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Date: 10/24/07

### **CITY OF MADISON**

Registration Statement -	ECONOMIC DEVELOPMENT COMMISSION		
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Other Items......3 minutes

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Date:	10/	24/	lw7	1

### CITY OF MADISON

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# DOCUMENTED STATEMENTS RELATED TO APPOINTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT DIRECTOR

ECONOMIC AND COMMUNITY DEVELOPMENT DIRECTOR
Compiled by the Greater Madison Chamber of Commerce
October 19, 2007

### STATEMENTS MADE PRE-ELECTION

Source	Mayor's Position
January 13, 2006	I agree with the State Journal that economic development should have a higher profile within
WI State Journal	city government. To that end, we will elevate economic development to a "cabinet level"
Mayor Cieslewicz Guest Editorial	position later this year as part of a broader reorganization of the Department of Planning and
	Development.
January 14, 2006	Madison business advocates are praising Mayor Dave Cieslewicz's promise on Friday to
WI State Journal	heed their advice and name a "cabinet level" economic development director.
"Business Advocates Praise Mayor's	
April 26, 2006	II. Why Now?
Mayor's "Statement of Purpose" for	There are two important vacancies in the department that will be filled in the near term: the
Reorganization of DPD	Director of Community and Economic Development and the head of the Office of Business
	Resources. These vacancies provide a unique opportunity to restructure and strengthen the
	way the City provides services to business. And in conjunction with a more powerful
	Economic Development Commission, we are in a position to expand the City's role in
	economic development.
	III. The Mayor's Specific Goals for the Reorganization  The Mayor is committed to restructuring one of these positions to have a more direct
	reporting relationship to him and a seat on his Management Team. The Mayor will ask staff to work with the EDC to explore whether there is a stronger role for the City to play in
	economic development planning, brownfield redevelopment, business district planning and

creation of additional financial tools to promote business growth.

August 24 2006	ED Staff Team concluded that:
ED Staff Team Report	<ul> <li>The OBR works almost exclusively on "business development" issues and the</li> </ul>
•	current staffing levels are inadequate. The other staff and activities within DPD
	that affect business development and growth need to be better integrated and
	coordinated and the business development perspective needs to be adequately
	considered in other DPD activities.
	<ul> <li>The vacancies in two key management positions (Director of the CEDU and Manager</li> </ul>
	of the OBR) within the DPD are impacting the productivity of the City's economic and
	business development strategies and programs. In addition, there is a need for
	additional positions within the OBR to optimize the City's economic and business
	development services and resources.
	<ul> <li>The (Economic and Community Development) Director should have strong skill sets</li> </ul>
	in economic, community and business development and be a visible and highly
	engaged member of the Mayor's Management Team. The OBR should be
	expanded to include a second Business Development Specialist, a new Business
	District Planner and the part time Economic Development Technician should be
	increased to a full time position.
September 29, 2006	Mayoral Challenger Ray Allen quickly accused Cieslewicz of being sluggish on economic
WI State Journal	development issues, calling his initiative "election year politics"
"Mayor Has Plan to Help Business"	
•	Not true, Twigg said, noting that the Mayor has already taken initiatives and and provided an
	interim report to the EDC in August 2005. Proposed initiatives include: Create a Cabinet-
	level economic development director as part of a larger reorganization of the Department of
	Planning and Development.

February 6, 2007  "It is critical to the firepower of the Department and Economic and Community Development Director."	October 5, 2006  Memo from Mayor to the Common  Council Most significantly, instead of being sca financial resources and economic develo  Economic Development Director.	The new Director will have at his or her five development powers of the Real Estate the Community Development Section, the Business Resources, the federal funding and the community services support proving Senior Center.	October 5, 2006 Press Release  "Cieslewicz is restructuring the Departme goal of enhancing the City's role in econc active role in business development and "That is why I am consolidating all the Cit tools under a new Economic Development and have a direct reporting line to me."
"It is critical to the firepower of the Department and the economic health of the city to hire the Economic and Community Development Director."	Most significantly, instead of being scattered throughout the Department, all the City's financial resources and economic development tools will be consolidated under a strong Economic Development Director.	The new Director will have at his or her fingertips the TIF financing options and redevelopment powers of the Real Estate Section, the bonding authority and home loans of the Community Development Section, the outreach and other assistance of the Office of Business Resources, the federal funding and revolving loan programs of the CDBG Office, and the community services support provided by the Office of Community Services and the Senior Center.	"Cieslewicz is restructuring the Department of Planning and Development (DPD) around the goal of enhancing the City's role in economic development. "I want the City to play a more active role in business development and fostering the health of our local economy," he said. "That is why I am consolidating all the City's financial resources and economic development tools under a new Economic Development Director, who will be on my Management Team and have a direct reporting line to me."

