



City of Madison Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701

RE: Bank of America – Gammon Rd – 505 S Gammon Rd, Madison, WI 53719: Letter of Intent

To the City of Madison Planning Staff:

Allegro Civil Engineers, on behalf of Bank of America (proposed tenant), and Interior Architects (Architect-of-Record) is pleased to submit this Letter of Intent in conjunction with a Conditional Use Permit (CUP) Application to the City of Madison Planning Division. Allegro understands that a CUP is required for the proposed drive-up ATM service lane accessory use within the existing zoning designation (CC: Commercial Center District; TOD: Transit-Oriented Development overlay zone; Odana Area Plan), which will not change as a result of the Project.

PROJECT DESCRIPTION:

The landowner, 505 Gammon, LLC, is leasing the subject parcel of real property at the above-referenced location to the applicant, Bank of America Corporation (BAC). The Project generally consists of the installation of a financial center branch to the existing 6,056-sf (shuttered) Jared Jewelry building, and the addition of an approximately 267-sf of the building footprint, in order to enclose the proposed drive-up service ATM. Associated site improvements include the installation of one (1) drive-up ATM service lane, and one (1) bypass lane on the East side of the existing building, as well as code-compliant limited landscape improvements. No modifications to the building’s existing utility services are contemplated.

Thank you,

A handwritten signature in black ink, appearing to read "B. Emrich", is written in a cursive style.

Brian Emrich
Project Manager
Allegro Civil Engineers