



Location
2810 Maple View Drive

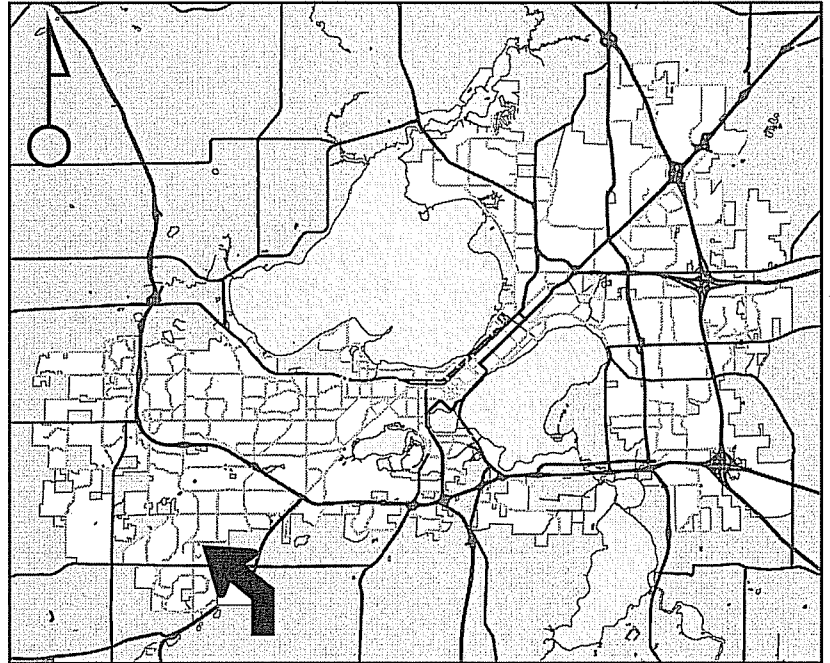
Project Name
Double Take Salon

Applicant
Benjamin & Elizabeth Voss/
Melyssa Schroedl

Existing Use
Single-family residence

Proposed Use
Establish a home occupation with
mechanical equipment for a salon

Public Hearing Date
Plan Commission
02 May 2011

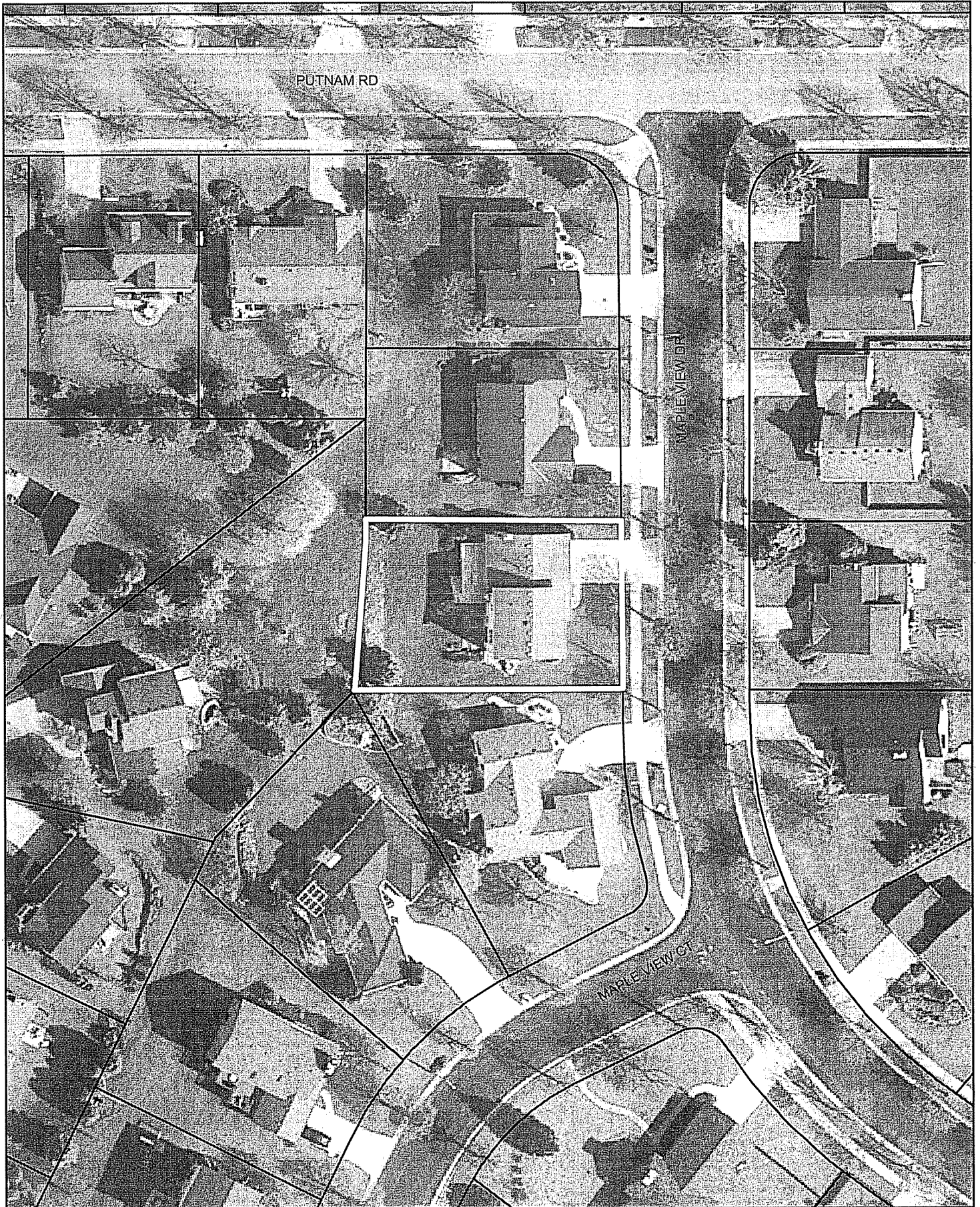


For Questions Contact: Heather Stouder at: 266-5974 or hstouder@cityofmadison.com or City Planning at 266-4635



Scale : 1" = 400'

City of Madison, Planning Division : RPJ : Date : 19 April 2011





LAND USE APPLICATION Madison Plan Commission

215 Martin Luther King Jr. Blvd; Room LL-100
PO Box 2985; Madison, Wisconsin 53701-2985
Phone: 608.266.4635 | Facsimile: 608.267.8739

- The following information is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed with the Subdivision Application.
- Before filing your application, please review the information regarding the **LOBBYING ORDINANCE** on the first page.
- Please read all pages of the application completely and fill in all required fields.
- This application form may also be completed online at www.cityofmadison.com/planning/plan.html
- All Land Use Applications should be filed directly with the Zoning Administrator.

FOR OFFICE USE ONLY:	
Amt. Paid	<u>550</u> Receipt No. <u>118407</u>
Date Received	<u>3/9/11</u>
