of managers, along with their city and state of residence.

Owais Shah, Madison WI

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number

harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?

Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

**X** Lakbir Singh      4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)

**From:** [Harry Singh](#)  
**To:** [Haar, Jennifer](#)  
**Subject:** Re: Refuel Pantry Inc Liq Lic renewal  
**Date:** Saturday, May 9, 2026 12:19:29 PM

---

Hi Jennifer,

The answer to Question 24 is "Yes" for all locations.

Thanks,

Harry Singh

Refuel pantry  
1354 N Bird st  
Sun Prairie, WI 53590  
262-960-0671

On Sat, May 9, 2026 at 11:25 AM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi Harry,

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I appreciate the opportunity to help ensure complete and accurate renewal forms for the upcoming liquor licensing year.

Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](#)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>

**Sent:** Monday, April 13, 2026 2:16 PM

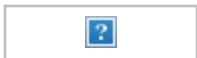
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>

**Subject:** Re: Refuel Pantry Inc Liq Lic renewal

Thank you very much.

**Harry Singh**

**262-960-0671**



On Mon, Apr 13, 2026 at 2:15 PM Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)> wrote:

Hi again Harry,

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Thank you,

**Jennifer S. Haar, WCMC**

Records Custodian & Office Equity Co-Lead

City of Madison Clerk's Office

City-County Building Room 105

[210 Martin Luther King Jr Blvd](#)

[Madison WI 53703](#)

608.266.4601

Website: [www.cityofmadison.com/clerk](http://www.cityofmadison.com/clerk)

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

---

**From:** Harry Singh <[harry@refuelpantry.com](mailto:harry@refuelpantry.com)>  
**Sent:** Friday, April 10, 2026 1:48 PM  
**To:** Haar, Jennifer <[JHaar@cityofmadison.com](mailto:JHaar@cityofmadison.com)>  
**Cc:** licensing <[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)>  
**Subject:** Refuel Pantry Inc Liq Lic renewal

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good afternoon Jennifer,

Please find the attached applications for Refuel Pantry Inc. for your review.

Please let me know if you need any further information.

Best regards

***Harry Singh***

***262-960-0671***





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93291**

**File ID:** 93291

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Liberty Square Gas Station Inc • dba Refuel Pantry - Millpond  
6410 Millpond Rd • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor  
Police Sector 621 (District 16)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 6410  
Millpond Rd Liberty Square Gas Station Inc  
License.pdf, 6410 Millpond Liberty Square Gas  
Station Inc 2026 alcohol renewal.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93291

Title  
Separated Liquor License Renewal  
Liberty Square Gas Station Inc • dba Refuel Pantry - Millpond  
6410 Millpond Rd • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor  
Police Sector 621 (District 16)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

- 4601 Verona Road – various administrative violations
- 699 S. Whitney Way – no licensed operator
- 699 S. Gammon Road – no licensed operator
- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2023-00298**

**LIBERTY SQUARE GAS STATION INC  
REFUEL PANTRY - MILLPOND  
LIQUOR/BEER AGENT: LAKHBIR SINGH  
6410 MILLPOND RD  
MADISON, WI 53718**

Expiration Date 06/30/2026  
Date Issued 07/28/2023

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: @1500 sq. ft. store. Alcohol stored in beer cave and store shelving.

Council granted the license with the following condition:

- 1. Class A Liquor license limited to the sale of wine and cider only.

Expiration Date 06/30/2026

**Not Transferable. Post entire license in a conspicuous place.**



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input checked="" type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Liberty Square Gas Station, Inc.
- Trade Name (doing business as) Refuel Pantry - Millpond
- Licensed Address 6410 Millpond Rd, Madison, WI 53718
- State Seller's Permit 4 5 6 - 1 0 2 8 5 6 6 8 0 7 - 0 2
- Federal Employer Identification Number (FEIN) 47-1036241
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of beer cooler & shelving.
- Areas where alcoholic beverages are stored Kept in the beer cooler and shelving.

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**  
(a) Do you offer or allow live music performances (excluding solo accoustic)?       Yes       No  
(b) Do you have a designated dance floor area?       Yes       No  
(c) Do you offer or allow the use of a disc jockey?       Yes       No  
*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Lakhbir Singh

19. **Corporation/LLC:** City and state in which Agent resides Sun Prairie, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.  
Lakhbir Singh, Sun Prairie, WI  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.  
Keval Patel, McFarland, WI  
\_\_\_\_\_  
\_\_\_\_\_

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number  
harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

**X** Lakhbir Singh      4-9-20  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93292**

**File ID:** 93292

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Liberty Square Gas Station Inc • dba Refuel Pantry - East Wash  
4222 E Washington Ave • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor  
Police Sector 518 (District 17)  
Separation requested by City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Refuel Pantry Inc Separation memo.pdf, 4222 E  
Washington Ave Liberty Square Gas Station Inc  
License.pdf, 4222 E Washington Liberty Square Gas  
Station Inc 2026 alcohol renewal.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93292

Title  
Separated Liquor License Renewal  
Liberty Square Gas Station Inc • dba Refuel Pantry - East Wash  
4222 E Washington Ave • Agent: Lakhbir Singh  
Class A Beer, Class A Liquor  
Police Sector 518 (District 17)  
Separation requested by City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Refuel Pantry All Madison Locations

Refuel Pantry has 14 Madison locations. All fourteen licenses are separated due to an incident that occurred at the 605 Cottage Grove Road location in which the establishment sold THC edibles to middle school children, some of them 12 years of age. The children had bad reactions to the edibles, vomiting, dizziness, etc., which is how Madison Police became involved. Some of the children were transported by EMS to the hospital. Madison Police visited 605 Cottage Grove Road shortly after the edible incident to see if there was a licensed operator on site, and there was no licensed operator on site.

These two law violations resulted in ACA Zilavy contacting Department of Alcohol Beverages agent Nicole Zautner to have her inspect the remaining locations to see if they were in compliance with basic licensing requirements such as having a licensed operator on premises. Agent Zautner inspected the following locations and found additional violations:

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- 6702 Mineral Point Road – no licensed operator
- 3101 N. Sherman Avenue – various administrative violations
- 3019 E. Washington Avenue – various administrative violations
- 6410 Millpond Road – no licensed operator

To my knowledge, Agent Zautner has been unable to visit the remaining six (6) locations as of this date due to her workload.



**City of Madison  
Class A Beer  
Class A Liquor**



**License No. LICLIA-2022-00075**

**LIBERTY SQUARE GAS STATION INC  
REFUEL PANTRY - EAST WASH  
LIQUOR/BEER AGENT: LAKHBIR SINGH  
4222 E WASHINGTON AVE  
MADISON, WI 53704**

Expiration Date 06/30/2026  
Date Issued 05/11/2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND  
CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: Alcohol stored in the beer cooler and shelving in the store.

The condition is:

- 1. Class A Liquor license limited to wine and cider sales only.