## STATEMENTS MADE POST-ELECTION

SIAIEMENIO MADE POSI-FEECTION	TC I CN
October 4, 2007	"We need to find the right way to engage with the schools,"(the Mayor) said. "Bill Clingan is
The Capital Times	part of the answer."
"Clingan's Role Seen as Bridge	
Between Schools and City"	He (the Mayor) understood, though, that the business community expected someone pro-
	business would be hired for this position. "I knew the kind of person they were looking for and I knew Bill Clingan wasn't it."
	But Cieslewicz said, "In my view, there was no promise made."

Note: The documented statements are excerpts from larger documents. This paper is not intended to represent the full scope of those documents. Rather the intent is only to focus on commitments made as they relate to increasing the profile of economic development within the City of Madison.

Deban Menta Hardent #2

### **ECONOMIC AND COMMUNITY DEVELOPMENT UNIT DIRECTOR**

### **CLASS DESCRIPTION**

### **General Responsibilities:**

This is a high-level position responsible for the leadership and oversight of the broad array of programs and activities of the Economic and Community Development Division within the Department of Planning, and Economic and Community Development. This position reports to and will coordinate with the Director of the Department of Planning, and Economic and Community Development. This position also has a direct reporting relationship to the Mayor and serves on the Mayor's Management Team. This work requires considerable independent judgment in developing Division policies and procedures, and resolving complex operational issues.

In addition to possession of the technical skills enumerated below, a successful candidate for this position has a passion for cities and the diversity of opportunities and challenges they bring. In order to succeed in leading a Division as diverse and complex as the Economic and Community Development Division, the ability to motivate and direct a team of competent staff, collaborate, build trust, bring divergent views together, find synergies, resolve conflict and balance competing priorities is more critical than direct experience in each of the program areas within the Division. The ideal candidate will also possess the initiative and experience to proactively seek opportunities to build business and improve neighborhoods, not only through the use of city programs but also by leveraging other public and private resources.

The Economic and Community Development Division is responsible for the leadership of:

- <u>the Office of Business Resources</u>, which is responsible for developing, supporting and maintaining the business community consistent with City objectives;
- <u>the Office of Community Development</u>, which oversees the development and revitalization of the City's older residential neighborhoods and commercial areas, and the development of strategies and programs for the creation of affordable housing;
- the Office of Community Development Block Grants, which promotes healthy urban neighborhoods through community-oriented programs that provide affordable housing, expand economic opportunities, enhance suitable living environments, and support thriving neighborhoods;
- the Office of Community Services, responsible for improving the quality of child care for all children and providing information, assistance, and funding to enhance the health and quality of life for Madison's elderly, youth and families;
- the Office of Real Estate Development, which oversees the acquisition, management, sale and title protection of City property, and management of all aspects of Tax Incremental Financing; and
- <u>the Senior Center</u>, which promotes successful aging by supporting and encouraging older adults as leaders, teachers and learners through balanced, diverse and coordinated senior programs.

### **Examples of Duties and Responsibilities:**

Manage and coordinate the activities of the Economic and Community Development Division of the Department of Planning and Economic and Community Development. Hire, train, supervise, coordinate and evaluate staff. Develop, and monitor Division operating and capital budgets. Establish annual Division performance standards and goals. Serve as Project Manager at the direction of the Mayor and/or Department Director on high-level, complex or sensitive development projects. Manage and provide direction, leadership, information and recommendations to subordinate staff on diverse programs, projects and improvements to services. Develop and implement strategies to coordinate programs and the roles and responsibilities of staff. Foster collaboration in achieving goals and objectives.

