

**2018 STAFF REVIEW OF PROPOSALS FOR
HOMELESS SERVICES RFP #8656-0-2017 (REVISED)**

1. Project Name/Title: **Coordinated Entry Intake Coordinator**

2. Agency Name: **The Salvation Army of Dane County**

3. Requested Amount: \$ 45,000

4. Project Type: New Continuing

5. Services Description:

The Salvation Army has been serving as the Coordinated Entry (CE)'s main access point for families since the inception of the CE system. The Dane County's CE system will be revamped with the HUD CoC funding in 2018, and the role of the Salvation Army in CE will expand as the agency becomes one of the main access points for single women as well as families. Upon entering the shelter, shelter guests will be encouraged to make an appointment with the Intake Coordinator to complete a CE standard assessment, VI-SPDAT. Their information will be entered into the Homeless Information Management System and referrals will be made to the community wide housing priority list. This list is used to fill Permanent Supportive Housing (PSH), Transitional Housing Program (THP), and Rapid Rehousing (RRH) openings in the community. The Intake Coordinator will also manage the waiting list for the YWCA and The Road Home family shelters. The funding request is to support the 1.0 FTE Intake Coordinator from January 1, 2018 until the CoC grant is executed. The grant execution date is unknown but expected to be in the latter part of 2018.

6. Anticipated Accomplishments (Numbers/Type/Outcome):

To serve over 300 families and 400 single women through the Coordinated Entry system

7. Comments:

- The program is currently funded at \$28,800 through the Salvation Army's subcontract with the Community Action Coalition that holds the City's Coordinated Entry contract.
- It is important to provide continuation of the CE position at the Salvation Army.
- \$21,297 in ESG is available for 2018 only and will be a good source of funding for this one-time request.
- **This program was originally approved for \$21,297. The position funded through this program plays a critical role in the Coordinated Entry process by assessing all homeless families for their housing needs and place them in the community's housing priority list. By providing additional \$8,703, the burden for the agency to carry out the project until the CoC funding starts in later part of 2018 will decrease. In 2019, the funds will be moved to the Salvation Army's Diversion program to reduce the inflow of families accessing the homeless system.**

8. Review Team Average Score: 80.08