Expiration Date 06/30/2026

**Not Transferable. Post entire license in a conspicuous place.**



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input checked="" type="checkbox"/> Class A Beer	<input checked="" type="checkbox"/> Class A Liquor	<input type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Liberty Square Gas Station, Inc.
- Trade Name (doing business as) Refuel Pantry - E. Wash
- Licensed Address 4222 E. Washington Ave, Madison, WI 53704
- State Seller's Permit 4 5 6 - 1 0 2 8 5 6 6 8 0 7 - 0 2
- Federal Employer Identification Number (FEIN) 47-1036241
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Sold & stored out of beer cooler and shelving
- Areas where alcoholic beverages are stored Kept in the beer cooler and shelving in the store

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business  
\_\_\_\_\_ % Alcohol      \_\_\_\_\_ % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:  
Indoor: \_\_\_\_\_ Outdoor: \_\_\_\_\_ Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**  
(a) Do you offer or allow live music performances (excluding solo acoustic)?       Yes       No  
(b) Do you have a designated dance floor area?       Yes       No  
(c) Do you offer or allow the use of a disc jockey?       Yes       No  
*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**  
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Lakhbir Singh

19. **Corporation/LLC:** City and state in which Agent resides Sun Prairie, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.  
Lakhbir Singh, Sun Prairie, WI

22. List names of managers, along with their city and state of residence.  
Keval Patel - McFarland, WI

23. Harry Singh      262-960-0671  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number  
harry@refuelpantry.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

**X** Lakhbir Singh      4-9-26  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93293**

**File ID:** 93293

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Bell Great Lakes LLC • dba Taco Bell #3004063  
Capacity (in/out): 72/0  
534 State St • Agent: Sofia Avella-Salas  
Class B Beer, Class C Wine • 1% alcohol, 99% food  
Police Sector 403 (District 2)  
Separation requested by the City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Bell Great Lakes LLC Separation memo.pdf, 534  
State St 2026 alcohol license.pdf, 534 State St 2026  
alcohol renewal.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93293

**Title**

Separated Liquor License Renewal  
Bell Great Lakes LLC • dba Taco Bell #3004063  
Capacity (in/out): 72/0  
534 State St • Agent: Sofia Avella-Salas  
Class B Beer, Class C Wine • 1% alcohol, 99% food  
Police Sector 403 (District 2)  
Separation requested by the City Attorney's Office



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Master

File Number: 93293

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**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Taco Bell, 534 State Street

This license is separated due to Madison Police Department's concerns regarding repeated calls for service to respond to fights and disturbances at Taco Bell and Taco Bell management/staff cooperation with police pursuant to investigations related to incidents at Taco Bell. A Madison Police Department Detective's complained to the Clerk's office after an incident involving a substantial battery in which the detective requested video footage of the incident. The incident occurred on January 25, 2026. The video footage was requested on January 26, 2026. Taco Bell manager Sofia told the detective the video would be released. The detective followed up with Sofia several times and was told that someone with authority would download and provide the footage. On February 16, after following up on the video status for the 3<sup>rd</sup> time, the detective was told that the company required a subpoena for the video. On February 18, 2026, the detective served a subpoena for the video on Christopher Kline. On February 23, 2026, the detective was told that Taco Bell was unable to provide the footage as it was no longer available.

The liquor license has a condition which requires establishment staff to regularly patrol and discourage loitering on the premises. It appears some of the calls for service may be related to people hanging out at or around the premises and it is unclear whether Taco Bell management and staff are complying with this condition.



**City of Madison  
Class B Beer  
Class C Wine**



**License No. LICLIB-2017-01086**

**BELL GREAT LAKES LLC  
TACO BELL  
LIQUOR/BEER AGENT: SOFIA AVELLA-SALAS  
534 STATE ST  
MADISON, WI 53703**

Expiration Date 06/30/2026  
Date Issued 05/28/2019

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: Kegs of beer will be stored in a walk in back in the kitchen area. The door will be kept locked. Liquor will be stored in the back kitchen area dry storage area in a locked cage and the door to that room will also be kept locked. The beer taps and slushy machines will be located on the front counter in between the registers.

Common Council granted 12.5.2017 with the following conditions are:

1. Shall cease the service of alcohol no later than 10 pm Sunday - Thursday and no later than 11 pm on Friday and Saturday.
2. Establishment must meet the definition of a restaurant under Section 38.02 of Madison General Ordinance at all times.
3. Food must be available at all times.
4. Establishment staff must regularly patrol and discourage loitering on the premises.

Expiration Date 06/30/2026

**Not Transferable. Post entire license in a conspicuous place.**



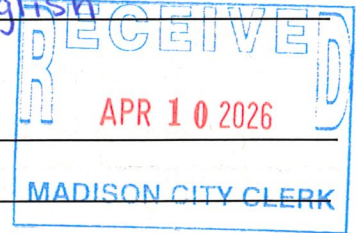
# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Jennifer, [jhaar@cityofmadison.com](mailto:jhaar@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

On-Premises Consumption:	<input checked="" type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input checked="" type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input type="checkbox"/> Class A Beer	<input type="checkbox"/> Class A Liquor	<input type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Bell Great Lakes LLC
- Trade Name (doing business as) Taco Bell #3004063
- Licensed Address 534 State St, Madison, WI 53703
- State Seller's Permit 4 5 6 - 1 0 2 9 0 2 3 7 4 3 - 0 2
- Federal Employer Identification Number (FEIN) 90-0903491
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
The beer taps and slushy machines are located on the front counters in between the registers. Beverages are sold from the counter. It is permitted in the restaurant at the tables or counter.
- Areas where alcoholic beverages are stored Kege of beer are stored in a walk in cooler in the kitchen area and locked. Beer is also stored in a locked cage in the kitchen area.



14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business

1 % Alcohol      99 % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:

Indoor: 72      Outdoor: \_\_\_\_\_      Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**

- (a) Do you offer or allow live music performances (excluding solo accoustic)?       Yes       No
- (b) Do you have a designated dance floor area?       Yes       No
- (c) Do you offer or allow the use of a disc jockey?       Yes       No

*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**

Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Sofia Avella-Salas

19. **Corporation/LLC:** City and state in which Agent resides Monona, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?

Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.

Gregory G. Flynn - President/CEO - San Francisco, CA

Lorin M. Cortina - EVP/CFO - Hillsborough, CA

Ronald S. Igarashi - Secretary - Willoughby, OH

Sarat Koneru - Senior VP - Carmel, IN

22. List names of managers, along with their city and state of residence.

Sofia Avella-Salas, Monona, WI

23. Norris Washington III      216-525-2775

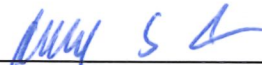
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number

licensing@flynnrg.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?

Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

**X**  Ronald S. Igarashi      3/9/26

**Signature of Officer/Member/Partner/Sole Proprietor**      **Date**



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93294**

**File ID:** 93294

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
Momo Sports Bar LLC • dba Momo Sports Bar  
Capacity (in/out): 160/16  
6402 Millpond Rd • Agent: Kargyal Tsering  
Class B Combination Liquor & Beer • 45% alcohol, 55% food  
Police Sector 621 (District 16)  
Separation requested by the City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Momo Sports Bar LLC Separation memo.pdf, 6402  
Millpond Rd 2026 alcohol license.pdf, 6402 Millpond  
Momo Sports Bar LLC 2026 alcohol renewal.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93294

**Title**

Separated Liquor License Renewal  
Momo Sports Bar LLC • dba Momo Sports Bar  
Capacity (in/out): 160/16  
6402 Millpond Rd • Agent: Kargyal Tsering  
Class B Combination Liquor & Beer • 45% alcohol, 55% food  
Police Sector 621 (District 16)  
Separation requested by the City Attorney's Office



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Master

File Number: 93294

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**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Momo Bar & Grill, 6402  
Millpond Road  
Plus Entertainment License

Momo's license is being separated due to concerns of overserving resulting in Operating while Intoxicated arrests and dangerous driving behavior (wrong way on Beltline), among other things. Monona Police Chief Brian Chaney reached out to East District Captain Ed Marshall to notify him that his officers were seeing an increase in wrong way intoxicated drivers on the eastbound Beltline. Chief Chaney suspects the circumstances of wrong way intoxicated suggest they involve patrons who have been to specialty dance/club nights held at Momo on the weekends. There are two confirmed such cases and I am checking with Dane County to see if they are aware of any similar incidents since this area is also in part under their jurisdiction.

There have also been intermittent reports of the establishment suspected of being over capacity and regular reports of the establishment offering bottle service. I have communicated with the establishment owner in the past regarding bottle service.

The biggest concern is overserving.

NOT TRANSFERABLE. POST ENTIRE LICENSE IN A CONSPICUOUS PLACE.




**City of Madison**  
**Class B Combination**  
**License No. LICLIB-2023-00317**



**MOMO SPORTS BAR LLC**  
**LIQUOR/BEER AGENT: KARGYAL TSERING**  
**6402 MILLPOND RD**  
**MADISON, WI 53718**

Expiration Date 06/30/2026  
Date Issued 07/28/2023

**June 30, 2026**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Acting City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: Indoor Building - Alcohol will be stored in the bar area and cooler area. Alcohol will be served in the entire dining area and on outdoor patio.

License granted by Common Council on 7/11/2023.

Expiration Date 06/30/2026



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison: Bonnie, [bchang@cityofmadison.com](mailto:bchang@cityofmadison.com)

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

On-Premises Consumption:	<input type="checkbox"/> Class B Beer	<input type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input type="checkbox"/> Class A Beer	<input type="checkbox"/> Class A Liquor	<input type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
MOMO SPORTS BAR LLC
- Trade Name (doing business as) MOMO BAR N GRILL
- Licensed Address 6402 MILLPOND RD MADISON WI 53718
- State Seller's Permit 4 5 6 - 1 0 3 1 4 0 9 6 7 1 - 0 2
- Federal Employer Identification Number (FEIN) 92-3682279
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
PATIO & INSIDE THE BAR FACILITY
- Areas where alcoholic beverages are stored IN THE BACK WALK IN COOLER

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business

45 % Alcohol    55 % Food    0 % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:

Indoor: 160    Outdoor: 16    Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**

- (a) Do you offer or allow live music performances (excluding solo acoustic)?     Yes     No
- (b) Do you have a designated dance floor area?     Yes     No
- (c) Do you offer or allow the use of a disc jockey?     Yes     No

*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**

Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent KARL TSEIRING

19. **Corporation/LLC:** City and state in which Agent resides MADISON WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?  
 Yes     No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.

KUNGBU DINGLI  
TSEIEN DOLKAR  
\_\_\_\_\_  
\_\_\_\_\_

22. List names of managers, along with their city and state of residence.

KUNGBU DINGLI, MADISON WI  
TSEIEN DOLKAR, MADISON WI  
\_\_\_\_\_

23. KARL TSEIRING    608-334-9956  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application    Phone Number

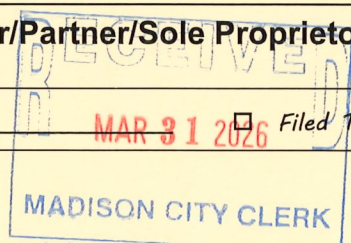
KARLTSEIRING@GMAIL.COM  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?  
 Yes     No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?     Yes     No

**X** [Signature]    3.28.26  
Signature of Officer/Member/Partner/Sole Proprietor    Date

Clerk's Office: Date Filed/Postmarked MAR 31 2026     Filed Timely     Filed Late (\$250 Late Filing Fee)





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93295**

**File ID:** 93295

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Entertainment License Renewal  
Momo Sports Bar LLC • dba Momo Sports Bar  
Capacity (in/out): 160/16  
6402 Millpond Rd • Agent: Kargyal Tsering  
21+ Entertainment • 45% alcohol, 55% food  
Police Sector 621 (District 16)  
Separation requested by the City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Momo Sports Bar LLC Separation memo.pdf, 6402  
Millpond Rd 2026 entertainment license.pdf, 6402  
Millpond Momo Sports Bar LLC 2026 Entertainment  
renewal.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93295

Title  
Separated Entertainment License Renewal  
Momo Sports Bar LLC • dba Momo Sports Bar  
Capacity (in/out): 160/16  
6402 Millpond Rd • Agent: Kargyal Tsering  
21+ Entertainment • 45% alcohol, 55% food  
Police Sector 621 (District 16)  
Separation requested by the City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Momo Bar & Grill, 6402  
Millpond Road  
Plus Entertainment License

Momo's license is being separated due to concerns of overserving resulting in Operating while Intoxicated arrests and dangerous driving behavior (wrong way on Beltline), among other things. Monona Police Chief Brian Chaney reached out to East District Captain Ed Marshall to notify him that his officers were seeing an increase in wrong way intoxicated drivers on the eastbound Beltline. Chief Chaney suspects the circumstances of wrong way intoxicated suggest they involve patrons who have been to specialty dance/club nights held at Momo on the weekends. There are two confirmed such cases and I am checking with Dane County to see if they are aware of any similar incidents since this area is also in part under their jurisdiction.

There have also been intermittent reports of the establishment suspected of being over capacity and regular reports of the establishment offering bottle service. I have communicated with the establishment owner in the past regarding bottle service.

The biggest concern is overserving.



**City of Madison  
Entertainment  
License No. LICENT-2023-00607**



**MOMO SPORTS BAR LLC  
MOMO BAR N GRILL  
6402 MILLPOND RD  
MADISON, WI 53718**

Expiration Date 06/30/2026  
Date Issued 10/09/2023

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38.06 OF THE MADISON GENERAL ORDINANCES.

Common Council granted 10.3.2023.

Expiration Date 06/30/2026

**Not Transferable. Post entire license in a conspicuous place.**



**City of Madison  
Class B Combination  
License No. LICLIB-2023-00317**



**MOMO SPORTS BAR LLC  
LIQUOR/BEER AGENT: KARGYAL TSERING  
6402 MILLPOND RD  
MADISON, WI 53718**

Expiration Date 06/30/2027  
Date Issued 07/28/2023

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTE OF THE WISCONSIN STATE STATUTES.

