



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Agenda - Approved WATER UTILITY BOARD

Tuesday, April 29, 2008

4:30 PM

119 E. Olin Avenue

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.*

*Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.*

*For assistance, TEXTNET 866-704-2315 or call Wendy Fitch at 266-4651.*

### CALL TO ORDER / ROLL CALL

#### 1. APPROVAL OF MINUTES

[http://legistar.cityofmadison.com/calendar/#current/March 25, 2008](http://legistar.cityofmadison.com/calendar/#current/March%2025%2C%202008)

### PUBLIC COMMENT

### REPORTS

2. [08953](#) Water Quality Report  
**Attachments:** 3-25-08 Water Quality.pdf  
[4-29-08 Water Qual Rpt.pdf](#)
3. [08954](#) Staffing Report  
**Attachments:** 3-25-08 Staffing Rpt.pdf  
[4-29-08 Staffing Rpt .pdf](#)
4. [08956](#) Operations Report.

**Attachments:** 3-25-08 Opertns Rpt.pdf  
[4-29-08 Opertns Rpt.pdf](#)

5. [08959](#) Engineering Report  
**Attachments:** 3-25-08 Engr Rpt.pdf  
[4-29-08 Engr Rpt.pdf](#)

6. [08246](#) Customer Service Report.  
**Attachments:** 3-25-08 Cust Serv Rpt.pdf  
[4-29-08 Cust Serv Rpt.pdf](#)

### FINANCIAL REPORTS

7. [08966](#) Fund Balance Report  
**Attachments:** 1-29-08 Fund Bal rpt.pdf  
[4-29-08 Fund Balance Rpt.pdf](#)

8. [10167](#)  
**Attachments:** [4-29-08 Cash Flow Statemnt.pdf](#)

### OLD BUSINESS

9. [09681](#) Site Selection for New Water Utility Facilities  
**Attachments:** 3-25-08 Site Selectn New Facfts.pdf  
[4-29-08 SOP for New Facilities.pdf](#)

*(This draft was discussed with UW 3 and Sunset Hills Focus Groups on March 20, 2008. Since that time, the focus groups have drafted a procedure significantly expanded in scope. A meeting to resolve the differences is scheduled.) Recommend refer to the May 27, 2008 meeting.*

10. [09663](#) Internal Communication Plan  
**Attachments:** 3-25-08 Intrnl Com Plan.pdf  
[4-29-08 #9663 Internal Com Plan.pdf](#)

11. [09695](#) Draft Groundwater Sustainability Plan  
**Attachments:** 3-25-08 Grndwtr Sustain Plan.pdf  
[4-29-08 #9695 Grndwtr Sustain Plan.pdf](#)

### NEW BUSINESS

12. [08381](#) Requiring all City agencies and departments, in cooperation with the Facilities and Sustainability Manager, to estimate their current water consumption and to come up with a comprehensive list of steps to reduce their water consumption.  
**Attachments:** [4-29-08 #8381 Wtr Consumpn.pdf](#)

13. **10088** A Resolution Expressing the Thanks and Appreciation to Katherine M. Cryan, Engineering Operations Manager for Her Assistance to the Madison Water Utility from May 25, 2007 Through April 6, 2008  
Attachments: [4-29-08 #10088 Resltn Cryan.pdf](#)
14. **[10160](#)** See attachments for Major Material Bids  
Attachments: [4-29-08 Major Matls Bid.pdf](#)
15. **[10161](#)** See attachment for Annual Report.
- 15B. **[10162](#)** See attachment for Ap to Increase Water Rates.
16. **[10163](#)** See attachment for WU Inventory and Replacement for Gas-powered Vehicles.
17. **[10164](#)** See attachment for WU Board Financial Oversight and Accounting System.
18. **[10165](#)** See attachment Response to DNR Inspection Report.
19. **[10020](#)** Authorizing execution of a Municipal Revenue Sharing Agreement Between the City of Fitchburg and the City of Madison.  
Attachments: [Exhibit A - Property Description rolfsmeyer water district.pdf](#)

#### **CORRESPONDENCE AND SPECIAL INTEREST ITEMS**

20. **[10166](#)** See attachment Letter of Appreciation from Citizen  
Attachments: [4-29-08 Ltr of Apprectn.pdf](#)

#### **NEXT MEETING DATE**

21. Approval of next meeting date of May 27, 2008.

#### **ADJOURNMENT**

#### **FUTURE AGENDA ITEMS**

Review the Accomplishments in the Major Focus Areas identified at the Special Meeting on March 8, 2007.

<http://www.cityofmadison.com/water/aboutCommission.cfm>

Demonstration of the Capabilities of the Water Utility Hydraulic Model including potential improvements.

A Report regarding AMR (Automatic Meter Reading). It was Staff's intent to have this report available for the April 29, 2008 Board Meeting. However, the report is still being drafted.