



PLANNING DIVISION STAFF REPORT

May 18, 2026

PREPARED FOR THE LANDMARKS COMMISSION

Project Name & Address: Historic Preservation Ordinance Review
Legistar File ID # [93132](#)
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Background

Last year staff identified parts of the Historic Preservation Ordinance that we believed would benefit from amendments to the text. While the updated ordinance continues to operate well, we wanted to take this opportunity to check in with the Commission to talk about the project reviews that are coming to the commission to see if there are areas in the Additions ([MGO 41.26](#)) and New Structures ([MGO 41.27](#)) sections of the ordinance that could use additional clarification.

Additionally, for administrative approvals, staff is testing out a new form to help applicants compile a single submittal that has all the necessary information. We have started with one just for [window replacement requests](#) because those have been the most challenging for applicants to navigate. Is this an option we should explore for applications to the Landmarks Commission as well?

Please review the [Additions](#) and [New Structures](#) sections of the ordinance and we will talk through the language of the ordinance at the meeting.