Premises: Indoor Building - Alcohol will be stored in the bar area and cooler area. Alcohol wil served in the entire dining area and on outdoor patio.

License granted by Common Council on 7/11/2023.

Expiration Date 06/30/2027

**Not Transferable. Post entire license in a conspicuous place.**





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93296**

**File ID:** 93296

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
TGRM LLC • dba Sotto  
Capacity (in/out): 240/0  
303 N Henry St • Agent: Carla Ortega  
Class B Combination Liquor & Beer • 100% alcohol, 0% food  
Police Sector 403 (District 4)  
Separation requested by the City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** TGRM LLC Separation memo.pdf, 303 N Henry St  
Alcohol License.pdf, 303 N Henry TGRM LLC 2026  
alcohol renewal.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93296

**Title**

Separated Liquor License Renewal  
TGRM LLC • dba Sotto  
Capacity (in/out): 240/0  
303 N Henry St • Agent: Carla Ortega  
Class B Combination Liquor & Beer • 100% alcohol, 0% food  
Police Sector 403 (District 4)  
Separation requested by the City Attorney's Office



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Master

File Number: 93296

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**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Sotto Night Club, 303 N.  
Henry Street  
Plus Entertainment License

This license was separated at the request of the Madison Police Department for concerns regarding an increase in disturbances at Sotto and concerns regarding overserving patrons (which can in turn lead to an increase in disturbances), and security operation concerns. In 2025, there were 116 calls for service associated with Sotto. Since January 2026, there have already been 72 calls for service associated with Sotto. Of those 72 calls, there have been thirteen (13) calls resulting in police reports written for disturbances, batteries (at least one substantial) and fights. Madison Police concerns were heightened after an incident on April 4, 2026, in which the liquor beer agent Carla Ortega and co-manager, Sean Ortega were charged with battery\* and resisting/obstructing (for not being truthful about incident in bar), respectively. Carla and Sean also manage Cielo, which gives the City concern over whether that establishment will see similar calls for service down the road.

Sotto also offers full bottle service according to their social media.

\*Charges were referred to the District Attorney's Office



**City of Madison  
Class B Combination  
License No. LICLIB-2020-00212**



**TGRM LLC  
SOTTO  
LIQUOR/BEER AGENT: CARLA XOCHITL ORTEGA  
303 N HENRY ST  
MADISON, WI 53703**

Expiration Date 06/30/2026  
Date Issued 01/07/2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTE OF THE WISCONSIN STATE STATUTES.

Tavern premises: The bar, seating areas and dance floors are below ground, as is the back/storage area where liquor shelves and a walk-in cooler serve to store liquor and beer.

Common Council granted the license on 7/14/2020

Expiration Date 06/30/2026

**Not Transferable. Post entire license in a conspicuous place.**



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison:

Deadline: In Clerk's Office by 4 p.m. April 15 or postmarked by April 15

On-Premises Consumption:	<input checked="" type="checkbox"/> Class B Beer	<input checked="" type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input type="checkbox"/> Class A Beer	<input type="checkbox"/> Class A Liquor	<input type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
TGRM LLC
- Trade Name (doing business as) Sotto
- Licensed Address 303 N. Henry St. Madison, WI 53703
- State Seller's Permit 4 5 6 - 10 2 7 1 8 4 2 5 4 - 0 3
- Federal Employer Identification Number (FEIN) 27-2363092
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of any **offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges** for any **offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
At a single 3-sided bar in the downstairs away from the dance space on the same floor.
- Areas where alcoholic beverages are stored  
behind the bar area in large room - liquor is on shelves and inside a non-cooling cooler. Beer is inside a beer cooler.

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business

100 % Alcohol    0 % Food    \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:

Indoor: 240    Outdoor: 0    Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**

- (a) Do you offer or allow live music performances (excluding solo acoustic)?     Yes     No
- (b) Do you have a designated dance floor area?     Yes     No
- (c) Do you offer or allow the use of a disc jockey?     Yes     No

*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**

Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Carlo Ortega McKinney

19. **Corporation/LLC:** City and state in which Agent resides Fitchburg, Wisconsin

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?

Yes     No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.

Susan McKinney - 2809 Rosellen Ave. Fitchburg, WI  
53711

22. List names of managers, along with their city and state of residence.

Carla Ortega - Fitchburg, Wisconsin  
Sean P. Ortega - Madison, Wisconsin

23. Susan McKinney    608 217-1031  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application    Phone Number

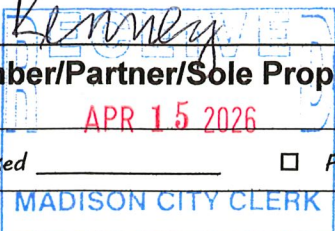
susammckinney123@gmail.com  
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?

Yes     No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?     Yes     No

**X** Susan McKinney    April 10, 2026  
Signature of Officer/Member/Partner/Sole Proprietor    Date



Clerk's Office: Date Filed/Postmarked \_\_\_\_\_     Filed Timely     Filed Late (\$250 Late Filing Fee)



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93297**

**File ID:** 93297

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Entertainment License Renewal  
TGRM LLC • dba Sotto  
Capacity (in/out): 240/0  
303 N Henry St • Agent: Carla Ortega  
21+ Entertainment • 100% alcohol, 0% food  
Police Sector 403 (District 4)  
Separation requested by the City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** TGRM LLC Separation memo.pdf, 303 N Henry St  
Entertainment License.pdf, 303 N Henry TGRM LLC  
2026 Entertainment renewal.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93297

Title  
Separated Entertainment License Renewal  
TGRM LLC • dba Sotto  
Capacity (in/out): 240/0  
303 N Henry St • Agent: Carla Ortega  
21+ Entertainment • 100% alcohol, 0% food  
Police Sector 403 (District 4)  
Separation requested by the City Attorney's Office

**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Sotto Night Club, 303 N.  
Henry Street  
Plus Entertainment License

This license was separated at the request of the Madison Police Department for concerns regarding an increase in disturbances at Sotto and concerns regarding overserving patrons (which can in turn lead to an increase in disturbances), and security operation concerns. In 2025, there were 116 calls for service associated with Sotto. Since January 2026, there have already been 72 calls for service associated with Sotto. Of those 72 calls, there have been thirteen (13) calls resulting in police reports written for disturbances, batteries (at least one substantial) and fights. Madison Police concerns were heightened after an incident on April 4, 2026, in which the liquor beer agent Carla Ortega and co-manager, Sean Ortega were charged with battery\* and resisting/obstructing (for not being truthful about incident in bar), respectively. Carla and Sean also manage Cielo, which gives the City concern over whether that establishment will see similar calls for service down the road.

Sotto also offers full bottle service according to their social media.

\*Charges were referred to the District Attorney's Office



**City of Madison  
Entertainment  
License No. LICENT-2020-00213**



**TGRM LLC  
SOTTO  
303 N HENRY ST  
MADISON, WI 53703**

Expiration Date 06/30/2026  
Date Issued 09/14/2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38.06 OF THE MADISON GENERAL ORDINANCES.

