

Conditions for 2FunChicks, requesting the use of Vilas Park on Saturday, August 10, 2013 for a 5k race and event to support the Ronald McDonald House.

Parks Staff recommends approval, based on the following conditions:

1. Aldermanic notification. (Alder. Sue Ellingson, [district13@cityofmadison.com](mailto:district13@cityofmadison.com))
2. Organizers will schedule a site plan at the park with Lisa Laschinger, the West Parks Maintenance Supervisor (266-9214 or [llaschinger@cityofmadison.com](mailto:llaschinger@cityofmadison.com)) at least two weeks before the event, and agree to any site recommendations she may make.
3. Organizers will provide an insurance certificate covering this event and naming the City of Madison as “additional insured”.
4. Organizers will provide a \$1,000 (refundable) damage deposit with the Parks Division prior to the event and acknowledge that they will be responsible for any and all actual field renovation costs which may result from this event.
5. Organizers understand that no permanent marking of streets, paths, or sidewalks will be allowed – chalk may be used, but not spray paint or spray chalk.
6. Organizers will apply for a Parade Permit from Madison Police (<https://www.cityofmadison.com/transportation/forms/paradePermit.cfm?>)
7. Organizers understand that no driving or parking on the grass is allowed.
8. Organizers will be responsible for full clean-up of the park area after the event.
9. Amplification will be allowed from 8am to 2pm, but sound will be kept to a reasonable level at all times, and particularly early in the morning.
10. Organizers will provide specific parking, medical, and security plans.
11. If anything will be sold in the park, event organizers or the vendors will apply for the appropriate Parks vending permit; all Health department requirements for food preparation will be followed, if applicable.
12. Fees will be paid and a detailed site plan, route map, any additional permits and the approved insurance will all be on file in the Park Office at least two weeks before the event.

Estimated fees

Vilas Shelter:	\$139.50 (plus tax)
Scheduling Fee:	\$120.00 (plus tax)
PA Permit:	\$100.00

Vending permit if necessary: \$275.00