



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved POLICE AND FIRE COMMISSION

Monday, June 8, 2020

5:30 PM The meeting will be conducted virtually through Zoom.

<https://us02web.zoom.us/j/89010429468>

Meeting ID: 890 1042 9468

All of the members of the body will participate virtually.

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CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:30pm. All attendees participated via Zoom.

Present: 5 - Fabiola Hamdan; Kevin C. Gundlach; Mary Schauf; H. Nia Enemuoh-Trammell and Jacquelyn L. Boggess

APPROVAL OF MINUTES

A motion was made by Hamdan, seconded by Boggess, to Approve the Minutes of the regular meeting on May 11, 2020. The motion passed by voice vote/other.

PUBLIC COMMENT

"Kyle C", not registered in advance, spoke on his own behalf. Committee staff was unable to collect a registration form.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

ELECTION OF OFFICERS

1. [60828](#) Election of Officers

A motion was made by Schauf, seconded by Boggess, to elect Commissioner Trammell as President and Commissioner Hamdan as Secretary for the next year. The motion passed by voice vote/other.

FIRE DEPARTMENT DISCUSSION ITEMS

2. [60829](#) Report on Recent Protests, Responses, and Impact on the Fire Department

Chief Davis reported on Fire Department responses including some minor damage to equipment and a small number of fires near Langdon Street.

3. [60830](#) Update on COVID-19 Response and Impact on the Fire Department

Chief Davis reported some increase in COVID-related calls. MFD can rely on Meriter Hospital for internal testing. There have been 5 cases among MFD personnel, all of whom recovered. MFD was one of the first agencies to close offices to the public. Masking is required at all times while in the station.

4. [60831](#) Recommendations of Fire Chief regarding Promotions

Chief Davis presented his recommendations for promotion.

5. [60832](#) Update on 2020 Hiring Process

Chief Davis reported that community panels have been completed, but that oral exams have been delayed due to COVID. They hope to have exams completed by the end of August. An academy would be around the first of the year. There is currently a hiring freeze, so mayoral approval will be needed to fill positions.

6. [60833](#) Update on 2020 Apparatus Engineer Promotional Process

There was a socially distant written exam on May 26. Over the road exams and practical exams will be completed by July 6.

7. [60834](#) Update on Fire Department Retirements and Resignations

There have been no investigations or retirements. There has been one resignation.

15. [60843](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically: Act on final recommendation of the Fire Chief for the appointment of the following individuals to the position of Lieutenant (completion of probationary period) effective June 30, 2020:

- i. Kevin Hembrook
- ii. Lorenzo Hairston
- iii. Carri Holloway
- iv. William Yackel
- v. Jered Tennant

By unanimous consent, item 15 was taken up in open session at the end of Chief Davis' report.

A motion was made by Gundlach, seconded by Hamdan, to approve the final recommendation of the Fire Chief to appoint the following individuals to the position of Lieutenant (completion of probationary period) effective June 30, 2020:

- i. Kevin Hembrook
- ii. Lorenzo Hairston
- iii. Carri Holloway
- iv. William Yackel
- v. Jered Tennant

The motion passed by voice vote/other.

There was no closed session on this item.

POLICE DEPARTMENT DISCUSSION ITEMS

8. [60835](#) Report on Recent Protests, Responses, and Impact on the Police Department

Acting Chief Wahl reported on the activities of MPD in relation to peaceful protests and other incidents. All staff have been working a minimum of 12 hour shifts. 18 officers have been injured. Officers from throughout the state have been utilized, along with the National Guard. The hope is to revert to 8 hour shifts Tuesday, June 9 and monitor the situation moving forward. MPD has received one complaint of injury from a member of the public, which is being investigated. The Acting Chief answered questions from the commissioners.
9. [60836](#) Update on COVID-19 Response and Impact on the Police Department

Acting Chief Wahl reported on the COVID-19 response. 1 employee has tested positive. All candidates and training staff were tested prior to the start of pre-service academy to reduce the risk of transmission. All personnel are wearing PPE.
10. [60838](#) Recommendations of the Acting Police Chief regarding Promotions

Captain Jennifer Krueger Favour presented the recommendations of the Acting Chief regarding promotions.
11. [60839](#) Update on 2021 Pre-Service Academy Hiring Process Timeline

The Spring written and physical agility tests were postponed due to COVID. They hope to have the written tests at the end of July and put small groups through the physical agility tests to minimize contact and enhance safety.
12. [60840](#) General Status Report on Police Discipline

There were no investigations to report.
13. [60841](#) Police Chief Recruitment Process - discussion of scheduling, including

meeting with PERF and meetings to gather public and stakeholder input

President Trammell reported that PERF is now under contract and available to assist with the job search. The commissioners agreed to resume biweekly meetings over Zoom. The commissioners were in agreement that public input must be gathered in a manner that protects public health during the COVID-19 pandemic.

PROPOSED RULE CHANGE

14. [60842](#) Consideration and possible action on the request of Acting Chief Wahl to revise Rule 4(g)(ii)(1)(a) to remove the requirement that to be eligible for inclusion on a Special Eligibility List, the individual must have been employed by the other governmental unit for a period of not less than five years immediately prior to the report of the Mayor.
- A motion was made by Schauf, seconded by Boggess, to revise Rule 4(g)(ii)(1) (a) to change the requirement that to be eligible for inclusion on a Special Eligibility List, the individual must have been employed by the other governmental unit for a period of not less than five years immediately prior to the report of the Mayor to a period of eighteen months.. The motion passed by voice vote/other.**

CLOSED SESSION

A motion was made by Hamdan, seconded by Gundlach, to Convene into Closed Session. The motion passed by voice vote/other.

16. [60844](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:
- i. Report of Commissioner on personnel file review for Police Department promotional candidate (Tyler Phillips, to the position of Sergeant, effective April 19, 2020); and
 - ii. Possible action on the preliminary recommendation of the Acting Police Chief for promotion of Tyler Phillips, to the position of Sergeant, effective April 19, 2020, on a probationary basis pursuant to Rule 4(f)(vi), and with continuing appointment subject to a final recommendation by the Chief and final Board approval, which is reserved for 12 months from the effective date.
17. [60845](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(f) and (g) to discuss an anonymous letter and to confer with legal counsel who is rendering oral or written legal advice regarding the matter.
18. [60846](#) Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session.

A motion was made by Hamdan, seconded by Boggess, to reconvene into open session. The motion passed by voice vote/other.

Vote on item 16

A motion was made by Hamdan, seconded by Schauf, to approve the preliminary recommendation of the Acting Police Chief for promotion of Tyler Phillips, to the position of Sergeant, effective April 19, 2020, on a probationary basis pursuant to Rule 4(f)(vi), and with continuing appointment subject to a final recommendation by the Chief and final Board approval. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Gundlach, seconded by Schauf, to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 7:58pm.