The condition is:

1. Licensee shall return to ALRC's regular December 2020 meeting.

Expiration Date 06/30/2026

**Not Transferable. Post entire license in a conspicuous place.**





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93298**

**File ID:** 93298

**File Type:** License

**Status:** Separated License  
Renewal

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Separated Liquor License Renewal  
MCKO LLC • dba Cielo  
Capacity (in/out): 318/0  
118 State St • Agent: Sean Ortega McKinney  
Class B Combination Liquor & Beer • 85% alcohol, 15% food  
Police Sector 406 (District 4)  
Separation requested by the City Attorney's Office

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** MCKO LLC Separation memo.pdf, 118 State St  
Alcohol License.pdf, 118 State Cielito LLC 2026  
alcohol renewal.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93298

**Title**

Separated Liquor License Renewal  
MCKO LLC • dba Cielo  
Capacity (in/out): 318/0  
118 State St • Agent: Sean Ortega McKinney  
Class B Combination Liquor & Beer • 85% alcohol, 15% food  
Police Sector 406 (District 4)  
Separation requested by the City Attorney's Office



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Master

File Number: 93298

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**CITY OF MADISON  
OFFICE OF THE CITY ATTORNEY  
Room 401, CCB  
266-4511**

DATE: May 19, 2026

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2026 Liquor License Renewal Separations: Cielo Night Club, 118 State Street  
Plus Entertainment License

The Cielo liquor license is separated because the City filed for revocation of Cielo's entertainment license. Cielo opened for business in late September 2025 and shortly after they opened the residential tenants next door at 114 State Street began to complain about the noise. There have been no other issues associated with the establishment other than the noise nuisance to the residents next door. The entertainment license revocation complaint contains background information and detail regarding the noise nuisance. It is important to note that revocation of the entertainment license can occur with no impact to the liquor license.



**City of Madison  
Class B Combination  
License No. LICLIB-2023-00664**



**MCKO LLC  
CIELO**

Expiration Date 06/30/2026  
Date Issued 09/19/2025

**LIQUOR/BEER AGENT: SEAN PAULA ORTEGA MCKINNEY  
118 STATE ST  
MADISON, WI 53703**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Tavern premises: Basement storage (approx 2,000 sq ft) 1st floor (3,004 sq ft) 2nd floor (2,054 sq ft). Two-story building with multi-level configuration.

Common Council granted 11.7.2023.

Common Council granted a Change of Licensed Premises adding a new staircase and increasing license capacity to 318 indoors, 0 outdoors.

Expiration Date 06/30/2026

**Not Transferable. Post entire license in a conspicuous place.**



# City of Madison Liquor/Beer License Renewal

→ Clerk's Office Liaison:

Deadline: In Clerk's Office by 4 p.m. **April 15**, or postmarked by **April 15**

On-Premises Consumption:	<input checked="" type="checkbox"/> Class B Beer	<input checked="" type="checkbox"/> Class B Liquor	<input type="checkbox"/> Class C Wine
Off-Premises Consumption:	<input type="checkbox"/> Class A Beer	<input type="checkbox"/> Class A Liquor	<input type="checkbox"/> Class A Cider

- Preferred language for correspondence from the City Clerk's Office English
- Name of Sole Proprietor, Partnership, Corporation or LLC  
Cielito LLC
- Trade Name (doing business as) Cielo
- Licensed Address 118 State St. Madison, WI 53703
- State Seller's Permit 4 5 6 - 1 0 3 1 5 3 2 3 9 9 - 0 2
- Federal Employer Identification Number (FEIN) 93 4096459
- Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs?  Yes  No
- Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement?  Yes  No
- Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?  
 Yes (If yes, complete convictions supplement)  No
- Are any **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?  
 Yes (If yes, complete pending charges supplement)  No
- Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?  
 Yes  No  Taxes are not filed yet, but will include this profit/loss when filed
- Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.  
Alcoholic beverages are sold indoors, on the first floor at a bar on the State St. side and a bar on the Carroll St. side
- Areas where alcoholic beverages are stored Liquor bottles  
Stored in basement non-cooling cooler. Beer stored inside a beer cooler.

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business

85 % Alcohol      15 % Food      \_\_\_\_\_ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:

Indoor: 318      Outdoor: 0      Other (Type and #): \_\_\_\_\_  
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**

- (a) Do you offer or allow live music performances (excluding solo acoustic)?       Yes       No
- (b) Do you have a designated dance floor area?       Yes       No
- (c) Do you offer or allow the use of a disc jockey?       Yes       No

*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**

Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Sean Ortega McKinney

19. **Corporation/LLC:** City and state in which Agent resides Madison, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?

Yes       No (If no, file Change of Agent application)

21. **Corporation/LLC:** List names of all officers/members, along with city and state of residence.

Susan McKinney - Fitchburg, WI

22. List names of managers, along with their city and state of residence.

Sean O. McKinney - Madison, WI

Carlo Ortega McKinney - Fitchburg, WI

23. Susan McKinney      608-217-1031  
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application      Phone Number

susanmckinney123@gmail.com  
E-mail Address

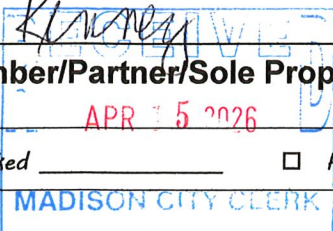
24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?

Yes       No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?       Yes       No

**X** Auron McKinney      April 10, 2026  
Signature of Officer/Member/Partner/Sole Proprietor      Date

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_       Filed Timely       Filed Late (\$250 Late Filing Fee)





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 93299**

**File ID:** 93299

**File Type:** License

**Status:** Disciplinary Matter

**Version:** 1

**Reference:**

**Controlling Body:** ALCOHOL  
LICENSE REVIEW  
COMMITTEE

**File Created Date :** 05/21/2026

**File Name:**

**Final Action:**

**Title:** Disciplinary Matter - Revocation Action  
MCKO LLC • dba Cielo  
118 State St • Agent: Sean Ortega McKinney  
21+ Entertainment • 85% alcohol, 15% food  
Police Sector 406 (District 4)

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** ALRC Complaint - Cielo.pdf, 118 State St  
Entertainment License.pdf, 118 State Cielito LLC  
2026 Entertainment renewal.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 93299

**Title**

Disciplinary Matter - Revocation Action  
MCKO LLC • dba Cielo  
118 State St • Agent: Sean Ortega McKinney  
21+ Entertainment • 85% alcohol, 15% food  
Police Sector 406 (District 4)



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PARALEGAL  
Derek B. Schuld

TO: The Alcohol License Review Committee

FROM: Jennifer Zilavy, Assistant City Attorney

RE: **Complaint Requesting Revocation of Entertainment License for Cielo  
118 State Street**

Date: May 15, 2026

The City of Madison has received ongoing complaints from residents living at 114 State Street, which is immediately adjacent to Cielo, and concerns from a business adjacent to Cielo, regarding repeated noise disturbances associated with Cielo's entertainment offerings, which are primarily DJ events on Thursday, Friday and Saturday nights, and occasionally Saturday and Sunday brunch events.