Plan, formulate, coordinate and oversee the Division's projects and activities. Provide direction to staff and set standards and guidelines for providing various redevelopment, tax increment finance and housing revitalization programs and projects. Ensure adherence to federal and state laws and policies on the acquisition of private property and the relocation of the occupants. Develop and oversee financial assistance programs to assist in redevelopment revitalization, commercial district revitalization, and economic development initiatives, such as existing business development, new business creation and attraction, industry cluster development, and technology transfer. Oversee preparation of policies, programs and plans for boards, committees, and commissions to implement programs. Review and oversee implementation of policy change recommendations for loan programs, real estate acquisition procedures and economic development programs and projects.

Foster private and public partnerships for community and economic development initiatives. Solicit and integrate the interests of all segments of the community in the City's economic and community development policies and initiatives. Foster an environment of open communication and trust among stakeholders. Provide leadership and expertise in addressing the Department-related needs of the community in a manner that considers the perspectives of residents with diverse backgrounds, varying ages, and disparate incomes, including low-income families.

Develop and implement ways to comprehensively address the needs of selected neighborhoods, using the broad array of economic and community development services within the Division.

Negotiate complex public and private real estate and economic development deals involving sensitive, high-level communication between the State, the County, neighboring communities, the University and other entities. Coordinate and negotiate complex issues with neighborhood and community groups. Maintain close working relationships with other City agencies in achieving City goals.

Facilitate the creation and implementation of diverse community and economic development projects. Review recommendations on various loan proposals and provide recommendations on modifications or development of tax increment project plans and redevelopment plans for the redevelopment or economic development of the City.

Provide high-level professional expertise on a diverse spectrum of Division-related activities. Represent the City on behalf of the Department or the Mayor on committees and boards, including the Public Works Improvement Committee, the Community Development Authority and the Economic Development Commission. Provide related media and public relations.

Perform related work as required.

### **QUALIFICATIONS**

### Knowledges, Skills and Abilities:

Thorough knowledge of the theories, laws, principles and practices of community and economic development, incorporating real estate practices, economic/business development and neighborhood revitalization strategies, finance and planning considerations, and the human service needs of the community. Thorough knowledge of related public administration principles. Ability to foster private and public partnerships for community and economic development initiatives. Ability to plan, organize, coordinate and direct complex programs and budgets (operating and capital). Ability to foster open communication among stakeholders. Skill in related financial packaging, and program development, economic and community development activities including projects of a complex and sensitive nature. Working knowledge of related Federal programs including, but not limited to, CDBG, EDA, and EPA. Ability to effectively manage and supervise a diverse professional and support staff. Working knowledge of community social service programs and funding sources, including those that combat poverty and help at-risk families. Ability to establish and maintain effective working relationships across borders and sectors. Ability to communicate effectively both orally and in writing. Ability to speak before groups. Ability to maintain adequate attendance.

### Training and Experience:

A minimum of five years of varied and complex managerial experience in community and economic development (which encompassed diverse disciplines such as real estate, neighborhood revitalization, financing, and human services and community planning). Such experience would normally be gained after graduation from an accredited college or university with a minimum of a Bachelor's Degree in real estate, economics, planning, finance, social services or a related field. Other combinations of training and/or experience that can be demonstrated to result in possession of the knowledge, skills and abilities necessary to perform the work will also be considered.

### **Necessary Special Qualifications:**

Possession of a valid driver's license or the ability to meet the transportation requirements of this position.

Department/Division	Comp. Group	Range
Department of Planning & Development	21	

Approved:		
	Roger Goodwin	Date
	Human Resources Interim Director	



### **CITY OF MADISON**

**ECONOMIC DEVELOPMENT COMMISSION** 

Registration Statement -	ECONOWIC DEAFTORMENT COMMISSION
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Please Print	PLEASE PRINT CLEARLY
7	Name ICEVIN LITTIE
Agenda No.	Address 615 E. WASHINGTON AVE
	MADISON, WI
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Oppose	Do not wish to speak  Available to answer questions
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615 E. WASHINGTON A	E
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1.	Before you engage in lobbying as a lobbyist, you or your principal must file an authorization with the City Clerk.
2.	Your principal is not permitted to authorize you to lobby unless you are registered with the City Clerk.
3.	If your principal spends or will owe more than \$1,000 for lobbying services in any reporting period (half year), the principal must file expense statements with the City Clerk for the remainder of the calendar year?
	to the City Clerk's website <u>www.citvofmadison.com/clerk/index.html</u> or go to the Clerk's Office at f the City-County Building, Madison, for more information.)
Date 10-	24-07 Signature Signature Print Name KEVIN LITTLE

