

## **Meeting Minutes - Draft**

### **BOARD OF HEALTH FOR MADISON AND DANE COUNTY**

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, March 5, 2025

**5:30 PM** Meeting; Attend in person at the City County Building  
Room 357; attend virtually via Zoom

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The City of Madison and County of Dane are holding the Board of Health for Madison and Dane County meeting in a hybrid format. The public can attend the meeting in person at 210 Martin Luther King Jr. Blvd. Rm. 357, or virtually via Zoom.

1. Written Comments: You can send comments on agenda items to [PHBOHSupport@cityofmadison.com](mailto:PHBOHSupport@cityofmadison.com)
2. Register for Public Comment:
  - Register to speak at the meeting.
  - Register to answer questions.
  - Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. The public comment section of the meeting allows comments on any matter on the agenda or matters not on the agenda, provided, however, that the Board shall not take action on a matter raised in the public comment portion of the meeting unless that matter is otherwise identified on the agenda. The Board will listen to public comment but will not engage in discussions.

You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the meeting if you are attending virtually. You can also register to speak in person. Registrations will be accepted until 30 minutes prior to the beginning of the meeting. Please note: If the Board of Health has already taken public comment on an item on the agenda at a previous meeting, public comment will not be taken on that item, unless a new amendment has been posted and the public has not had the opportunity to testify on the new amendment.

3. Watch the Meeting: If you would like to join the meeting virtually as an observer, please visit <https://www.cityofmadison.com/watchmeetings>. You can also attend in person at 210 Martin Luther King Jr. Blvd. Rm. 357.

4. Listen by Phone:  
(887) 853-5257 US Toll-free

#### **CALL TO ORDER / ROLL CALL**

The Chair called the meeting to order at 5:38 PM.

## APPROVAL OF MINUTES

1. [87394](#) Minutes for the Board of Health for Madison and Dane County on February 5, 2025.

**Attachments:** [February 5, 2025 Meeting Minutes](#)

A motion was made by Figueroa Cole, seconded by Jackson, to Approve the Minutes. The motion passed by voice vote/other.

## PUBLIC COMMENT

2. [87395](#) Public Comment before the Board of Health for Madison and Dane County on March 5, 2025

Registrants = 0

## DISCLOSURES AND RECUSALS

## NEW BUSINESS

### Dane County Board Resolutions

3. [87391](#) Authorization of Nomenclature Changes to License Types for Public Pools and Water Attractions, Recreational and Educational Camps, and Special Event Campgrounds within the Licensed Establishment Program

**Attachments:** [2024 RES-347](#)  
[2024 RES-347 Fiscal Note](#)

A motion was made by Figueroa Cole, seconded by Musser, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other.

4. [87392](#) Amending the Public Health Budget and Authorizing Approval of the Updated Licensed Establishment Fee Schedules with the 1% Increase in DATCP Reimbursement Fees and Other Fee Changes

**Attachments:** [2024 RES-348](#)  
[2024 RES-348 Fiscal Note](#)  
[2024 RES-348 Attachment - 2025 Fee Increase Summary](#)  
[Current Food License Fees.pdf](#)  
[Current General License Fees.pdf](#)  
[Proposed Food License Fees.pdf](#)  
[Proposed General License Fees.pdf](#)

A motion was made by Musser, seconded by Figueroa Cole, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other.

### Board of Health Resolutions

5. [87396](#) Board of Health for Madison and Dane County Resolution #2025-08 Authorization of Nomenclature Changes to License Types for Public Pools and Water Attractions, Recreational and Educational Camps, and Special Event Campgrounds within the Licensed Establishment Program  
  
**A motion was made by Figueroa Cole, seconded by Musser, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**
6. [87397](#) Board of Health for Madison and Dane County Resolution #2025-09 Amending the Public Health Budget and Authorizing Approval of the Updated Licensed Establishment Fee Schedules with the 1% Increase in DATCP Reimbursement Fees and Other Fee Changes  
  
**A motion was made by Figueroa Cole, seconded by Musser, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**
7. [87407](#) Board of Health for Madison and Dane County Resolution #2025-10 Authorization to Accept Funds from Animal Owners who Redeem Their Animals from Dane County Humane Society  
  
**A motion was made by Figueroa Cole, seconded by Musser, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**

### REPORTS TO COMMITTEE

Chair - Jerry Halverson

Director - Janel Heinrich

### NEXT MEETING

Wednesday April 2, 2025 at 5:30pm, in person at the Atrium Community Room

### ADJOURNMENT

**A motion was made by Figueroa Cole, seconded by Musser, to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:50 PM.**