Received By	<u>PDA</u>
Parcel No.	<u>0608-013-1229-4</u>
Aldermanic District	<u>7 STEVE KING</u>
GQ	<u>-</u>
Zoning District	<u>R-1</u>
For Complete Submittal	
Application	Letter of Intent <input checked="" type="checkbox"/>
IDUP	Legal Descript. <input checked="" type="checkbox"/>
Plan Sets	Zoning Text <input type="checkbox"/>
Alder Notification	Waiver <input checked="" type="checkbox"/>
Ngrhd. Assn Not.	Waiver <input checked="" type="checkbox"/>
Date Sign Issued	<input checked="" type="checkbox"/>

1. Project Address: 2810 MAPLE VIEW DR. MADISON, WI 53719 Project Area in Acres: LOT SIZE: 122.5 X 80.09
Project Title (if any): SALON IN-HOME BUSINESS

2. This is an application for:

Zoning Map Amendment (check the appropriate box(es) in only one of the columns below)		
<input type="checkbox"/> Rezoning to a <u>Non-PUD or PCD</u> Zoning Dist.:	Rezoning to or Amendment of a <u>PUD or PCD</u> District:	
Existing Zoning: _____ to _____	<input type="checkbox"/> Ex. Zoning: _____ to PUD/PCD-GDP	
Proposed Zoning (ex: R1, R2T, C3): _____	<input type="checkbox"/> Ex. Zoning: _____ to PUD/PCD-SIP	
	<input type="checkbox"/> Amended Gen. Dev. <input type="checkbox"/> Amended Spec. Imp. Plan	
<input checked="" type="checkbox"/> Conditional Use	<input type="checkbox"/> Demolition Permit	<input type="checkbox"/> Other Requests (Specify): _____

