



Meeting Minutes - Approved
URBAN DESIGN COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Wednesday, September 25, 2024

4:30 PM

Virtual

CALL TO ORDER / ROLL CALL

Present: 6 - Kathryn (Wendy) von Below; Jessica Klehr; Cliff Goodhart; Shane A. Bernau; Rafeeq D. Asad and Russell S. Knudson
Excused: 1 - Marsha A. Rummel

APPROVAL OF MINUTES

A motion was made by von Below, seconded by Knudson, to Approve the Minutes of September 11, 2024. The motion passed by voice vote/other.

PUBLIC COMMENT

1. [81138](#) Public Comment
None.

DISCLOSURES AND RECUSALS

Asad recused himself on Item #3.

ROLL CALL

Present: 7 - Marsha A. Rummel; Kathryn (Wendy) von Below; Jessica Klehr; Cliff Goodhart; Shane A. Bernau; Rafeeq D. Asad and Russell S. Knudson

AGENDA OVERVIEW

Jessica Vaughn gave an overview of the projects.

PUBLIC HEARING ITEMS

2. [83657](#) 6910 Seybold Road - New Mixed-Use Building in Urban Design District (UDD) 2. (District 19)
The motion passed with the following conditions:
- The parapet wall shall be reduced in height and a mechanical screen used to screen RTUs.
 - The landscape plan shall be revised to:
 - Show shredded bark mulch,
 - Relocate the canopy tree that is centrally located along the street side of the building that conflicts with the light pole, and
 - Incorporate plantings along the west property line as shown in the photometric plan.

- The applicant shall provide additional details (i.e. material cutsheet) for the proposed retaining walls.
- Adjust the window units to be located in the same module and to use the same proportions across windows.
- The location of light fixtures mounted over solid canopies shall be relocated to a location that does not conflict with the canopy and the light fixture shall be more appropriate for the use and UDD.
- The Commission would like to see a storefront elevation that is revised to meet the Zoning Code.

A motion was made by von Below, seconded by Klehr, to Grant Initial Approval. The motion passed by voice vote/other.

INFORMATIONAL PRESENTATION

3. [84960](#) 6701 McKee Road (formerly addressed as 6853 McKee Road) - Planned Development-Specific Implementation Plan (PD-SIP) for a New Mixed-Use Development . (District 7)
Asad was recused on this item.

The Urban Design Commission Received an Informational Presentation

SECRETARY'S REPORT

SCHEDULE OF MEETINGS

BUSINESS BY MEMBERS

4. [81137](#) 2024 Announcements, Questions and/or Considerations for Future Agendas (no other action to be taken under this item).

ADJOURNMENT

The meeting was Adjourned at 5:49 p.m. by unanimous consent.