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Date: Oct 24, 2007

### **CITY OF MADISON**

Registration Statement -	ECONOMIC DEVELOPMENT COMMISSION		
	COMMITTEE		
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	Name FRANK STANISZEWSKI Address 413 MEADOWLARK DR.		
Agenda No	Address 413 MEADOWLARY DR.		
	MADISON 53714		
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Date: 10-27-05

### **CITY OF MADISON**

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### City of Madison Economic Development Commission October 24, 2007

### **Public comment**

My name is Dale Hopkins, 501 Meadowlark Drive, Madison, WI 53714. I have been a Madison resident for 30+ years. During most of that time I have been employed as a workforce development professional. The Chief Planner for the Madison/Dane County CETA program, the Executive Director of the South Central Wisconsin Private Industry Program, and most recently, until retirement, the Executive Director of the Workforce Development Board of South Central Wisconsin. That's more than 23 years as the Executive Director of the major workforce development programs in the Madison area. Prior to my Madison/Dane County/regional experience, I was a workforce development professional in the Fox River Valley, Racine County, Kenosha County and Milwaukee County. In total some 40 years of workforce development experience.

With this background I come before you this afternoon to encourage you to continue and expand the critical relationship between workforce development and economic development. In my years of experience I have been involved in many discussions related to economic development. With rare exception, workforce development has most often been the first topic of concern. Certainly as employers have become knowledgeable concerning workforce and skill shortages, workforce related issues have peaked in importance. An educated, diverse, skilled and semi-skilled workforce is critical to new business development, expansion of existing businesses, and in many cases to businesses remaining in the area.

Why am I telling you something you already know? It is because I wish to state my support of Mayor Cieslewicz and his selection of Bill Clingan as the Director of Economic and Community Development. During my tenure of employment in Madison I have had many opportunities to work with Mr. Clingan. I have found him to be a great asset to workforce development and related economic development. I have found him to be knowledgeable of business practices and trends, workforce development, educational institutions, human services, community development needs and governmental functions on a local, state and national basis. Importantly, he listens to and is conversant with these and other constituencies. He is inclusive in his deliberations and actions. And finally, for those who are concerned about retaining our local talented residents, he has lived, worked and volunteered here for many years.

I believe he is the right person, with the right experience and abilities at this critical time to bring together the necessary partnerships to effect successful economic and community development.

Thank you.

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Date: 10-24-07

### **CITY OF MADISON**

Registration Statement -	ECONOMIC DEVELOPMENT COMMIS	SION
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	Name, address and telephone number of each person or organization you are representing:
	615 C. Wash.
	Are you being paid for your representation?
	Are you appearing as part of your other paid duties for this person or organization? Yes No (If you answered "no," STOP; you need not complete the rest of this form. If you answered 'yes," go on to the next question.)
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Other Items......3 minutes

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### Endorsing the Mayor's reorganization plan for Economic Development December 19, 2006

The Executive Committee recommends that the DMI Board formally endorse the Mayor's reorganization plan for Economic Development.

You will recall that Janet Piraino and Brad Murphy spoke to the Board regarding this proposal and subsequently she has contacted Susan looking for DMI's formal support. The reasons for this action are:

1. The reorganization is an improvement over the current arrangement. DMI will have a point person for economic development with an expanded portfolio reaching to workforce development and entrepreneurship.

2. The reorganization has been endorsed by the Economic Development Commission of the city as another element of the changes they recommended in their report at the end of 2004.

3. An endorsement would give us more leverage in shaping the hiring and job description of the position.

4. Given these reasons, DMI would be better served if this reorganization occurred and therefore the Executive Committee recommends that the organization formally endorse it.

