



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved PARKING COUNCIL FOR PEOPLE WITH DISABILITIES

Tuesday, September 21, 2010

5:00 PM

Room 108, City-County Building
(Parks conference room)
210 Martin Luther King, Jr., Blvd.

Call to Order/Roll Call

Present: 5-

Gary A. Weber; Duane F. Hinz; William J. Tangney; Fayth E. Kail;
Joanne Wagner;

Excused: 3-

Karla K. Smith; John D. Krull; Joseph P. Kunz

1. Approval of Minutes - August 17, 2010

Corrections to the minutes: Item 4a should have the word "zone" added after "loading" on the first line, and "disabled parking stall" should read "disabled loading zone" near the bottom of the paragraph.

Item 5a last paragraph should read "This item will be on next meeting's agenda. Putnam will post the brochure on the city's web site if it is not already online. If more brochures are needed, the PCFPWD will seek other parties willing to provide the printing. The City Attorney's office will be contacted if an alternate source for printing the brochures cannot be found." Item 5a should have an additional paragraph added which reads "Kail and Weber were asked to contact the interested parties and offer to distribute a portion while the PCFPWD is determining policy."

Wagner moved approval of the minutes as corrected, seconded by Kail. The motion passed unanimously.

2. Public Comment - None

3. Report by Madison Police Department Officer Stefanie Niesen regarding the operations of the Disabled Parking Enforcement Assistance Council

Niesen was unable to attend. No report was provided.

4. Disabled Passenger Loading Zones

4.A. Comments by Police Department regarding enforcement

Niesen was not present to comment. Kail stated that a thank you card should be sent to Mark Packard for his efforts. Tangney suggest that Hinz sign the

letter as Chair. Hinz will draft and send a letter.

- 4.B. Status of removal of disabled parking loading zone sign on S. Carroll Street

This change is in process.

5. Parking for Persons with Disabilities Brochure

- 5.A. [19570](#) Draft distribution priority

There was no action or discussion on this item.

- 5.B. [19571](#) Discussion of distribution list provided by Kail and Weber

The PCFPWD identified additional organizations and prepared an updated brochure distribution list.

- 5.C. Report from Putnam on status of brochure on City's web page

The brochure is not currently on the website but it can be posted. It will take approximately three months to post on the City's web site. Hinz will draft a letter to Metro + and other agencies providing transportation services for the City to the disabled community.

6. PCFPWD Function

- 6.A. [19572](#) Discussion about purpose of the PCFPWD and roles and responsibilities of members

Kail suggested that PD and any new PCFPWD members be given a copy of the functions of the PCFPWD that Hinz drafted July 20, 2010.

Kail asked why disabled parking stall signs are covered during large events in Madison. Putnam replied that when an event is approved by the Street Use Staff Commission, this may include a removal of parking on the street, or parking being reserved for vehicles needed for the event. Putnam noted that when this happens, any stalls normally reserved for persons with a Dis/Vet hang tag or license plate are relocated to the nearest available stall that is accessible.

Tangney asked that the rules or ordinance for the Street Use Staff Commission be brought to the PCFPWD, and that when a disabled stall is taken out of service, the alternate location is noted on the stall taken out of service.

Tangney motioned to refer this item to the next meeting, seconded by Wagner. The motion passed by voice vote/other. Kail asked what gives the city the authority to close a street. Putnam will review Madison General Ordinances with respect to the city's authority to close a street and report back at the next PCFPWD meeting.

- 6.B. [19936](#) PCFPWD Function- Discussion of task list

Item number 2 (revise and print brochure) has been completed, and will be removed from the list. An item will be added to the list regarding alternate disabled parking when Dis/Vet stalls are temporarily eliminated for an event.

Putnam will update the list and provide at the next meeting.

7. State legislative changes related to Dis/Vet parking (Status report by Hinz)

Hinz reported that there has been no action since the State Legislature is not in session, and suggested waiting until after the November elections to work on new legislation. Tangney said that Krusick's aide, a member of the City's Commission on Disabilities, has this item on his desk. Hinz suggested that a contact person from the PCFPWD be identified so that legislators are not contacted by multiple persons on behalf of the PCFPWD on an issue. Tangney moved to designate Hinz the legislative representative for the PCFPWD, seconded by Wagner. The motion passed unanimously. This item is to remain on future agendas.

8. Federal guidelines regarding on-street parking requirements for Dis/Vet stalls (Status report by Hinz)

Hinz stated there has been no action by the federal government since the last meeting. There has been action by the federal government on other items regarding persons with disabilities but nothing related to parking. This item is to remain on future agendas.

9. Other business for referral

Wagner will be unable to attend the next meeting.

10. Assignments

Hinz will draft and send a thank you letter to Packard. Hinz will draft a letter to Metro+ and other agencies providing transportation services to the disabled community for the City regarding distribution of the Parking for Persons with Disabilities brochure. Putnam will provide information on the responsibilities and authority of the Street Use Staff Commission and ordinances related to the city's authority to close a street.

Adjournment

A motion was made by Tangney, seconded by Kail to adjourn. The motion passed by voice vote/other. The meeting adjourned at 6:34 p.m.