

Madison Public Library Behavior Policy – Personal Item Rules

Following these rules will keep belongings from being stolen and help the library stay organized and clean. We thank you for your cooperation and understanding.

- The library is not responsible for lost or stolen personal items.
- If you leave your items unattended for 30 minutes or more, we will move them to the lost and found.
- You could receive a ban from the library for repeatedly leaving your items unattended.
- Your belongings cannot smell strongly. There are free laundry services available in Madison. Ask library staff for details.
- You cannot spread your belongings out to dry or air out.
- You cannot leave your belongings where people need to travel (including in front of shelves or computers).
- All of your belongings have to be neat and kept near you. For example, you cannot leave items on a couch and then go to use a computer.
- Your belongings should not prevent others from being able to use the library. For example, your items should not take up an extra table or chair.
- Bikes, scooters, and shopping carts must be left outside (unless fully collapsed). Bike locks may be available at the desk. Please ask staff.

Personal Item Rules for Central Library:

- All of your belongings must fit in no more than three large bags or three 40-gallon totes.
- If you are unsure if your belongings will fit, ask a staff member to approve it.

Personal Item Rules for Neighborhood Libraries:

- Each neighborhood library has its own standard for what is allowable to bring into the space. If staff feel your belongings are taking up too much space, they may ask you to reduce the number of items you bring in.
- If you are unsure if your belongings will fit, ask a staff member to approve it.