

From: [Haas, Michael R](#)
To: [Committee Staff List](#)
Cc: [Witzel-Behl, Maribeth](#); [Hanewold, Shelby](#); [Brist, Steven](#); [Olson, Eric](#); [DCosta, Laila](#)
Subject: RE: [Annual Statement of Interests] City of Madison Committee Member
Date: Monday, December 20, 2021 9:43:24 AM

Good Morning Committee Staff members:

This is also the annual reminder that the Ordinance now requires that you place completion of the Statement of Interest on all agenda between now and February so that committee members get their SOI filed and avoid being removed from the committee. Please add it to any future committee meetings between now and February 1, 2022. Thank you.

Mike



Michael Haas

City Attorney ~ City of Madison
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From: DCosta, Laila <LDCosta@cityofmadison.com>
Sent: Wednesday, December 15, 2021 12:38 PM
To: Committee Staff List <CommitteeStaffList@cityofmadison.com>
Cc: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>; Hanewold, Shelby <SHanewold@cityofmadison.com>; Haas, Michael R <MHaas@cityofmadison.com>; Brist, Steven <SBrist@cityofmadison.com>; Olson, Eric <eeolson@cityofmadison.com>
Subject: FW: [Annual Statement of Interests] City of Madison Committee Member

Hello All,

The below notice just went out to all committee members required to file a Statement of Interest. The filing deadline is **January 4, 2022**. Please remind your members to submit their Statements of Interest in a timely manner.

Please let me know if you have any questions.

Thanks everyone!

Laila

Office of the Mayor
City-County Bldg., Rm. 403
210 Martin Luther King, Jr. Blvd.
Madison, WI 53703-3345
608-266-4434

From: Clerk <clerk@cityofmadison.com>
Sent: Wednesday, December 15, 2021 12:19 PM
To: DCosta, Laila <LDCosta@cityofmadison.com>
Subject: [Annual Statement of Interests] City of Madison Committee Member

December 15, 2021

Dear Valued Committee Member,

Our records indicate that you have not yet submitted a Statement of Interest.

This is a reminder that, per Madison General Ordinance 3.35(9)(b), your position as a board/commission/committee member requires that you file a Statement of Interest every year. **The filing deadline for this year is January 4, 2022.**

Failure to submit a Statement of Interest will ultimately lead to the revocation of your committee appointment.

Statements of Interest should be submitted electronically at the following link:
www.cityofmadison.com/statementofinterests

If you are filing for the first time, you will need to register for a free “My City of Madison” account. Registering is easy and instructions can be found at the link above.

If you have previously filed, your account is already set up. Just log in with the email and password you previously used to file. If you have forgotten your password, there is a link to reset it.

If you do not have access to a computer, we invite you to visit the City Clerk’s Office and use the dedicated workstation to file. The City Clerk’s Office is open Monday - Friday from 8:00 a.m. to 4:30 p.m. Computers are also available at all City of Madison Public Library locations.

The deadline for filing is January 4, 2022.

If you believe you are receiving this email in error – or, if you have any questions, please contact the City Clerk’s Office at clerk@cityofmadison.com or (608) 266-4601.

Thank you in advance for your timely submission and for your service to the City of Madison.

Sincerely,

Maribeth Witzel-Behl
City Clerk