



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft COMMUNITY SERVICES COMMITTEE

Wednesday, October 22, 2014

5:30 PM

215 Martin Luther King, Jr. Blvd.
Room 300 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Staff Present: Jim O'Keefe, Laura Noel, Jennifer Stoiber

Present: 7 - Denise DeMarb; Felicitus Ferington; Patricia A. Lasky; LaShana M. Miller; Kim Genich; Bridget D. Rogers and Jean M. MacCubbin

Absent: 2 - Lisa Subeck and Michelle L. Michalak

APPROVAL OF MINUTES

A motion was made by Pat Lasky, seconded by Jean MacCubbin to approve the minutes from August 27, 2014. Motion passed by voice vote.

PUBLIC COMMENT

Mary Kay Clark appeared on behalf of the Board of Directors for TJ's Support Brokerage. She discussed the letter the board wrote to the Community Services Committee regarding the termination of TJ's Support Brokerage Inc. She discussed the findings of their internal review, and what they would like the City to do regarding the MAP contract.

Greg Markle, the Executive Director of Operation Fresh Start, discussed Item #3 on the agenda, the allocation of available funds. OFS applied for Emerging Opportunities Program funding, and staff indicated there were other funds, besides EOP, available for their program. Mr. Markle described the program they proposed to assist "5th year seniors" get on a path to a diploma and future employment. OFS appreciates the opportunity to be included in the funding source, as the funding for the one year pilot of this program has ended.

Patrick Hickey from Workers' Rights Center appeared to speak in favor of funding the programs listed in Item #3. He discussed their program to help immigrant populations with workplace issues. They would like to expand this program to the Hmong community.

DISCLOSURES AND RECUSALS

Jean MacCubbin disclosed that she is on the Board of Directors for TJ's Support Brokerage, and will recuse herself from Item #2 on the agenda.

DISCUSSION ITEMS

2. [35900](#) Termination of 2014-15 Purchase of Service Contract: TJ's Support Brokerage

Jim O'Keefe suggested altering the order of the agenda. He would like to take up item #2 first. The committee agreed.

Jean MacCubbin recused herself and left the room at 5:45 pm.

Jim advised the committee that the Community Development Division terminated the contract for the TJ's Support Brokerage Inc's MAP Program effective August 31, 2014. The reason for the termination was the serious and ongoing failure to comply with the terms of the contract. After consultation with the City Attorney and Finance Department, the contract was terminated. Staff has been advised by the City's legal counsel to refrain from going into specific details of the deficiencies. The termination date was set at August 31 to accommodate the conclusion of the class that was in session. A financial audit performed by City Finance revealed that operations were not in compliance with the contract. Committee approval of this action is not required.

The connection between this item and Item #3 is that the money that would have been dedicated to TJ's Support Brokerage in 2015 is being reallocated to other employment related programs. The amount of the terminated contract is \$88,900. In order for the funds to be reallocated CSC must vote approval.

Jean MacCubbin re-entered the room at 6:00 pm.

1. [35902](#) Emerging Opportunities Program (EOP) Funding Recommendations

Attachments: [2014 EOP Conference Committee Recs.pdf](#)

Jim discussed the EOP process for Fall 2014. We received \$700,000 in applications, and had \$138,000 in funds available. Three of the projects from the Spring process did not move forward with their projects. The CDD Conference Committee allocated \$81,000 in continuing EOP projects. The idea is to position those programs to apply for funding in the 2-year cycle.

Laura Noel discussed each of the programs that were recommended for funding. The Common Council approved the CDD Conference Committee recommendations last night.

3. [35901](#) Allocation of Available 2015 Community Resources Funds

Attachments: [Unallocated Funds Recs.pdf](#)

We have \$88,900 in available funds to reallocate for 2015. Five proposals for EOP funding were employment related proposals and were considered strong in the staff reviews. The CDD Conference Committee has spoken in support of recommending these five programs with this money.

A motion was made by Denise DeMarb, seconded by Pat Lasky to approve the staff recommendation to fund the following programs: Literacy Network at \$11,500; Operation Fresh Start at \$25,000; Urban League of Greater Madison at \$19,000; The Workers' Rights Center at \$9,400; and YWCA Madison at \$24,000.

Motion passed by voice vote, with Jean MacCubbin abstaining.

4. [35903](#) 2015 Budget Update

Jim gave the budget update to the committee. In the Capital Budget, it is proposed to invest \$38,000,000 in neighborhood centers. This passed Board of Estimates, and will go before Common Council. We expect this amount may be scaled back a bit at Council.

The Community Development Division has many amendments in the Operating Budget, increasing funding by about \$500,000 over our 2014 allocation.

-Funding the operating of the Theresa Terrace Neighborhood Center, assuming a spring/summer opening.

-Funding the operating of the Park Edge/Park Ridge Neighborhood Center, assuming a July 1 opening date.

-About \$40,000 for a consultant and program locator software for the MOST program.

-Funding for Construction Inc. employment training program to continue through 2015.

-Full time receptionist at the Madison Senior Center

-Housing Specialist to undertake the Mayor's housing initiatives.

-An additional \$75,000 to expand the Emerging Opportunities Program.

One item that did not make the budget is funding for temporary services for homeless persons due to the County's failure to open a resource center. We thought it would be open, so we did not make provisions for this. We are working with the County and Common Council to address the needs to get through the winter. Jim discussed the steps currently being discussed.

CDD will not be starting the staff group process to revamp the way we fund neighborhood centers. We thought we had the support of all of the neighborhood centers, but currently that is not the case. The plan to start this process has been withdrawn.

5. [34249](#) Staff Report

Laura Noel updated the group on the Funding Process Study. FCI has finished discussion with the focus groups, and are through with the initial feedback and opinion gathering. The next phase is to come up with a work plan.

Jim informed the committee that the Madison Municipal Building will be renovated, so CDD will be vacating at the end of the winter. City Real Estate is looking at properties on or near the capital square.

6. [34250](#) Committee Reports

-Early Childhood Care and Education Committee

-Committee on Aging

Pat Lasky reported for the ECCEC. They are continuing their quest for a universal child care system, and have gathered a lot of data. At the December meeting we will be asking for presentations from the County, DCPC, MMSD, 4C and others.

Fay Ferington reported for the Committee on Aging. They elected a new chair, Faisal Kaud. The director from East Madison/Monona Coalition on Aging, Sonya Lindquist, informed the committee that she is alarmed at the amount of

abuse her staff encounters. Christine was pleased about the full time receptionist. They also discussed the new rentrac system. Their committee will not be meeting in December.

ADJOURNMENT

A motion was made by Denise DeMarb, seconded by Kim Genich to adjourn at 6:53 pm. Motion passed by voice vote.