

STREET USE PERMIT APPLICATION

EVENT INFORMATION

Name of Event: CAKE at Breese Stevens Field

Event Organizer/Sponsor: Big Top Events, LLC

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

MANDATORY: State Sales Tax Exemption Number: ES#: 456-1029043090-02

OPTIONAL: Federal Tax Exempt Number: 47-4612501

Address: 2920 North Sherman Ave

City/State/Zip: Madison, WI 53704

Primary Contact: Lucas Molloy Work Phone: 608-622-1414

Email: lucas@breesestevensfield.com Phone During Event: 207-647-1220

Website: Breesestevensfield.com FAX: _____

Secondary Contact: Conor Caloia Work Phone: 608-509-3367

Email: conor@mallardsbaseball.com Phone During Event: 608-509-3367

Annual Event? Yes No

Charitable Event? Yes No

If Yes, Name of charity to receive donations: _____

Estimated Attendance: 7,000 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification? (not allowed after 11 p.m.): Yes No

Hours: 7:00PM to 10:00PM

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other: _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) State St. Mall/800 State Street

30 on the Square (aka top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: 900 Block Paterson St. – 1000 Block Brearly – 900 Block Mifflin

EVENT DATE(S)/SCHEDULE

Date(s) of Event: 9/8 – 9/9 Event Start and End Times: 9/9 7:00 PM – 10:00 PM

Rain Date (if any): n/a Set-Up Start Time: 9/8 8:00 AM

Take-Down Start Time and End Times: 9/9 10:00 PM

TAKE-DOWN TIME: START TO STREETS REOPENED

Will sponsor apply for temporary class B license to serve or sell beer/wine for this event? Yes No

Big Top Events already has a class B license: LICLIB-2015-00579

If class B license is denied, will the event(s) occur? Yes No

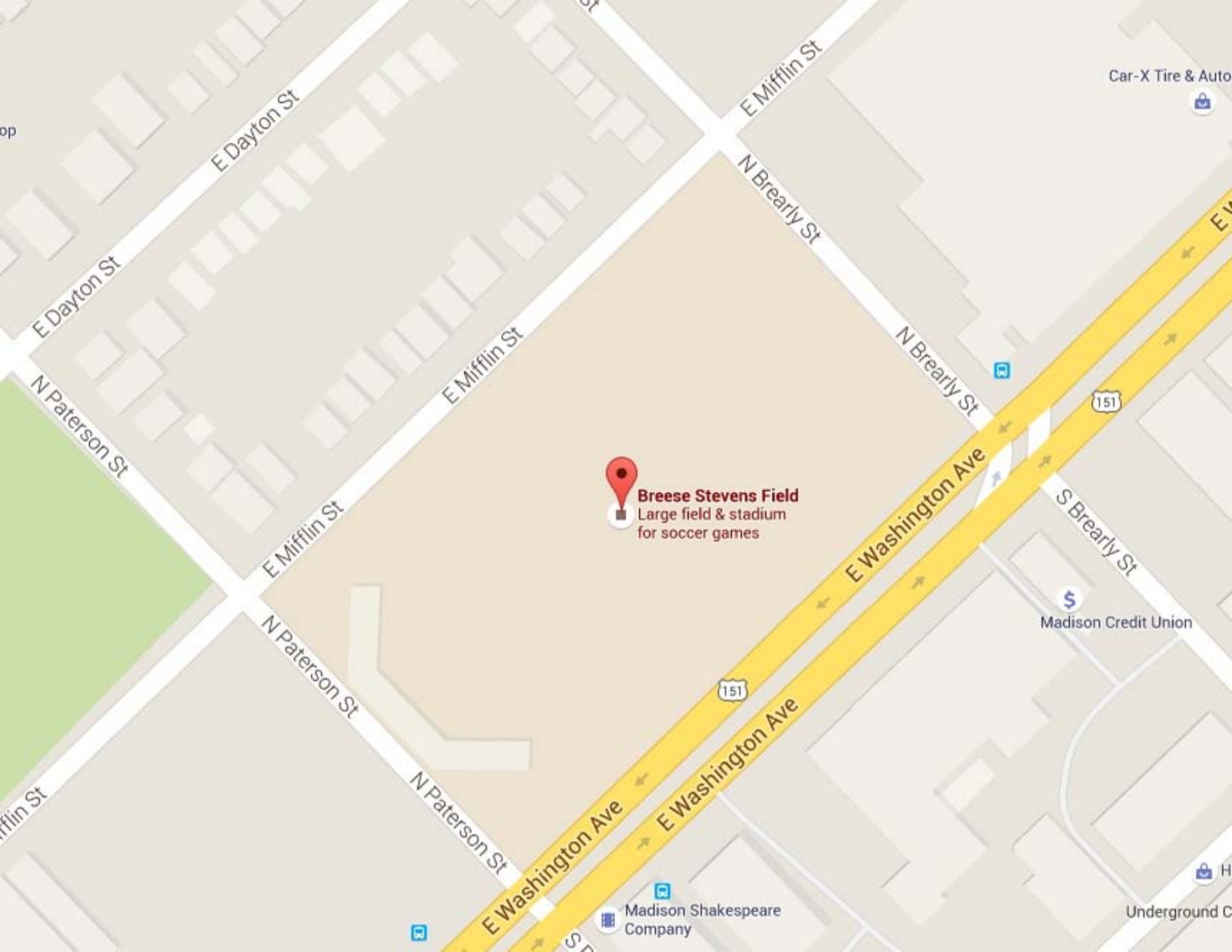
_____ By initialing, I/we waive the 21-day decision requirement.

