



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Amended PUBLIC SAFETY REVIEW COMMITTEE

Tuesday, August 13, 2013

5:00 PM

Madison Police Department
Central District Community Room
211 South Carroll Street - Room GR-22

CALL TO ORDER / ROLL CALL

Present: 8 -

Paul E. Skidmore; Maurice S. Cheeks; Merrilee Pickett; Ernest E. Horinek;
Jane Earl; Matthew S. MacWilliams; John Strasser and Chan M. Stroman

Absent: 1 -

Wayne S. Strong

APPROVAL OF MINUTES

Merilee Pickett shared that the minutes from the June meeting with item numbers 30541 Committee Process and 30542 Alder Reports should both be reflected as motions in the meeting minutes. Pickett recommends approval as recommended to the June, 2013 meeting minutes, Alder Skidmore seconded the motion.

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PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

INTRODUCTION OF NEW COMMITTEE MEMBERS

The committee made introductions to Matt MacWilliams, a new member of the Public Safety Review Committee.

NEW BUSINESS

1. [26398](#) Presentation from Mark Woulf, City of Madison Alcohol Policy Coordinator on the Alcohol License Density Plan.

Mark Woulf, City of Madison Alcohol Policy Coordinator shared information on

the Alcohol License Density Plan (ALDO) that was adopted by Council in October, 2007 which limited the number of new licenses within the central commercial district. He mentioned that there has been a review of ALDO every year with a number of changes over the years made to ALDO. The information he shared with the committee addressed two major policy issues being reviewed. One is developing an alcohol license management plan and the other is a business development plan for downtown. He said that since January of this year staff has been meeting and there have been recommendations from staff on both policy issues. He said that staff is suggesting two ways to move forward at this point: 1) Adopt a short-term extension of the Alcohol License Density Ordinance of January 1, 2014 to go through ordinances to develop a better policy and second to adopt a resolution.; and 2) Approve a resolution that directs staff to begin drafting policies and ordinances, based on the recommendations. So far he shared there have been twenty-five recommendations such as; improving the way of enforcement up front and not at the end, simplifying the point system process, having ALRC involved early in the process with those establishments that are developing patterns, alcohol establishments defined when it begins operation with expanding the current categories within definition, restrictions on retail vendors who sell alcohol, and changes to license fee structures to name a few. He shared that PSRC will more than likely see referrals in the coming months with regard to revisions with ALDO.

2. [31063](#) Establishing a Glass-Free Zone for the State Street area from 9:00 pm on October 25, 2013 to 5:00 am to October 26, 2013 and from 9:00 pm on October 26, 2013 to 5:00 am on October 27, 2013.

Attachments: [Glass-free zone.pdf](#)

Alder Skidmore made a motion to approve item number 31063. Merrilee Pickett seconded the motion. The committee unanimously approved the motion.

3. [22805](#) Election of the Chair and Co-Chair of the Public Safety Review Committee

Alder Skidmore made a motion to nominate Chan Stroman as the Chair of the Public Safety Review Committee. Alder Strasser seconded the motion. Chan Stroman inquired with the committee three times for call of nominations and then closed the call for nominations. Alder Skidmore requested that the body cast a unanimous ballot for Chan Stroman to be the Chair. Alder Strasser seconded the motion. The committee voted unanimously and Chan Stroman was elected as the Chair.

Alder Skidmore nominated Merrilee Pickett as Vice-Chair to the Public Safety Review Committee. Member Horinek seconded the motion. Chair Stroman inquired with the committee three times for any nominations. Alder Skidmore requested that the body cast a unanimous ballot for Merrilee Pickett to become Vice-Chair of the Public Safety Review Committee. Alder Strasser seconded the motion. The committee voted unanimously and Merrilee Pickett was elected as Vice-Chair.

4. [31226](#) Staffing - Captain Lengfeld

Captain Lengfeld shared that the Police Department is changing the hiring

process from May to October to fill in gaps moving forward to stay above the authorized strength. He shared with the change in the date of the academy there will be a need to utilize a staffing plan to assist with staffing shortages with officers being pulled from various areas in the department to fill in shortages. He said there will be something that comes out the media as a public release.

He said another component to the staffing plan as a pilot for a year is eliminating relief beats to allow new officers to stay in their assigned district to allow time to become familiar with the district and to work closely with the Sergeant and Lieutenants. He shared the feedback from officers has not been appealing, but he mentioned it is all a positive move forward in the future.

He mentioned that Chief Wray is retiring and that the Police and Fire Commission will share the process of hiring a new Chief. He shared that Assistant Chief Gaber will be the Acting Chief until that time and that an Acting Assistant Chief will be appointed. He ended saying that as far as the Management Team they will determine work they will accomplish or wait on until a new Chief is appointed.

COMMITTEE REPORTS

5. [31220](#) Report from the Madison Police Department - Captain Lengfeld

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6. [31221](#) Report from the Madison Fire Department - Asst. Chief Langer

Assistant Chief Langer shared that they are working on interfacing with Freakfest. He mentioned they are already working with Rhythm and Boom's planning. He mentioned that they are waiting on contingency reports from real estate on a new training facility close to Madison Police Department's training facility. He said that there are a few issues that the department is concerned with on the new computer aided dispatch center (CAD) with calls for service.

He said it requires Command Staff to listen to the radio at all times. He then shared that the recruitment process will begin in September which they will test current fire fighters to set test times and perimeters in which recruits would have to meet. He said they would then complete eligibility lists with recruitment done by April/May of 2014. He mentioned they just received a command simulator in which they will branch out working with other agencies.

7. [31225](#) Dane County 911 Center - Alder Skidmore

Alder Skidmore shared a report on the Dane County 911 Center Board. He said over the last year he has been sharing information on the Computer Aided Dispatch project, the Radio Project, and 2.3.3 the Catalog of Services. He said the catalog of services is being set aside until the other projects are completed. He shared that the CAD system went live in April and there were a few glitches that have never went away and not only that he said that they are almost becoming more severe when it comes to calls for service. He then shared information on the radio project saying that there was an update from the contract vendor Harris Corporation last month. He said the project was expected to be completed in January, 2013 but there was a year extension. It is now expected to be completed by November. He said they have heard the towers are complete although there are two towers who have an interim overlap and the system has not been tested as a unit. He shared that it is important to meet the deadline because if it doesn't the FCC could charge the County fines for non compliance.

8. [31223](#) Alder Reports

Alder Skidmore shared information on public safety as it relates to a shooting that occurred on the South Side of Madison. He mentioned that there was an illegal nightclub on Watts Rd. Captain Lengfeld shared that the illegal nightclub was shut down. He mentioned that officers have shared with him that they have been very busy.

DISCUSSION ITEMS

9. [31227](#) New member orientation packet - Pickett/Skidmore

Alder Skidmore and Merrilee Pickett mentioned that they are working together to produce the new member orientation packet.

FUTURE AGENDA ITEMS

ADJOURNMENT

Alder Skidmore made a motion to adjourn the meeting. Alder Strasser seconded the motion. The meeting was adjourned at 7:00pm.