It is clear, however, that the proposal for this reorganization is far from perfect. The executive committee recommends that our endorsement be accompanied by the following concerns:

- 1. The dual reporting of the economic development director may hinder the independence of the office.
- 2. The portfolio of the new unit is too broad mixing neighborhood, social service and economic development priorities in one office.
- 3. The structure of the office may not address a fundamental issue of culture which needs attention. Staff needs to be more customer focused and proactive in meeting the needs of the citizens.
- 4. Finally, the proposal recommends potential consolidation of city commissions and committees. DMI has no position on this issue at this time. However, we urge the Mayor to place a priority on appointing knowledgeable and involved citizens to these bodies. Progress through the maze of city agencies and committees is just as often a function of who is on these bodies as well as their number and overlapping jurisdictions.

# 7

Date: 10/29/07

### CITY OF MADISON

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Date: 10/24/07

### **CITY OF MADISON**

### Registration Statement - ECONOMIC DEVELOPMENT COMMISSION

Please Print PLEASE PRINT CLEARLY Name Agenda No. Address Please check the appropriate boxes: Wish to speak and **Support** Do not wish to speak **Oppose** Available to answer questions **Neither Support Nor Oppose** At this meeting are you representing an organization or a person other than yourself: Yes (If you answered "no," STOP; you need not complete the rest of this form. If you answered "yes," provide the name of who you represent and go on to the next question.) Name, address and telephone number of each person or organization you are representing: □No Yes Are you being paid for your representation? Are you appearing as part of your other paid duties for this person or organization? Yes (If you answered "no," STOP; you need not complete the rest of this form. If you answered "yes," go on to the next question.) Public Hearing (Common Council) ..... 5 minutes Speaking Limits: Information Hearing...... 3 minutes Other Items....... 3 minutes

Date: 10/24/07

### **CITY OF MADISON**

Registration Statement -	ECONOMIC DEVELOPMENT COMMISSION				
Registration Statement	COMMITTEE				
Please Print	PLEASE PRINT CLEARLY				
Agenda No.	Name BLLL CLINGAN Address 1715 MADISON				
	MADISON, WI F3711				
Please check the appropriate boxes:					
Support Oppose Neither Support Nor Oppos	and Wish to speak  Do not wish to speak  Available to answer questions				
of who you represent and go on to the next of	t complete the rest of this form. If you answered "yes," provide the name question.)				
Name, address and telephone number of each	ch person or organization you are representing:				
Are you being paid for your representation?	☐ Yes No				
Are you appearing as part of your other paid (If you answered "no," STOP; you need no question.)	duties for this person or organization? Yes Yoo to the next complete the rest of this form. If you answered "yes," go on to the next				
	nmon Council)5 minutes				

Other Items......3 minutes

Are you an elected official or employee who is appearing solely on behalf of your office or for your municipality or Yes other governmental body? (If you answered "yes" to the question, STOP. You need not complete the rest of this form, except that you must sign this form. If you answered "no" to the question, go on to the next question.) If you are being paid for your representation, or if your appearance is part of other paid duties, please be advised that: Before you engage in lobbying as a lobbyist, you or your principal must file an authorization with the City Clerk. Your principal is not permitted to authorize you to lobby unless you are registered with the City Clerk. 3. If your principal spends or will owe more than \$1,000 for lobbying services in any reporting period (half year), the principal must file expense statements with the City Clerk for the remainder of the calendar year? (Please go to the City Clerk's website www.citvofmadison.com/clerk/index.html or go to the Clerk's Office at Room 103 of the City-County Building, Madison, for more information.) Date (0/24/07 Signature

Print Name

Date:				
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### **CITY OF MADISON**

Registration Statement -	ECONOMIC DEAFTOLMENT COMMISSION				
	COMMITTEE				
<u>Print</u>			•		
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		COMMITTEE			
Please Print		PLEASE	PRINT CLEARLY		
		Name	DANIEL G	GUZILMA J	K
Agenda No.		Address	DANIEL G 132 E. Lils	9 H +2 40	<i>5⊲</i> 3
		*	MID DON, 1		
Please check the app	propriate boxes:		<b>,</b> ,		
Support			and Wish to sp	peak ish to speak	
Oppose Neither S	upport Nor Oppose		Available Available	to answer quest	ions
Name, address and t	elephone number of each po	erson or organ	nization you are represe	nting:	
			· · · · · · · · · · · · · · · · · · ·		
Are you being paid	for your representation?	-		Yes	□No
Are you appearing a (If you answered "n question.)	s part of your other paid duto," <b>STOP</b> ; you need not co	ties for this po implete the re	erson or organization? st of this form. If you a	☐ Yes nswered "yes,"	☐ No go on to the next
Speaking Limits:	Public Hearing (Commo Information Hearing		3 minutes		

