



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved COMMON COUNCIL ORGANIZATIONAL COMMITTEE

---

Tuesday, March 1, 2016

4:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 201 (City-County Building)

---

### CALL TO ORDER / ROLL CALL

**Present:** 7 - Denise DeMarb; Maurice S. Cheeks; Ledell Zellers; Rebecca Kemble;  
Matthew J. Phair; Mark Clear and Michael E. Verveer  
**Excused:** 1 - Shiva Bidar-Sielaff

**Others Present:** Anne Monks, Deputy CA Patricia Lauten, Heather Allen, Enis Ragland, Teresa Martinez, Matt Mikolajewski, CA Mike May, Ald. Barb McKinney, Katie Crawley, Ald. David Ahrens and Ald. Sheri Carter.

Ald. Denise DeMarb, chair, called the meeting to order at 4:34 p.m.

### APPROVAL OF MINUTES

A motion was made by Ald. Maurice Cheeks, seconded by Ald. Matt Phair, to approve the minutes from the February 2, 2016 Common Council Organizational Committee meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

There was no public comment.

### DISCLOSURES AND RECUSALS

Ald. Mark Clear disclosed that he and Ald. Denise Demarb had attended a meeting with Heather Allen on February 29, 2016 that constituted a quorum of the CCOC Subcommittee to Develop Council Strategic Plan & Priorities. The meeting did not proceed.

### DISCUSSION ITEM

#### [40026](#)

Poet Laureate Request: Poetry Recitation Schedule for 2016 Common Council Meetings

Ald. Ledell Zellers moved to take up Agenda Item No. 5, #40026 - Poet Laureate Request: Poetry Recitation schedule for 2016 Council Meetings out of order, seconded by Ald. Mike Verveer. Motion was approved unanimously.

The following schedule was presented to the members of the CCOC. There were no objections raised to the schedule: March 15, 2016, June 21, 2016, September 20, 2016 and December 6, 2016

## PRESENTATION

[39902](#) Department Presentation: Public Health Madison & Dane County - Janel Heinrich, Director

**Attachments:** [3/1/16 Public Health PowerPoint.pdf](#)

Janel Heinrich, Director of Public Health Madison & Dane County presented information on the department to members of the CCOC. Also in attendance Doug Vogeli (Environmental Health & Labs), Shawnee Parens (Operations), Mary Michaud (Planning & Evaluation Policy), Sarah Mattes, (Communications) and Carl Meyer (Community Health). Reviewed their strategic plan, identified issues and impacts on community health (see attached PowerPoint).

CCOC members were interested in more frequent updates from Public Health.

## REFERRALS FROM COMMON COUNCIL

[41645](#) Amending Section 33.27 of the Madison General Ordinances, "Staff Committees," to provide an introduction, clarify titles, and correct inconsistencies.

**Sponsors:** CITY ATTORNEY

**Attachments:** [Version 1](#)

A motion was made by Ald. Maurice Cheeks, seconded by Ald. Mark Clear, to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER**. The motion passed by voice vote/other.

[41218](#) Amending Section 33.17 of the Madison General Ordinances to revise the membership and duties of the Economic Development Committee.

**Sponsors:** Denise DeMarb and Rebecca Kemble

A motion was made by Ald. Rebecca Kemble, seconded by Ald. Maurice Cheeks, to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER**. The motion passed by voice vote/other.

[41814](#) Amending Section 3.03, repealing and recreating Section 3.04, and amending Section 3.13 of the Madison General Ordinances to move the Employee Assistance Office from the Human Resources Department to the Mayor's Office and revise the responsibilities of the Human Resources Department.

**Sponsors:** Paul R. Soglin

Enis Ragland, Deputy Mayor and Teresa Martinez, EAP Administrator were present and available to answer questions from CCOC members.

A motion was made by Ald. Maurice Cheeks, seconded by Ald. Mark Clear, to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER**. The motion passed by voice vote/other.

## DISCUSSION ITEM

[40601](#)

2017 Proposed Common Council Meeting Dates

**Attachments:** [DRAFT 2017 Common Council Meeting Schedule.pdf](#)  
[DRAFT 2017 Council Meeting Yearly Calendar.pdf](#)

Lisa Veldran presented proposed 2017 Common Council meeting dates. She stated that this was earlier in the process in order to accommodate other committees who needed to plan for alternate rooms while the Municipal Building was being remodeled. Ms. Veldran indicated that she would prepare a resolution for adoption under suspension of the rules at the March 15, 2016 Common Council meeting.

## FUTURE AGENDA ITEMS

- \* Council Webpage Updates - Heather Allen / Sarah Edgerton
- \* Council Chief of Staff - Ald. Maurice Cheeks

## ADJOURNMENT

A motion was made by Ald. Maurice Cheeks, seconded by Ald. Matt Phair, to adjourn. The motion passed by voice vote/other. Meeting adjourned at 6:12 p.m.