APPLICATION SIGNATURE

BY SIGNING THIS APPLICATION, THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Applicant Signature 

Date 5/25/16



Breese Stevens Field
Large field & stadium
for soccer games

Car-X Tire & Auto

Madison Credit Union

Madison Shakespeare
Company

Underground C

Addendum A – Event Grounds

1) EFFECTIVE DATE: This permit is effective from September 8, 2016 through September 10, 2016. Specific times are detailed on a per-site basis below.

2) Big Top Events, LLC ADMINISTRATOR: the following Big Top Events staff person is responsible for administration of this street use permit:

Permit Application Contact

Lucas Molloy

Director of Operations

Off: 608-622-1414

Lucas@breesestevensfield.com

Event Day Contact

Lucas Molloy

Director of Operations

Cell: 207-647-1220

Lucas@breesestevensfield.com

3) Event Grounds

The event grounds shall be as follows (see attached diagram):

- Location A (N. Patterson St.):
Starting at 8:00 AM on September 9, Patterson St. between E. Mifflin and E. Washington will be shut down and cleared of all vehicles. This area will be set up as a bike parking area for patrons and a 10x10 area for a sponsor tent.
- Location B (N. Brearly St.):
Starting at 8:00 AM on September 9, N. Brearly St. between E. Mifflin and E. Washington will be shut down and clear of all vehicles. This area will be used for production, artist, and Frank Productions parking.
- Location C (E. Mifflin St.):
Starting on September 8, E. Mifflin St between N. Paterson & N. Brearly St. will be shut down for two (2) hours (TBD) for stage load in. On September 9, E. Mifflin St between N. Paterson & N. Brearly will close starting at 8 AM. This area will need to be accessed by production vehicles to enter Breese Stevens Field and to park the production vehicles until the end of the event. People living on E. Mifflin would still be able to access their homes, but leaving the street clear of parked vehicles.

We would request street closure barricades at each entrance, “Local Traffic Only” signs for E. Mifflin St., and No Parking signs posted on all three streets notifying everyone that the street will be closing.

All streets will be reopened by 4:00 AM on September 10

SCHEDULE

Thursday 9/8

8:00 AM – Half of E. Mifflin St. Closed for parking

Site Build Begins

Request to close down Mifflin between Brearly and Patterson for a two hour period (TBD) for the stage to pull in. We would need police to shut down the street for two hours.

Friday 9/9

8:00 AM – N. Paterson & N. Brearly St. between E. Washington and E. Mifflin. Closed and Cleared of All Vehicles.

8:00 AM – Close E. Mifflin St.

Resume site build

5:30 PM – Doors open for event

7:00 PM – Event Begins

10:00 PM – Event Ends

Tear Down Begins

Saturday 9/10

4:00 AM – Streets are reopened