



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft LANDLORD AND TENANT ISSUES COMMITTEE

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Thursday, January 17, 2019

5:00 PM

215 Martin Luther King, Jr. Blvd.  
Room 022 (Madison Municipal Building)

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### 1. CALL TO ORDER / ROLL CALL

Meeting was called to order by Brink at 5:01 PM.

**Present:** 5 - Zach Wood; Megan D. Osowski; Curtis V. Brink; David R. Sparer and Soong Kit Wong

### 2. APPROVAL OF MINUTES

A motion was made by Alder Wood to approve the minutes of September 2018 meeting. The motion was seconded by Sparer and passed unanimously.

### 3. PUBLIC COMMENT

None.

### 4. DISCLOSURES AND RECUSALS

None.

### DISCUSSION AND ACTION ITEMS

5. [48841](#) Add to List of Best Practices in Response to Changes in Law

A motion was made by Sparer to Refer agenda Item 5 to February meeting. The motion was seconded by Wong and passed unanimously.

6. [51903](#) Amending Section 27.04(2)(k) and Section 1.08(3)(b) of the Madison General Ordinances to revise the policy and fees regarding landlord contact information.

**Attachments:** [Body](#)

A motion was made by Sparer to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion was seconded by Wood and passed unanimously.

7. [48913](#) Discussion of Topics and Issues for Upcoming Meetings

This item will remain on the agenda.

8. [53523](#) Review Changes to Rights and Responsibilities Pamphlet

**Attachments:** [Brist - Additional Changes to Landlord and Tenant RR Pamphlet.docx](#)  
[Tenant and Landlord RR Info - Sparer edits.doc](#)  
[Changes to R&R Pamphlet 1-17-19.pdf](#)

This item was discussed and will be drafted according to committee suggestions.

9. **ADJOURNMENT**

Meeting was adjourned by Brink at 6:28PM.