(SEE BACK)

Date: 124-07

### **CITY OF MADISON**

Registration Statement - ECONOMIC DEVELOPMENT COMMISSION
COMMITTEE

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Agenda No// <	) Add	iress	326 che	yenne Tr	
				1 WL 53705	
Please check the app	propriate boxes:				
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Oppose	·		Do not wis	h to speak	
	upport Nor Oppose		Available	to answer questions	• *
Neither St	appoit 1401 Oppose	•			
(If you answered "no of who you represent	you representing an organization or a o, "STOP; you need not complete the and go on to the next question.) elephone number of each person or o	e rest of t	his form. If you an		пате
•	-			A .	
Wiscon Si	in Organization	fer	Asian	Americans	
	CI am the	1 Co - C	hair -		
	- Sharl	1) Ka	ito the	other co-chair	
Are you being paid f	or your representation?	,		☐ Yes 🔀 No	
	s part of your other paid duties for the o," STOP; you need not complete the				next
Speaking Limits:	Public Hearing (Common Counc	1) 5 mi	nutes		
-Lamino	Information Hearing				
•	Other Items				

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Date:	10-24-07	

### **CITY OF MADISON**

Registration Statement - ECONOMIC DEVELOPMENT COMMISSION COMMITTEE

Please Print			•		· ·	
		PLEASE	PRINT	T CLEARLY		
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Agenda No		Address	25	532 Fair	field	Place
			_n	radison,	WI	5370A
Please check the app	ropriate boxes:			,		,
<b>Support</b>			and	Wish to speal	k	•
Oppose				Do not wish t		
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	t and go on to the next que	,	ization	you are representin	ıg:	
Are you being paid for	or your representation?				Yes	Mo
	s part of your other paid du o, " <b>STOP;</b> you need not co				☐ Yes ered "yes,"	No go on to the next
Speaking Limits:	Public Hearing (Commo			utes		

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Date: 10/24/07

### **CITY OF MADISON**

Registration Statement -	CONOMIC DEVELOPMENT COMMISSION			
	COMMITTEE			
Please Print	PLEASE PRINT CLEARLY			
	Name MARIO MENDOZA  Address CCB Room 403			
Agenda No5	Address CCB Room 403			
Please check the appropriate boxes:				
<b>Support</b>	and Wish to speak			
Oppose	Do not wish to speak			
Neither Support Nor Oppose	Available to answer questions			
At this meeting are you representing an organ (If you answered "no," STOP; you need not of who you represent and go on to the next questions.	complete the rest of this form. If you answered "yes," provide the name			
Name, address and telephone number of each	person or organization you are representing:			
Office of the M.	arrox			
01 (10	7			
Are you being paid for your representation?	Yes No			
Are you appearing as part of your other paid (If you answered "no," STOP; you need not question.)	duties for this person or organization? Yes No complete the rest of this form. If you answered "yes," go on to the next			
	mon Council)5 minutes			

Other Items......3 minutes

	mental body?  Selected official or employee who is appearing solely on behalf of your office or for your municipality or mental body?  Yes \[ \sum \text{No} \]
	ered "yes" to the question, STOP. You need not complete the rest of this form, except that you must sign you answered "no" to the question, go on to the next question.)
If you are that:	eing paid for your representation, or if your appearance is part of other paid duties, please be advised
1.·	Before you engage in lobbying as a lobbyist, you or your principal must file an authorization with the City Clerk.
2.	Your principal is not permitted to authorize you to lobby unless you are registered with the City Clerk.
3.	If your principal spends or will owe more than \$1,000 for lobbying services in any reporting period (half year), the principal must file expense statements with the City Clerk for the remainder of the calendar year?
	to the City Clerk's website <u>www.citvofmadison.com/clerk/index.html</u> or go to the Clerk's Office at the City-County Building, Madison, for more information.)
Date	Signature
	Print Name