3. Applicant, Agent & Property Owner Information:

Applicant's Name: MELYSSA SCHROEDL Company: _____
Street Address: 4342 LILAC LN City/State: MADISON, WI Zip: 53711
Telephone: (608) 288-8253 Fax: () Email: melyssa.schroedl@yahoo.com
Project Contact Person: _____ Company: _____

Street Address: _____ City/State: _____ Zip: _____
Telephone: () Fax: () Email: _____

Property Owner (if not applicant): BENJAMIN T. VOSS / ELIZABETH S. VOSS King Voss
Street Address: 2810 MAPLE VIEW DR City/State: MADISON, WI Zip: 53719

4. Project Information:

Provide a brief description of the project and all proposed uses of the site: (size will be under 200 sq ft) An in-home business for my salon (in the garage). By appointment only. One client at a time. Hours vary day to day but between 8AM + 9PM M-F; 9-4 P; closed Sunday!
Development Schedule: Commencement _____ Completion _____

5. Required Submittals:

Plans submitted as follows below and depicts all lot lines; existing, altered, demolished or proposed buildings; parking areas and driveways; sidewalks; location of any new signs; existing and proposed utility locations; building elevations and floor plans; landscaping, and a development schedule describing pertinent project details:

- **7 copies** of a full-sized plan set drawn to a scale of one inch equals 20 feet (collated and folded)
- **7 copies** of the plan set reduced to fit onto 11 inch by 17 inch paper (collated, stapled and folded)
- **1 copy** of the plan set reduced to fit onto 8 1/2 Inch by 11 inch paper

Letter of Intent (12 copies): describing this application in detail including, but not limited to: existing conditions and uses of the property; development schedule for the project; names of persons involved (contractor, architect, landscaper, business manager, etc.); types of businesses; number of employees; hours of operation; square footage or acreage of the site; number of dwelling units; sale or rental price range for dwelling units; gross square footage of building(s); number of parking stalls, etc.

Legal Description of Property: Lot(s) of record or metes and bounds description prepared by a land surveyor. For any application for rezoning, the description must be submitted as an electronic word document via CD or e-mail. For applications proposing rezoning to more than one district, a separate description of each district shall be submitted.

Filing Fee: \$ 550. See the fee schedule on the application cover page. Make checks payable to: *City Treasurer.*

Electronic Submittal: All applicants are required to submit copies of all items submitted in hard copy with their application (including this application form, the letter of intent, complete plan sets and elevations, etc.) as Adobe Acrobat PDF files on a non-returnable CD to be included with their application materials, or in an e-mail sent to pcapplications@cityofmadison.com. The e-mail shall include the name of the project and applicant. Applicants unable to provide the materials electronically should contact the Planning Division at (608) 266-4635 for assistance.

In Addition, The Following Items May Also Be Required With Your Application:

For any applications proposing demolition or removal of existing buildings, the following items are required:

- Prior to the filing of an application, the applicant or his/her agent is required to notify a list of interested persons registered with the City **30 or 60 days prior to filing** their application using the online notification tool found at: <https://www.cityofmadison.com/developmentCenter/demolitionNotification/>
- A photo array (6-12 photos) of the **interior and exterior** of the building(s) to be demolished or removed. A written assessment of the condition of the building(s) to be demolished or removed is highly recommended.
- Note: A Reuse and Recycling Plan approved by the City's Recycling Coordinator is required prior to issuance of wrecking permits and the start of construction.

Zoning Text (12 copies): must accompany Planned Community or Planned Unit Development (PCD/PUD) submittals.

6. Applicant Declarations:

Conformance with adopted City plans: Applications shall be in accordance with all adopted City of Madison plans:
→ The site is located within the limits of _____ Plan, which recommends: _____ for this property.

Pre-application Notification: Section 28.12 of the Zoning Code requires that the applicant notify the district alder and any nearby neighborhood & business associations in writing no later than **30 days** prior to filing this request:

→ List below the Alderperson, Neighborhood Association(s), Business Association(s) AND dates you sent the notices:

Steve King, Maple Grove Neighborhood sent notice to Steve 2/16/2011 + Mike Burnett (MGN) on Feb 11, 2011

NOTE: If the alder has granted a waiver to this requirement, please attach any such correspondence to this form.