The residents have complained that they hear the constant thumping of the music, repetitive rhythmic sounds, and can "feel" the vibrations when they are in their apartment whether they are standing, sitting, or lying down. This noise disturbance disrupts their ability to sleep on Thursday, Friday and Saturday nights from approximately 8 p.m. until 2:00 and 2:30 am. The noise disturbance three nights per week has prevented the residents from peaceful enjoyment of their homes on the nights DJs perform. The building owner of 114 State Street has been unable to rent some of the units in the building due to the noise disturbance. The owner of the building believes the thumping and noise disturbance could be causing structural damage to the property. The residents and building owner at 114 State Street have been complaining about this sound disturbance since October 2025. Complaints have been made directly to the owner of Cielo and the City. The residents have lived in this building for approximately 10 years and have not previously had complaints about other business operations that have been next door, including businesses that have played music. Due to Cielo's DJ events, the residents of 114 State Street have moved from their second-floor apartment

to the third floor in hopes that the move would permit them to escape the impact of the noise disturbance from the DJ events.

Madison General Ordinance Sec. 38.06(11)(n) provides an entertainment license may be revoked for a number of causes. The causes related to this complaint are:

3. The licensed premises is operated in such a manner that it has a substantial adverse effect upon the health, safety and welfare of the immediate neighborhood.
4. Any other reasonable cause which shall be in the best interests and good order of the City.

### **BACKGROUND**

Cielo appeared before the ALRC in October of 2023 on an application for a Class B Combination Liquor License and a 21+ Entertainment License. Cielo's business plan stated they were going to be a "bar/music venue that serves food." The first paragraph of their business plan (attached to this complaint) talks about their food offerings. The business plan also mentions special events like tastings, mixology classes, salsa and other dance classes and events. To date, it does not appear that Cielo is following this proposed business plan. They have DJ events Thursday, Friday and Saturday nights and occasional brunch "raves." The only food item on their menu is a charcuterie board. Cielo's initial application stated alcohol/food percentages of 60/40. Their 2024 renewal application stated alcohol/food percentages of 70/30. Their 2025 renewal application stated alcohol/food percentages of 60/40 with a note that it "might be 50/50 we'll know when we open." Cielo's 2026 renewal application states alcohol/food percentages to be 85/15. In addition to the business plan that was submitted to the ALRC, attached is the October 2023 letter of intent submitted by Cielo to the Plan Commission.

Cielo opened for business in September 2025. In October 2025, the residents next door at 114 State Street, and the owner of 114 State Street, began texting Cielo about the noise disturbance from the DJ operations at 118 State Street. There were several text messages between the parties regarding the noise and requests to meet to discuss the noise disturbance. Resident "C" texted Susan McKinney in November 2025 asking to meet and said:

We genuinely want to have a neighborly relationship with you all and believe we can find an arrangement that respects both your business and our ability to have a regular sleeping schedule and peace in our home.

McKinney responded:

Hello neighbor, Re: Cielo at 118 State St. please direct all further communication to: Vincent J. Falcone/Attorney. Von Briesen & Roper, S.C.

The parties complained to the Madison Police Department (“MPD”) and also submitted complaints to the City’s Chronic Nuisance report a problem portal. The City Attorney’s office became aware of the repeated complaints in February 2026. The City Attorney’s office arranged a meeting with Cielo owner Susan McKinney, manager Carla Ortega, and Cielo’s attorney John Pinzl to discuss the complaints regarding the music. The parties met on March 1, 2026, and in attendance were Susan McKinney, Carla Ortega, Attorney Pinzl, ACA Zilavy, MPD Lieutenant Jennifer Hannah, MPD Sergeant Gregg Sosoka, and MPD Tavern Liaison Officer Adam Schmidt. We toured the establishment and saw the landing where the portable DJ Deck was located (which was close to the wall that separates Cielo from the resident’s building). We also saw the DJ set up on the second floor which involved giant speakers that were placed up against the wall that is directly adjacent to the residents building.

At this meeting, Cielo was responsive to concerns raised regarding the music and said they would actively explore potential remedies. They stated they were already looking at things the DJ could do to lower the volume and make some adjustments to the bass. Cielo stated they would engage the services of a sound engineer and would evaluate any recommendations and/or potential solutions.

After this meeting the City Attorney’s office learned that the DJ equipment was placed in violation of Cielo’s October 23, 2025, Letter of Intent to the Plan Commission and notified Cielo’s attorney of this fact. Cielo did eventually move the DJ equipment to the first-floor location where their Letter of Intent indicated it would be. While the noise disturbance is not as severe as it was when the speakers were located on the second floor on the wall adjacent to 114 State Street, it is still being felt and heard by the residents at 114 State Street and continues to interfere with their peaceful enjoyment of their home.

The City asked Cielo’s attorney for a cease and desist of the DJ’s while Cielo explored potential remedies to the noise disturbance. Cielo eventually agreed but the music that was played was still loud enough to cause the same disturbance issues at 114 State Street. Cielo wanted Audio Design Specialists and Bachmann Construction to have access to the residential units and the building at 114 State Street on a very tight timeline in order to agree on a cease and desist. There was no agreement on solutions or remedies or what would happen if Audio Design Specialists and Bachmann

May 15, 2026

Page 4

Construction had no viable solutions. There was also no information as to Audio Design Specialists qualifications in relation to noise abatement and no information available on the internet as it relates to that business.

It is not fair to make the residents continue to suffer while Cielo looks for potential solutions. Cielo has known about the issue since October 2025 and seemingly has not taken a genuine interest in looking for a solution until the City mentioned revocation of the entertainment license.

The residents at 114 State Street have endured this interference with their quiet enjoyment for 8 months. At this point, the City believes it is appropriate to file this complaint to revoke the entertainment license with the ALRC.

Attachment #1 Cielo Business Plan Submitted to the ALRC

Attachment # 2 Cielo October 23 Letter of Intent to The Plan Commission

# ATTACHMENT 1

## Cielo

Beverages/Music/Food  
In Downtown Madison

Business Plan

Cielo (Sky in Spanish) will be a bar/music venue that serves food at 118 State Street. Food offerings will be built around small plates. Think tapas-style bar food, including a couple of signature Mexican-influenced dishes like shredded turkey topped with Mole, a rich, brown sauce made from ingredients including several types of chiles, nuts, seeds, banana and unsweetened dark chocolate. Mexico is one of the top cuisine destinations in the world, and our food will reflect Mexican creativity and excellence. Imagine a shrimp taco served on a "tortilla" of thinly shaved jicama (Jerusalem artichoke). Then consider empanadas, a flaky turnover stuffed with fillings such as spicy ground beef, spinach and goat cheese, chorizo and egg, chorizo and black beans, mushroom in cream sauce. Imagine eggs over easy on *hoja santa*, or Mexican pepperleaf. Rather than a full service restaurant, we will have food pick-up at the grill area or light service to numbered tables. We will consult with restaurant experts before finalizing our menu and grill and stove set-up. Our first consultant is Mario Zelaya, kitchen manager at Amara restaurant at Hilldale.

