



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved STREET USE STAFF COMMISSION

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Wednesday, January 19, 2011

10:00 am

Parks Conference Room  
210 Martin Luther King, Jr. Blvd.  
Room 108 (City-County Building)

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### I. CALL TO ORDER / ROLL CALL

Other Staff Present:  
Drew Beck and Emily

Present: 9 -

Kelli Lamberty; Cindy Mierow; Jeremy McMullen; Tom Mohr; Bill Putnam;  
John Fahrney; Melvin W. Lamb; Eric Veum and Joy Kummerow

Excused: 1 -

Susan Barica

### II. APPROVAL OF MINUTES

### III. DISCLOSURES AND RECLUSALS

### IV. PUBLIC COMMENT

No members of the public registered to speak regarding items not on the agenda.

### V. NEW BUSINESS

#### A. STREET USE APPLICATIONS FOR SPECIAL EVENTS

##### 21078

##### RUN TO THE RHYTHM

Start/Finish - Warner Park

Sa, July 2, 9a start

Innaugural Rhythm & Booms run/walk event. Review revised route with changes from discussion at Jan. 19 meeting. Discuss route, schedule and activities.

Jerry Kempfer, Christine Lamm - Starting Line Events

Deb McCue - Madison Fireworks Fund, Inc.

Attachments:

[7.2R&Bapp.pdf](#)

[7.2R&BRun.pdf](#)

[7.2RunRhythm-rev.pdf](#)

[R&BrunTrafficPlan.pdf](#)

**ACTION: Referred to 2/2/2011 Meeting**[21077](#)**MADISON MARATHON**

Start/End at Capitol Square Su, May 29, 7a start

Sa, May 28, 6a - close 100-200 MLK

3p - close 10 E. &amp; W. Main St.

Day of - Close Capitol Square, 100 W. Wash

Annual marathon and other length runs. Review proposed route.

Discuss set-up, schedule and activities.

Ryan Richards, Madison Festivals

Jody Stollendorf, Madison Festivals

**Attachments:** [5.29MadMarathon.pdf](#)**ACTION: Referred to 3/2/2011 Meeting**[21079](#)**CARS ON STATE**

100-600 State St. Sa, June 4, 9a-5p

Classic Car Show on State St. Discuss set-up, schedule and activities

**MOTORCYCLES ON STATE**

100-600 State St. Sa, August 20, 9a-5p

Proposal for inaugural Classic Motorcycle Show on State St. Discuss set-up, schedule and activities.

Hawk Schenkel, Greater State Street Business Assoc. (GSSBA)

**Attachments:** [6.4 8.20Cars CyclesonState.pdf](#)**CARS ON STATE****ACTION: Approved w/ Conditions**

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Barricade placement as per plan on file with Traffic Engineering (TE).

Coordinate activities with the Street Vending Coordinator, 608-261-9171.

Metro route(s) detoured by event. Fee/route detoured applies.

City Vendors licenses are invalidated for this event.

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

**MOTORCYCLES ON STATE****ACTION: Approved w/ Conditions**

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Barricade placement as per plan on file with Traffic Engineering (TE).

Coordinate activities with the Street Vending Coordinator, 608-261-9171.

Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.

Metro route(s) detoured by event. Fee/route detoured applies.  
City Vendors licenses are invalidated for this event.  
20' emergency access lane must be maintained throughout event area.  
Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

**21091****2011 National Science Olympiad Tournament**

May 18 - 21 Parking Only/No Closure  
designated bus parking area 1400 Monroe  
drop-off/pick-up area 1300 W. Dayton  
May 20, 7-10p street closure - Ice cream social 600-800 W. Dayton  
Review revised parking and closure requests with input from Jan. 19 street Use meeting.  
Van Valaskey, UW-Madison College of Engineering  
Gary Graper, UW-Madison College of Engineering

**Attachments:** [5.18-21SciOlym.pdf](#)

**ACTION:** Referred to 2/2/2011 Meeting

**B. STREET USE APPLICATIONS FOR NEIGHBORHOOD BLOCK PARTIES AND ROUTINE REQUESTS**

**21080**

2700 LAFOLLETTE AVE.  
Neighborhood block party. Sa, Feb. 5, 9a-11p  
Mary Jo Walters

**Attachments:** [2.5Lafollette.pdf](#)

**ACTION:** Approved w/ Conditions

Resident petition - on file.

The Event Organizer is responsible for making arrangements to pick up and return the barricades and "Road Closed" signs required to close the street. The Sayle St. Garage, 266-4767, 1120 Sayle St., is open Monday - Friday, 8:30 a.m. - 3:30 p.m. The organizer will need a vehicle that can accommodate 12' barricades. Approved Neighborhood Block Parties are given up to 8 barricades at no cost. (\$5/per barricade after the initial eight).  
20' emergency access lane must be maintained throughout event area.  
Event organizer/sponsor is responsible for clean up of event area.

**21076****POLAR PLUNGE**

Olin-Turville Dr. Sa, Feb. 19, 8a-5p  
Special Olympics WI fundraising event. Request for one-way traffic on Olin-Turville on day of event. Designate south entrance as event entrance, north entrance as event exit. Remove barricades on road for event. Discuss schedule, set-up, activities and whether attendance at future Street Use Meeting is necessary.  
John Weichelt, Special Olympics

**Attachments:** [2.19PolarPlunge.pdf](#)

**ACTION: Approved w/ Conditions**

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Special duty officers required for event. Call 608-266-4022.

Call 608-267-8756 to arrange for "No Parking" signs. Remove signs when event has ended.

20' emergency access lane must be maintained throughout event area.

Permanent barricades will be removed by MPD prior to event.

**21081****2011 MADISON SHAMROCK SHUFFLE**

Start/Finish - Gilman & State

Su, March 13, 10a start

Annual St. Patrick's Day 5/10k walk/run. Discuss request/requirement for no parking at meters on Langdon St.

Steve Donovan, Shamrock Shuffle, Inc.

Attachments: [3.13ShamrockShuffle.pdf](#)

**ACTION: Approved w/ Conditions**

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Special duty officers required for event. Call 608-266-4022.

Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs when event has ended.

Notify bus companies with stops on Langdon about the date and time of the race.

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

**21082****NATIONAL DANCE WEEK**

Podium/State St. Mall

Sa, April 30, 11a-6p

Dance performances. Discuss set-up, schedule, activities and whether attendance at future Street Use Meeting is needed.

Cody Jussel, Dance Fabulous

Attachments: [4.30DanceWeek.pdf](#)

**ACTION: Approved w/ Conditions**

Event cannot displace licensed city vendors.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

Amplification must be kept to a reasonable level at all times.

No amplification before 12:30pm

**C. INFORMATIONAL PRESENTATIONS AND EVENT PROPOSALS****VI. ONGOING BUSINESS/ANNOUNCEMENTS**

**VII. ADJOURNMENT**

**UPCOMING EVENTS**