Pre-application Meeting with staff: Prior to preparation of this application, the applicant is required to discuss the proposed development and review process with Zoning and Planning Division staff; note staff persons and date.

Planning Staff: HEATHER STOUVER Date: 3/9/11 Zoning Staff: PAT ANDERSON Date: 3/9/11

Check here if this project will be receiving a public subsidy. If so, indicate type in your Letter of Intent.

The signer attests that this form is accurately completed and all required materials are submitted:

Printed Name MELYSSA J. SCHROEDL Date 3/9/11

Signature Melissa J Schroedel Relation to Property Owner _____

Authorizing Signature of Property Owner _____ Date _____

Letter of intent: March 7, 2011

I currently have an in-home salon at 6325 Hartford Drive, Madison, WI 53719. I went through all the legal channels to have it accepted at that location. I followed the rules for the subdivision covenants, got approval from zoning to be conditionally approved, and was licensed to be working there through the State of Wisconsin.

My last zoning meeting was on December 5th, 2002. That way you can look it up to reference to it.

I am planning on the same set up and to follow the rules at my new location of 2810 Maple View Drive, Madison, WI 53719. The only reason for this change is due to a divorce that forced me out of the current house/salon.

I have already been in contact with Steve King and he gives his full approval for the salon (see attached email.) I have also been in contact with Mike Bornett (the vice president of the Maple Grove subdivision.) I have also spoken with the neighbors on either side of the house: Bruce and Laurie and they said they did not have a problem with the salon there and both commented that it'd be handy having a salon next door to use!

I am asking for a 'conditional use' permit for my hydraulic chair and my hood dryer, as these two items are not normally found in a home. These are the items that you approved me for in 2002. See attached photo of chairs.

I also need to put another handicap sidewalk in for access to where the salon will be. I have a quadriplegic client that comes in every 5 weeks for a haircut.

So, my plan is to essentially copy what I have at my current home, an in-home salon. The square footage would not be over the allotted 25% (of the level it's on) for zoning or the 300 sq ft allotted for the subdivision covenants. My business is 'by appointment only.' I only do one client's hair at a time. At most when one client is leaving and the other is coming; there might be a 5 to 10 overlap of two cars. The clients are encouraged to park in my driveway, so there should be no cars on the street.

In my last application they wrote down that the salon could be open M-F from 8 AM until 9 PM and Saturday 8 AM until 4 PM. My hours vary day to day, but they would be kept within these hours. Sunday the salon is closed.

I will be getting my establishment license from the State of Wisconsin as well. However, I am not able to send in the application form for this until 4 weeks before the opening date. Since there are other steps (such as this) that have to be accepted first. I just wanted to make you aware that I will be getting this.

Thank you,

Melyssa Schroedl

Owner of Double Take Salon, LLC

(608) 288-8253



CUSTOM HOMES & REMODELING

1483 PEBBLEBROOK TRAIL, SUN PRAIRIE, WISCONSIN 53590

608.825.9052 / 608.825.9052 FAX

"Put Your Home In Our Hands"

To Zoning Dept.
Madison WI 535909

Project: Garage Remodel (Salon)
Location: 2810 Maple View Dr. Madison WI
Start Date: TBD
Owner: Melyssa Schroedl
Approx. Cost: \$54,000

Description: Project will provide all materials and labor, for a salon to be installed in the garage of said residents. It will consist of approximately 156 sq.ft. Not exceed 160 sq.ft. Which I believe is considerably less then required for an in home business.

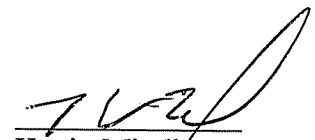
Project Notes: I have included cabinet plans and sketch of salon area. Dimensions are approximate and may be subject to change due to homeowner approval.

Frost wall will be installed separating garage and salon.

Floor will be 2"x10"SPF with crawl space underneath with plastic and $\frac{3}{4}$ clear stone.

Insulation drywall done per code.

All Questions must be referred to Melyssa Schroedl at 608-616-2844


Kevin Mindham

HOUSE

Existing wall 2'x6"

Existing
House
Entrance

3/0 Pocket Dr.

HANDICAP
BATHROOM

SALON

8'x9' Existing
garage door

13'

12'

sink

3/8

3/0

5'x5' window

