



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved LONG RANGE PLANNING SUBCOMMITTEE

Thursday, November 6, 2014

3:00 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

I CALL TO ORDER / ROLL CALL

A meeting of the Long Range Planning Subcommittee was held at 3:00 PM on Wednesday, November 6, 2014 at the City-County Building, 210 Martin Luther King, Jr. Blvd, Room 108. The meeting was called to order at 3:05 PM. A quorum was present and the meeting was properly noticed.

Members Present: Ald. Joseph Clausius, Grant Frautschi, Edward Jepsen, and Stephen Webster.

Members Excused: Madelyn Leopold.

City Staff Present: Kay Rutledge and Dawn Grosdidier.

Present: 4 - Joseph R. Clausius; Grant J. Frautschi; Stephen A. Webster and Edward A. Jepsen

Excused: 1 - Madelyn D. Leopold

II APPROVAL OF MINUTES

A motion was made by Clausius, seconded by Frautschi to Approve the Minutes of the September 3, 2014 Long Range Planning Subcommittee meeting. Motion passed by voice vote/other.

III PUBLIC COMMENT

There were no registrants for Public Comment.

IV DISCLOSURES AND RECUSALS

None.

V UNFINISHED BUSINESS

A [33469](#) Parks Master Plan

Acting Assistant Park Superintendent Rutledge presented the draft master plan process and outline for master plan reports that have been developed through multiple meetings with Subcommittee members Frautschi and Jepsen and Parks staff. While the majority of existing parkland has a one-page master plan, the goal is to bring all park master plans up to the current standards, possibly by conducting a multi-neighborhood planning process by geographic area. Webster stated it would be important to pilot the process and that park planning should be future-oriented. Revisions to materials were discussed, including adding an appeal process and possible committee involvement in the master plan approval process if a master plan becomes contentious.

Motion made by Jepsen, seconded by Clausius, to move forward with the master planning process based on the discussion at the meeting and refer this item for consideration at the next Long Range Planning Subcommittee meeting. Motion passed by voice vote/other.

B [31487](#) Park Event Standards

Webster introduced the materials for Park Event Standards that he and Community Services Manager Grosdidier have been working on since the last Subcommittee meeting. They hope to bring recommendations for standards to the January Subcommittee meeting. Grosdidier presented the information compiled to date. She stated there are several areas they continue to work on including identifying all of the costs associated with an event (only Community Services administrative costs have been captured so far). Webster stated capturing all costs was critical to help guide the discussion about what fees might look like if we pursue full cost recovery for events. Grosdidier will also look into how to better define "for profit" events vs. non-profit events to determine how many events are really for non-profits (this was a specific request from the Park Commission) and also consider whether fees should be differentiated by park. Frautschi suggested that having more differentiation for event size would be helpful; small (300 or less) vs. large (301 or more) doesn't provide enough stratification of events to help guide the development of the standards. Webster also requested that shelter reservations be considered to determine which reservations should be included in the park event data. Subcommittee members felt it was important to make the system flexible and simplified if possible, we don't want the price for permits to limit the ability for low-income neighborhoods to hold events.

Motion made by Clausius, seconded by Frautschi, to bring this item back to the next Long Range Planning Subcommittee meeting with the additional analysis requested on event size, costs, and other recommendations. Motion passed by voice vote/other.

C [30800](#) Slacklining in Parks and on Public Property

Rutledge presented the draft Slacklining Policy. Subcommittee members raised questions regarding how someone slacklining in a park would know which trees to avoid when these trees aren't identified in the park. Subcommittee members also questioned why oak, hickory and beech trees were prohibited as anchor points, and why activities such as stunts or tricks were proposed to be prohibited. Subcommittee members recommended simplifying the Slacklining Policy; for example if tree protection is contained elsewhere in the ordinance perhaps those items did not need to be included in this policy. Subcommittee members were asked to send any additional comments on the policy to Rutledge by December 23rd.

Motion made by Jepsen, seconded by Frautschi, to have staff make the revisions to the policy as discussed and bring a revised Slacklining Policy to the next Subcommittee meeting. Motion passed by voice vote/other.

D [36045](#) Meeting Dates for 2015

Motion made by Clausius, seconded by Jepsen, to Approve the Long Range Planning Subcommittee meeting dates for 2015. Motion passed by voice vote/other.

Next Meeting: Thursday, January 29, 2015

VI **ADJOURNMENT**

A motion was made by Clausius, seconded by Frautschi to Adjourn at 4:20 PM. Motion passed by voice vote/other.