Music supported weekend brunches will be a highlight, like Sunday Techno Brunch, with a DJ spinning soft house/techno music while diners enjoy selections from the brunch menu. Wednesday through Friday, the kitchen will operate from 4 to 9 pm. On Saturday and Sunday, we will open in the morning for brunch. There are only a few downtown/State Street restaurants offering breakfast along the State Street corridor, and the existing restaurants - Bassett St. Brunch Club and Short Stack - have lines and waits on weekends. We expect to be able to serve breakfast seekers, Farmers Market shoppers, and State Street weekend wanderers.

On Saturdays, the kitchen will remain open until 9 pm.

After 9, Cielo will feature DJs playing techno/house music, attracting the late 20, 30 and 40 year olds who are enormous fans, and who basically have few outlets in Madison to find this favorite music. One successful example of house/techno music is at Rubina Courtyard's Jams house/techno night once a month. The city of Chicago hosts many well-attended house/techno venues, jams and festivals, attracting Madison music

lovers to travel to that city to find it. This gives us confidence that this music offering will succeed in Madison.

## OTHER ENTERTAINMENT

While we expect that DJs will provide music on Friday and Saturdays, we plan to fill Wednesday and Thursday evenings with other attractions and special events such as -

Mezcal tastings hosted by an expert who speaks on mezcal cultivation and production of the distilled agave beverage, along with narrated demonstrations of the making of mezcal drinks. Guests taste pure mezcal and mezcal cocktails.

Mixology - A professional mixologist pours, shakes and stirs seasonal craft cocktails for ticketed guests, explaining the science and creativity that goes into the making of each drink. Sample drinks are made for each guest.

Live performances of local bands like 90-Proof, as an example.

Salsa or other dance classes and events.

## ORGANIZATIONAL PLAN

Formerly, Cielo's capacity has been 168.

Projected hiring will include kitchen manager and chef/cooks, bartenders, servers, barbacks, ID checkers and security staff.

Expected after 9 - pm Weekend staff -

1 ID checker

2 barbacks

2 security persons

4 bartenders

## SECURITY PLAN

**PATRONSCAN** - This device is used at the door to scan an entrant's drivers license. This aids the person checking the ID to see that the person is of legal age to enter an establishment serving alcoholic beverages, but moreso, the device photographs and saves a likeness of everyone entering the restaurant/bar. The device also allows the establishment to comment on patrons, which is done when a patron has caused trouble. This information is saved, so that when the person tries to re-enter on a different night, the ID checker sees that the person has caused trouble before, and has the option of not allowing that person to enter. Furthermore, the device is connected to any other establishment in the area also using PatronsCan, and each bar or restaurant can also see notes from other establishments. This is a valuable tool for keeping people who might cause trouble from entering one's bar. It is one of the tools we will use to keep our patrons safe.

**METAL DETECTING** - Door personnel will scan each person who enters with a hand held metal detector concentrating on belt area, pockets, ankles and anywhere a firearm might be concealed. If a firearm is discovered, the patron is informed that it can not be carried inside. Purses will be inspected with a flashlight. Large bags and backpacks will not be allowed inside. They can be checked at the door if necessary.

**CAMERAS** - Up to 12 cameras will be installed in all areas occupied by patrons at Cielo. More if necessary.

TAVERN TRAINING WITH MPD - Cielo will schedule periodic Tavern Training sessions provided by Madison Police Department to keep current on policies such as ID-checking, current city policies and safety.

FOOD SAFETY - At least one person on staff, possibly more, will be certified as a ServSafe Manager, having completed the course and passed the exam provided by the Wisconsin Restaurant Association Education Foundation.

## MARKETING

INSTAGRAM - Daily posts

WEBSITE - Scheduled entertainment and specials kept up to date

GREATER MADISON CHAMBER OF COMMERCE - membership and networking

WORD OF MOUTH - driven by people who've had pleasant experiences in Cielo

We can't wait to welcome you to our Cielito Lindo.

Canta, y no llores.

# Cielo

a sample menu

## **Small Plate Open Faced Tacos - \$4**

### Turkey w Mole

Tender shredded turkey topped with *mole*, a rich traditional Mexican sauce based in chiles and chocolate. On a corn tortilla.

### Chipotle Shrimp

Grilled shrimp drizzled with a creamy chipotle sauce, topped with crispy onion straws. On a tortilla of thinly sliced jicama.

### Mushroom Heaven

Sauteed white beech mushrooms sauteed topped with red onion and Avocado. On a crisp tostada.

### Grilled Chicken

Spicy pan-grilled chicken tacos topped with creamy cilantro lime sauce. On a corn tortilla.

### Black Bean w Feta

Classic black bean taco with a zing of feta cheese. This one is grilled folded over and served with salsa. On a corn tortilla.

## **Empanadas - \$4**

A flaky baked turnover with sweet or savory filling.  
Served warm.

### Rajas con Crema

Fire roasted poblano chiles, corn, Mexican cream and a touch of Oaxaca cheese.

### Carne Molida

Ground beef and potato cooked in spiced tomato puree.

### Chicken Tinga

Shredded chicken in a sauce of stewed tomatoes, chipotle chilis and onion.

### Turkey and Cheese

Classic American sandwich filling served in a perfectly baked turnover.

### Dressed Up Black Beans

Lightly mashed beans, chorizo and mild Mexican cheese.

## Brunch

### Empanadas - \$4

Scrambled Egg and Chorizo Empanada

Scrambled Egg and Ham Empanada

Seasonal Fruit and Cinnamon Empanada

### Chilaquiles - \$11

Traditional dish of fried tortillas strips simmered in red or green salsa, topped with Asadero cheese. Add chicken or egg. +\$2.50.

### Over Easy Eggs on Hoja Santa - \$12

Start your day with eggs on the holy leaf. Side of pinto beans and roasted breakfast potatoes.

### Breakfast Bowl - \$12

Scrambled or warm hard boiled eggs, roasted breakfast potatoes, Roasted tomatoes and spinach, avocado. Homemade tortillas.

### Eggs as You Like 'Em - \$13

Eggs to order. Bacon or country sausage, breakfast potatoes, and dressed local greens.

## ATTACHMENT 2

October, 2023

TO: City of Madison Planning Commission

FROM: MCKO LLC dba Cielo - Susan McKinney

RE: Rezoning of 118 State Street

**REZONING REQUEST** - MCKO LLC in coordination with 118 LLC respectfully asks that 118 State Street be rezoned to Downtown Core (DC) designation, to be able to support Cielo - Music/Beverage/Food, a music venue, bar and grill offering small plates of food, available at the grill, rather than full-service restaurant.

**CAPACITY** - Cielo's proposed capacity is 250 occupants.

**OPERATING** - Cielo will feature DJs playing house/techno music, attracting the late 20, 30 and 40 year olds who are enormous fans of this music, and who basically have few outlets in Madison to find this favorite music. One successful example of house/techno music is at Rubina Courtyard's Jams which schedules house/techno night only once a month. The city of Chicago hosts many well-attended house/techno venues, jams and festivals, attracting Madison music lovers to travel to that city to find it. This gives us confidence that this music offering will succeed in Madison. With Cielo's house/techno DJ lineup, music fans will spend their dollars in Madison.

