



Department of Planning & Community & Economic Development
Planning Division

Website: www.cityofmadison.com

Madison Municipal Building
215 Martin Luther King, Jr. Boulevard
P.O. Box 2985
Madison, Wisconsin 53701-2985
TDD 608 266-4747
FAX 608 266-8739
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September 18, 2013

Shariff Syed
Lake Management, LLC
2801 Atwood Avenue
Madison, Wisconsin 53704

RE: Approval of a major alteration to an approved conditional use to allow the sale of alcohol at a gas station/ convenience store located at 2801 Atwood Avenue.

Dear Mr. Syed;

At its September 16, 2013 meeting, the Plan Commission found the standards met and **approved** your request for a major alteration to an approved conditional use to allow the sale of **beer** at the gas station/ convenience store at 2801 Atwood Avenue. **Prior to beginning sales of alcoholic beverages at this site, the applicant will be required to receive separate approval of the necessary license(s) from the Common Council following a recommendation by the Alcohol License Review Committee.**

Please now follow the procedures listed below for obtaining permits for this request:

1. This letter shall be signed by the applicant and property owner (if not the applicant) to acknowledge the conditions of approval and returned to the Zoning Administrator prior to the authorization of permits or licenses related to this request.
2. No alteration of this conditional use shall be permitted unless approved by the Plan Commission, provided, however, the Zoning Administrator may issue permits for minor alterations. This approval shall become null and void one year after the date of the Plan Commission unless the use is commenced, construction is under way, or a valid building permit is issued and construction commenced within six months of the issuance of said building permit. The Plan Commission shall retain jurisdiction over this matter for the purpose of resolving complaints against the approved conditional use permit.

If you have any questions regarding obtaining your building permits or licenses related to this request, please contact the Zoning Administrator at 266-4551. If you have any questions or if you may be of any further assistance, please do not hesitate to contact my office at 261-9632.

Sincerely,

Timothy M. Parks
Planner

cc: Matt Tucker, Zoning Administrator
Mark Woulf, Food & Alcohol Policy Coordinator

I hereby acknowledge that I understand and will comply with the above conditions of approval for this request.

Signature of Applicant

*Signature of Property Owner
(If Not Applicant)*