**MUSIC** - 118 State Street formerly housed Diego's bar and restaurant, which, like Cielo's proposed use, offered DJ music, food and drinks. According to the building's present owner, music has been played at the location for 20 years or more without offending neighbors or causing police calls. 118 State Street's brick wall interior helps contain music. And an appraiser recently noted the building's solid concrete construction, also contributes to noise containment.

The owners of our neighbor, Michelangelo's Coffee House, Sam and Lori, have on more than one occasion expressed to us verbal approval of our project, and have even suggested contractors for us. Further, Michelangelo's closes at 8 pm, another reason the owners don't expect to have any noise issues. There are one or two apartments above the Coffee House. The building on the other side of 118 State Street, to the left of 118 State when facing it, that is, is empty. To not disturb the apartment occupants, we will place speakers on the left side of the building, on the walls that adjoin the empty building rather than the right side, that is, the side with the apartments.

## **SCHEDULE**

TUESDAY - Food, dance classes and paired dancing, beverages - 4 pm - 12 am.

WEDNESDAY - Food, events and tastings, beverages - 4 pm - 1 am.

THURSDAY - Food, DJs, beverages - 4 pm - 2 am. (music stops at 1:30 am)

FRIDAY - Food, DJs, beverages - 4 pm - 2:30 am. (music stops at 2 am)

SATURDAY - Food and beverages - 10 am - 9 pm, DJs, beverages - 9 pm - 2:30 am.

(Music stops at 2 am)

SUNDAY - Food and beverages - 10 am - 3 pm.

**SAFETY** - Safety is a priority. We believe Sotto at 303 N. Henry St. in Madison, the applicant's other downtown tavern and music venue, was the first establishment in the downtown area to use metal detectors, with the purpose of keeping weapons from entering the establishment.

Sotto also uses PatronsCan, a scanner that records the drivers license or ID and photo of every entrant, and also shows messages that other bars might have left on the shared system noting when a person has misbehaved - starting fights, damaging property - in other bars, which allows us to decide to keep whether to allow the person to come in or decide his previous behavior warrants us denying entrance. It also allows us to note, ourselves, people who have caused trouble and who we wish to ban from re-entering. PatronsCan is a very valuable tool in keeping troublemakers out, and keeping the bar area safe for patrons who want to peacefully enjoy the music and beverages.

Sotto ensures that lines of patrons waiting to enter do not block pedestrians by erecting crowd control barriers each night. Door staff include a trained and practiced ID checker, a person who performs metal detection with a handheld wandlike device, and a person who collects the cover charge. Between these three staff members, the line is kept orderly and patrons' entrances staggered and peaceful.

In the dance and bar area, if a patron is noted to be intoxicated, we endeavor to have the person leave with friends. If a taxi is needed, staff will summon it, and Sotto will pay for the ride.

Sotto has 14 cameras in place, including two outdoor cameras, one which aims down the block toward Johnson Street, and one which looks toward Gorham Street. These cameras were installed as our way of supporting our immediate neighborhood. Madison Police Department knows that officers and detectives can seek our video at any time.

The above safety measures will be our template for establishing security at Cielo. Metal detectors, Patronscan, cameras, line and entrance management, ID checking, sufficient trained staff and a culture of looking out for patrons and helping those in distress are all strategies we will import to keep Cielo safe for patrons and staff.

At Sotto and Cielo, we aim to be a safe place for all nationalities and identities.

A note: When "we" and "us" is expressed, it refers to Sotto's and Cielo's management team, that is, myself, the applicant, and my two daughters.

**STAFF** - Projected hiring at Cielo will include kitchen manager and chef/cooks, bartenders, servers, barbacks, ID checkers and security staff. Aside from kitchen staff, the expected weekend after 9-pm staff will consist of

- 1 ID checker
- 2 barbacks
- 3 security persons
- 4 bartenders

**COMMUNITY NIGHTS** - Wednesdays at Sotto offer Salsa lessons and dancing from 7 pm - 11 pm. Salsa night brings in people of all ages, people not seen on other nights. We are happy to support the dance community of Madison. As such, Cielo will schedule community-minded dance or event nights as well as taste-and-learn nights, with experts providing presentations on Cocktail Mixology, Mescal Cultivation and Production, and Make-At-Home Party Beverages and other topics.

**NOTE** - Cielo, in Spanish, means Heaven, and, Sky.

**CONCLUSION** - Cielo will add to the 100 block of State Street by offering a music genre that millennials presently seek in bigger cities. This music can be played at a smooth tone to accommodate diners during our proposed weekend Techno Brunches. Cielo will be a destination for hotel guests in the immediate area, like guests of the Concourse and the development that will occupy the former Central High School/MATC site. Events like salsa and other dancing, and educationally oriented tasting events will be further offerings for Madison adults.



**City of Madison  
Entertainment  
License No. LICENT-2023-00665**



Expiration Date 06/30/2026  
Date Issued 10/10/2025

**MCKO LLC  
118 STATE ST  
MADISON, WI 53703**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

PURSUANT TO SECTION 38.06 OF THE MADISON GENERAL ORDINANCES.

Expiration Date 06/30/2026

**Not Transferable. Post entire license in a conspicuous place.**

June 30, 2026

MCKO LLC  
2809 ROSELLEN AVE  
FITCHBURG WI 53711



# City of Madison Entertainment License Renewal

**Deadline: In Clerk's Office by 4 p.m. Monday, April 15, or postmarked by April 15**

Entertainment License Type:  21+ Entertainment  18+ Visual & Performing Arts

1. Name of Sole Proprietor, Partnership, Corporation or LLC  
Cielito LLC

2. Trade Name (doing business as) Cielo

3. Licensed Address 118 State St., Madison, WI 53703

4. Corporation/LLC: Name of Liquor/Beer Agent Sean O. McKinney

5. Do you book your own entertainment or do you use a promoter to book your entertainment?  
 Book Own  Use Promoter  Both Promoter's Name: \_\_\_\_\_

6. Do you have a security plan on file with the Clerk's Office?  Yes  No

7. Type of Entertainment:  
(a) Do you offer or allow live music performances (excluding solo acoustic)?  Yes  No  
(b) Do you have a designated dance floor area?  Yes  No  
(c) Do you offer or allow the use of a disc jockey?  Yes  No

8. On average, how many nights per week do you have live entertainment? Thurs, Fri, Sat

9. Describe the clothing used to identify door and security personnel:  
Navy blue t-shirts and polo shirts with Cielo in beige on left pocket area and STAFF in large beige letters on back of shirt.

10. Establishments that currently hold 18+ Centers for Visual & Performing Arts Licenses only:  
Describe your process for identifying patrons under 21:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**X** Sean O. McKinney April 10, 2026  
Signature of Officer/Member/Partner/Sole Proprietor Date

**APR 15 2026**  
MADISON CITY CLERK

Clerk's Office: Date Filed/Postmarked \_\_\_\_\_  Filed Timely  Filed Late